



## Minutes

Regular Council Meeting  
Township of the North Shore  
Wednesday, November 19, 2025  
6:00 p.m.  
Hybrid Meeting

### ATTENDANCE

Council: Tony Moor - Mayor  
Richard Welburn - Ward 1 - electronic  
Len Menard - Ward 2  
Tracey Simon - Ward 3  
Robin Green - Councillor at Large

Staff: Matt Simon, Public Works Manager/Fire Chief - electronic - *left meeting at 7:38 PM*  
Craig Davidson - Interim Treasurer

### CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

### APPROVAL OF AGENDA

#### RESOLUTION #25-273

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated

CARRIED

### DISCLOSURES OF PECUNIARY INTEREST

### PRESENTATIONS/DELEGATION

### ADOPTION OF MINUTES

a) Minutes for the Regular meeting October 22, 2025

#### RESOLUTION #25-274

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore approve the minutes of the October 22, 2025, Regular Council meeting

CARRIED

- b) Minutes for the Regular meeting November 5, 2025

RESOLUTION #25-275

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore approve the minutes of the November 5, 2025, Regular Council meeting

CARRIED

- c) Minutes for the Special meeting November 7, 2025

RESOLUTION #25-276

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore approve the minutes of the November 7, 2025, Special Council meeting

CARRIED

COUNCIL MEMBERS REPORT

- a) Councillor T. Simon - Five Fires OPP Board Meeting Updates

RESOLUTION #25-277

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the report from Councillor Tracey Simon regarding an update on the Five Fires OPP Board Meetings, for information purposes.

CARRIED

REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION

- a) December Holiday Office Closure 2025

RESOLUTION #25-278

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report regarding the Municipal Office being Closed between Christmas and New Years of 2025 for information purposes.

DEFERRED

- d) Sparkle Festival 2025

RESOLUTION #25-279

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented regarding the 2025 Sparkle Festival and direct staff to proceed with the advertising of the annual event

CARRIED

c) 2026 Proposed User Fees

RESOLUTION #25-280

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the proposed 2026 user fee schedule (to take effect on January 1, 2026).

CARRIED

d) Future NORDS Projects

RESOLUTION #25-281

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the report as presented and direct Staff to obtain prices for comfort stations that can be used with the cement tanks already at recreational areas.

CARRIED

e) Budget Variance Report - to end of October 2025

RESOLUTION #25-282

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report regarding the Budget Variance to the end of October 2025, for information purposes

CARRIED

f) Council Training Seminar Opportunity - "Essentials of Municipal Fire Protection - A Decision Maker's Guide"

RESOLUTION #25-283

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council direct staff to confirm with the Office of the Ontario Fire Marshal a chosen date and time that will work for all five members of Council of the Township of The North Shore to participate in the "Essentials of Municipal Fire Protection - A Decision Maker's Guide" seminar.

CARRIED

g) Employee Policy

RESOLUTION #25-284

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council review and approve the proposed amendments to the Employee Policy.

DEFERRED

h) Use of Township Vehicle Policy

RESOLUTION #25-285

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council review and approve the proposed amendments to the Use of Township Vehicles Policy

DEFERRED

i) Criminal Record Check Policy

RESOLUTION #25-286

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the proposed amendments to the Criminal Record Check Policy.

DEFERRED

j) Environmental Committee - Council Representative Appointment

RESOLUTION #25-287

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the staff report for consideration, and that Council appoint a Council member as the Council Representative for the Environmental Committee, for the remainder of the 2022-2026 Council term, with that individual being Councillor Welburn

CARRIED

k) Canada Day report and Recommendation from Recreation Committee

RESOLUTION #25-288

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the report regarding Canada Day from the Recreation Committee and that Council approve the use of Christmas laser lights and the addition of a tree outside of the Municipal Office for the holiday season

DEFERRED

Consent Agenda

- a) Letter to Mayor from the Minister of Transport and Leader of the Government in the House of Commons regarding confirmation of receiving the Northern Ontario 1+2 Highway Model letter (approved by Council to be sent at the October 1, 2025, Regular Council meeting)
- b) Email from the Ministry of the Environment, Conservation and Parks regarding consultation on the proposed boundaries for the regional consolidation of Ontario's Conservation Authorities
- c) Letter from the Ministry of Municipal Affairs and Housing regarding Bill 60 - the Fighting Delays, Building Faster Act 2025

RESOLUTION #25-289

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED That Council receive items a to c of the November 19<sup>th</sup>, 2025, Consent Agenda for information purposes.

