



# Minutes

Regular Council Meeting  
Township of the North Shore  
Tuesday, December 5<sup>th</sup>, 2023  
6:00 p.m.  
Hybrid Meeting

## ATTENDANCE

Council: Tony Moor - Mayor  
Robin Green - Councillor at Large  
Richard Welburn - Ward 1 - electronic  
Len Menard - Ward 2  
Tracey Simon - Ward 3

Staff: Matt Simon, Public Works Manager/Fire Chief - *left meeting at 7:20 PM*  
Rachel Schneider, Clerk/Deputy Treasurer

## CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

## APPROVAL OF AGENDA

### RESOLUTION #23-390

Moved by: L. Menard

Seconded by: T. Simon

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated.

CARRIED

## DISCLOSURES OF PECUNIARY INTEREST

T. Simon - items 4a, 4b within Closed Session

T. Moor - item 7f

## PRESENTATIONS/DELEGATION

**ADOPTION OF MINUTES**

- a) Special meeting minutes of November 9<sup>th</sup>, 2023

**RESOLUTION #23-391**

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore adopts the Special meeting minutes of November 9<sup>th</sup>, 2023.

CARRIED

- b) Regular meeting minutes of November 15<sup>th</sup>, 2023.

**RESOLUTION #23-392**

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore adopts the Regular meeting minutes of November 15<sup>th</sup>, 2023.

CARRIED

**COUNCIL MEMBERS REPORT**

**REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION**

- a) Parking/Storage on Municipal Property Policy

**RESOLUTION #23-393**

Moved by: R. Welburn

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the Parking/Storage on Municipal Property Policy.

CARRIED

- b) Nuisance Beavers Policy

**RESOLUTION #23-394**

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the Nuisance Beavers Policy.

CARRIED

- c) Acceptable Use Policy

**RESOLUTION #23-395**

Moved by: L. Menard

Seconded by: R. Welburn

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the Acceptable Use Policy.

DEFERRED

- d) Temporary Borrowing for the year 2024

**RESOLUTION #23-396**

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented regarding the authorization of temporary borrowing for the year 2024, if and when required, and that Council consider passing By-Law 23-81 which is listed as item 9e on the December 5<sup>th</sup>, 2023, agenda

CARRIED

e) 2024 Proposed User Fees

RESOLUTION #23-397

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the proposed 2024 user fee schedule (to take effect on January 1, 2024).

CARRIED

f) Council Expense Claim - November 2023

RESOLUTION #23-398

Moved by: R. Green

Seconded by: R. Welburn

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report for consideration, and that Council review and approve the Council member's monthly expense claim for the month of November 2023.

CARRIED

g) Municipal Office - Proposed Hours of Operation open to the public

RESOLUTION #23-399

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive and review the staff report as presented for consideration, and that Council approve that the Municipal Office be Closed to the public on Wednesdays, effective December 13th, 2023.

CARRIED

Consent Agenda - Nil

OLD BUSINESS Nil

INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS

a) By-Law 23-76 being a by-law to adopt the Culvert Maintenance Policy for the Corporation of the Township of The North Shore

RESOLUTION #23-400

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 23-76 being a by-law to adopt the Culvert Maintenance Policy for the Corporation of the Township of The North Shore be read a first, second and third time enacted and passed.

CARRIED

b) By-Law 23-77 being a by-law to adopt the Driveway Culverts Policy for the Corporation of the Township of The North Shore

RESOLUTION #23-401

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 23-77 being a by-law to adopt the Driveway Culverts Policy for the Corporation of the Township of The North Shore be read a first, second and third time enacted and passed.

CARRIED

c) By-Law 23-78 being a by-law to amend By-Law 21-12

RESOLUTION #23-402

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 23-78 being a by-law to amend By-Law 21-12 be read a first, second and third time enacted and passed.

CARRIED

d) By-Law 23-79 being a by-law to amend By-Law 21-56, to prescribe a tariff of fees for services offered by the Corporation of the Township of The North Shore

RESOLUTION #23-403

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 23-79 being a by-law to amend By-Law 21-56, to prescribe a tariff of fees for services offered by the Corporation of the Township of The North Shore be read a first, second and third time enacted and passed.

CARRIED

e) By-Law 23-80 being a by-law to authorize temporary borrowing for the year 2024

RESOLUTION #23-404

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore hereby approve By-Law 23-80 being a by-law to authorize temporary borrowing for the year 2024 be read a first, second and third times, enacted and passed

CARRIED

f) By-Law 23-81 being a by-law approving extension of budget expenditure

RESOLUTION #23-405

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore hereby approve By-Law 23-81 being a by-law approving extension of budget expenditure be read a first, second and third times, enacted and passed

CARRIED

NOTICES OF MOTION

Nil

**CLOSED SESSION**  
**RESOLUTION #23-406**

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider items 1-11, specifically:

To move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- ii. (b) personal matters about an identifiable individual, including municipal or local board employees
- iv. (d) labour relations or employee negotiations
- v. (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- vi. (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- viii. (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- xi. (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Closed session meeting attendance by: Township of The North Shore Municipal Council, Clerk, Fire Chief

For the purpose of legal and personnel.

**CARRIED**

*T. Simon exited Council Chambers at 6:45 PM and returned at 6:50 PM*  
*Len exited Council Chambers at 6:50 PM and returned at 6:50 PM*  
*R. Green exited Council Chambers at 7:19 Pm and returned at 7:27 PM*  
*M. Simon left the meeting at 7:20 PM*

**REPORT FROM CLOSED SESSION**  
**RESOLUTION #23-407**

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore arise from Closed Session at 7:42 p.m. and report as follows: Council gave direction to the Mayor and Clerk regarding the legal and personnel matters and accept Matthew Curtis as a volunteer firefighter provided all qualifications are met.

**CARRIED**

**CONFIRMATORY BY-LAW**  
**RESOLUTION # 23-408**

Moved By: R. Green

Seconded By: R. Welburn

BE IT RESOLVED: That the Council of the Corporation of the Township of The North Shore hereby approve By-Law No. 23-82, Being a By-Law to Confirm the Proceedings of Council at its Regular meeting held December 5<sup>th</sup>, 2023, be read a first, second and third time, enacted and passed.

**CARRIED**

ADJOURNMENT

RESOLUTION # 23-409

Moved By: T. Simon

Seconded By: R. Green

BE IT RESOLVED: That the Corporation of the Township of The North Shore Regular Council meeting of December 5<sup>th</sup>, 2023, do now adjourn at 7:44 p.m. to meet again on the 15<sup>th</sup> day of January 2024 at 6:00 p.m., or at the call of the Chair.

CARRIED

  
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Tony Moor, Mayor

  
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Rachel Schneider, Clerk/Deputy Treasurer