CARRIED

**OLD BUSINESS**

- a) Riverview Road Culverts

**RESOLUTION #25-290**

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED that Council for the Corporation of the Township of The North Shore receive the staff report as presented regarding the Riverview Road Culverts for information purposes.

CARRIED

- b) Wagoosh Lake Road Culverts

**RESOLUTION #25-291**

Moved by: L. Menard

Seconded by: T. Simon

BE IT RESOLVED that Council for the Corporation of the Township of The North Shore receive the staff report as presented and direct Staff to engage Tulloch Engineering to prepare specifics and tender packages for the replacement of the Wagoosh Road Culvert.

DEFEATED

**RESOLUTION #25-292**

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED that Council for the Corporation of the Township of The North Shore direct staff to receive quotes from area contractors (at least 3) for the replacement of the Wagoosh Road culvert.

CARRIED

**INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS**

- a) By-Law 25-37 being a by-law to amend By-Law 21-56, to prescribe a tariff of fees for the services offered by the Corporation of the Township of The North Shore.

**RESOLUTION #25-293**

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 25-37 being a by-law to amend By-Law 21-56, to prescribe a tariff of fees for the services offered by the Corporation of the Township of The North Shore be read a first, second and third time enacted and passed.

CARRIED

- b) By-Law 25-38 being a By-Law to manage and regulate Election signs and Election campaign advertisements, including Third-Party advertising, in the Township of The North Shore

**RESOLUTION #25-294**

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 25-38 being a By-Law to manage and regulate Election signs and Election campaign advertisements, including Third-Party advertising, in the Township of The North Shore

CARRIED

**NOTICES OF MOTION**

Nil

**QUESTION PERIOD**

Per the Township of The North Shore Procedure By-Law, (Section 6.5.2.17) "Questions and answers will be noted in the meeting's minutes in general terms"

There were 11 questions asked during the Question Period of the November 19, 2025, meeting:

**Question 1,2:**

Name of Resident/Member of the Public - Melody Rose  
Ward of property/residence - Ward 3

Question asked (in general terms) - Can quotes for Wagoosh Road include what the contractors will be using to complete the replacement? How much money is left for the grant to be used to complete current projects.

Answer given by Council (in general terms) - The Interim Treasurer explains there is also OCIF money to be used which has been reported to Council. The Mayor provided thanks.

**Question 3,4,5:**

Name of Resident/Member of the Public - Lisa Bell Murray  
Ward of property/residence - Ward 1

Question asked (in general terms) - Does Council ask for a cost analysis when policy changes are brought forward? Do Financial Statements go to Council or just through audit? Where do I find previous year audited Financial Statements?

Answer given by Council (in general terms) - The Mayor provides thanks. The Interim Treasurer explains the financial information is presented to Council through the audit which he is hoping to hear about for last year soon, that the Financial Statements should be on the website and to send him an email to request a copy.

**Questions 6:**

Name of Resident/Member of the Public - Rhonda Kirby  
Ward of property/residence - Ward 1

Question asked (in general terms) - Are we going to do better? - referring to Provincial legislation and the environment, as added into the Consent Agenda for information purposes.

Answer given by Council (in general terms) - The Mayor refers to the Environmental Committee and recommendations to Council regarding related matters

**Question - no question asked:**

Name of Resident/Member of the Public - Melody Rose  
Ward of property/residence - Ward 3

Question asked (in general terms) - Comments on previous question and suggests Council make comment on legislation.

Answer given by Council (in general terms) - The Mayor provides thanks

Question - no question asked:

Name of Resident/Member of the Public - Alice Fahey  
Ward of property/residence - Ward 1

Question asked (in general terms) - made comment on Employee Policy, Use of Township Vehicle Policy, culverts

Answer given by Council (in general terms) - No comments made by Council

Question 7,8:

Name of Resident/Member of the Public - Rhonda Kirby  
Ward of property/residence - Ward 1

Question asked (in general terms) - Where did the Terms of Reference come from for the Environmental Committee? Is there a deadline for when people have to put their names in?

Answer given by Council (in general terms) - The Treasurer stated the Terms of Reference are similar to that of the Recreation Committee. Councillor Simon explained that the Environmental Committee can take a look at the Terms of Reference and bring any changes back to Council, that she is unsure of any deadlines to apply for the Committee.

Question 9:

Name of Resident/Member of the Public - No name given  
Ward of property/residence - No location provided

Question asked (in general terms) - How is Township is advertising for the Environmental Committee?

Answer given by Council (in general terms) - The Treasurer explained the Committee is being advertised on the website and Facebook. Councillor Simon explained that Committee applications are on the Township website as well.

Question 10,11:

Name of Resident/Member of the Public - Janice Gamble  
Ward of property/residence - Ward 1

Question asked (in general terms) - Can Councillor Simon explain what wording regarding "being in court now" between First Nations means in Opp Board report? Can Resolution of Support regarding spraying be sent to Hydro One?

Answer given by Council (in general terms) - Councillor Simon explained not much information provided during last OPP Board meeting and mentioned that the Township is hosting the next Five Fires OPP Board meeting next Thursday (Nov 27). The Mayor provided thanks for questions.

*The Mayor called a recess at 7:37 PM*

*T. Simon exited Council Chambers at 7:37 PM*

*L. Menard exited Council Chambers at 7:38 PM*

*M. Simon left the meeting at 7:38 PM*

*T. Moor exited Council Chambers at 7:38 PM*

*C. Davidson exited Council Chambers at 7:38 PM*

*R. Green exited Council Chambers at 7:39 PM*

*R. Green returned to Council Chambers at 7:40 PM*

*T. Simon returned to Council Chambers at 7:40 PM*

*T. Moor returned to Council Chambers at 7:40 PM*

*T. Simon exited Council Chambers at 7:41 PM*

*R. Green exited Council Chambers at 7:41 PM*  
*R. Green returned to Council Chambers at 7:42 PM*  
*T. Simon returned to Council Chambers at 7:42 PM*  
*C. Davidson returned to Council Chambers at 7:42 PM*  
*T. Simon exited Council Chambers at 7:43 PM*  
*L. Menard returned to Council Chambers at 7:44 PM*  
*C. Davidson exited Council Chambers at 7:44 PM*  
*T. Simon returned to Council Chambers at 7:45 PM*  
*C. Davidson returned to Council Chambers at 7:45 PM*

*The Mayor resumed the meeting at 7:45 PM*

#### **CLOSED SESSION**

##### **RESOLUTION #25-295**

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

For the purpose of legal and human resource matters

**CARRIED**

#### **REPORT FROM CLOSED SESSION**

##### **RESOLUTION #25-296**

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore arise from Closed Session at 8:03 PM and report as follows: Council gave direction to the Mayor and Designated Clerk regarding the legal and human resources matters

*C. Davidson exited Council Chambers at 8:03 PM*  
*C. Davidson returned to Council Chambers at 8:04 PM*

**CARRIED**

#### **CONFIRMATORY BY-LAW**

##### **RESOLUTION # 25-297**

Moved By: L. Menard

Seconded By: T. Simon

BE IT RESOLVED: That the Council of the Corporation of the Township of The North Shore hereby approve By-Law No. 25-39, Being a By-Law to Confirm the Proceedings of Council at its Regular meeting held November 19, 2025, be read a first, second and third time, enacted and passed.

**CARRIED**



**ADJOURNMENT**


**RESOLUTION # 25-298**


Moved By: L. Menard

Seconded By: T. Simon

BE IT RESOLVED: That the Corporation of the Township of The North Shore Regular Council meeting of November 19, 2025, do now adjourn at 8:05 PM to meet again on the 17<sup>th</sup> day of December 2025 at 6:00 p.m., or at the call of the Chair.

**CARRIED**

  
Tony Moor, Mayor

  
Craig Davidson, Designated Clerk for the  
November 19<sup>th</sup>, 2025, Regular Council meeting