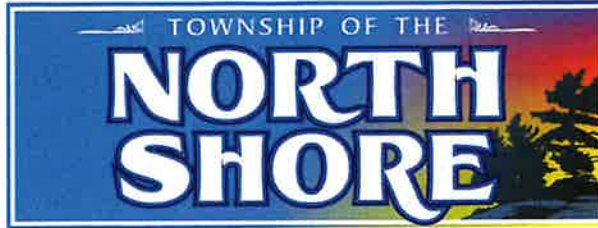


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# Minutes

Regular Council Meeting  
Township of the North Shore  
Wednesday, February 5<sup>th</sup>, 2025  
6:00 p.m.  
Hybrid Meeting

## ATTENDANCE

Council: Tony Moor - Mayor  
Richard Welburn - Ward 1  
Len Menard - Ward 2 - electronic  
Tracey Simon - Ward 3 - electronic  
Robin Green - Councillor at Large

Staff: Matt Simon, Public Works Manager/Fire Chief - *left meeting at 8:08 PM*  
Rachel Schneider, Municipal Clerk/Deputy Treasurer  
Craig Davidson - Interim Treasurer

## CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

## APPROVAL OF AGENDA

### RESOLUTION #25-28

Moved by: R. Green

Seconded by: R. Welburn

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated

CARRIED

## DISCLOSURES OF PECUNIARY INTEREST

## PRESENTATIONS/DELEGATION

a) Cunningham Swan - Integrity Commissioner Reports dated January 10<sup>th</sup>, 2025

### RESOLUTION #25-29

Moved by: L. Menard

Seconded by: T. Simon

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore approves to make the Integrity Commissioner reports, as presented to Council by Cunningham Swan at the February 5<sup>th</sup>, 2025, Regular Council meeting, available to the public by adding the reports to the Township's website, and by providing a copy of the report to the public upon written request.

CARRIED

RESOLUTION #25-30

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the recommendations for penalty sanctions outlined in the Integrity Commissioner report dated January 10<sup>th</sup>, 2025, for File number 36669-20 involving the Councillor of Ward 1 Richard Welburn

The Ward 1 Councillor requested a recorded vote.

**Results:**

Councillor R. Green - Nay

Councillor L. Menard - Yea

Councillor T. Simon - Yea

Councillor R. Welburn - Did not vote

Mayor T. Moor - Yea

**CARRIED**

- a) KPMG - Consolidated Financial Statements for the year ended December 31, 2023, Combined Audit Planning and Findings Report for the year ended December 31, 2023

ADOPTION OF MINUTES

- a) Minutes for the Regular meeting of January 15<sup>th</sup>, 2025

RESOLUTION #25-31

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore direct the Clerk to review the minutes related to the statement made by Mr. Curtis and add word for word Mr. Curtis' comments and Councillor Welburn's comments.

The Mayor asked if Council would like a recorded vote.

**Results:**

Councillor R. Green - Yea

Councillor L. Menard - Yea

Councillor T. Simon - Yea

Councillor R. Welburn - Yea

Mayor T. Moor - Yea

**CARRIED**

COUNCIL MEMBERS REPORT

REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION

- a) Recreation Committee report and Recommendations for the January 14<sup>th</sup>, 2025, Recreation Committee meeting

RESOLUTION #25-32

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report from the Recreation Committee for consideration, and that Council approve the Recommendations from the Recreation Committee to approve a Budget of \$4000 for 2025, approve a budget of \$500 for the 2025 Family Day event on Monday, February 17, 2025, approve to purchase speakers for the Spragge Rink at an estimated amount of \$300, and that Council approve the proposed 2025 Recreation Committee events.

**CARRIED**

b) Quarterly Report - 4<sup>th</sup> Quarter 2024 - Finance

RESOLUTION #25-33

Moved by: R. Welburn

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the 4<sup>th</sup> Quarter report for 2024 for the Finance Department for information purposes.

CARRIED

c) 4<sup>th</sup> Quarter 2024 Budget Variance Report and Capital worksheet

RESOLUTION #25-34

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the Capital worksheet and Budget Variance Report for the 4<sup>th</sup> Quarter of 2024 for information purposes.

CARRIED

d) Capital budget and Grant use report

RESOLUTION #25-35

Moved by: R. Welburn

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report regarding Capital Budget and Grant use as presented, and that Council provide direction regarding Capital projects to be included in the 2025 Budget deliberations.

CARRIED

e) Final Report, January 2025 - Office of the Ontario Ombudsman

RESOLUTION #25-36

Moved by: L. Menard

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report from the Ontario Ombudsman regarding an investigation into informal gatherings held by Council for the Township of The North Shore on March 20<sup>th</sup>, 2024, and between March 21 and March 25<sup>th</sup> of 2024, for information purposes.

CARRIED

f) Town Hall Meeting Policy

RESOLUTION #25-37

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, that Council review the proposed draft Town Hall Meeting policy, that Council have an open discussion regarding the proposed policy, and that Council forward any comments, concerns, and proposed amendments to the Municipal Clerk by February 12<sup>th</sup>, 2025 at 12PM so the proposed policy can be brought to the February 19<sup>th</sup>, 2025 Regular Council meeting for further review.

CARRIED

Consent Agenda

- a) Letter from the Ministry of Rural Affairs regarding the Enabling Ontario: Ontario's rural Economic Development Strategy
- b) Email from the Ministry of Natural Resources regarding the Conservations Authority Act

RESOLUTION #25-19

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED That Council receive item a and b of the February 5<sup>th</sup>, 2025, Consent Agenda for information purposes.

CARRIED

OLD BUSINESS

- a) Insurance Claim - Theft of deer at 5165 Highway 17, Spragge

RESOLUTION #25-39

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report regarding the Insurance Claim and Settlement as a result of the theft of x4 statues at the location of 5165 Highway 17 in Spragge, for information purposes.

CARRIED

- b) Township of The North Shore Accounting System upgrade - Munisoft

RESOLUTION #25-40

Moved by: R. Welburn

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report regarding upgrading the Municipality's Accounting software as presented, that Council accept Quote #2 and approve to upgrade the accounting software to Munisoft in the amount of \$26,561.00, that Council include the upgrade in the 2025 Capital Budget, that Council approve to have the system implementation be scheduled as soon as practicable, and that Council direct staff to work towards recovering the deposit previously made to Central Square.

CARRIED

INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS

NOTICES OF MOTION

Nil

QUESTION PERIOD

Per the Township of The North Shore Procedure By-Law, (Section 6.5.2.17) "Questions and answers will be noted in the meeting's minutes in general terms"

There were 10 questions asked during the Question Period of the February 5<sup>th</sup>, 2025, meeting:

Question 1, 2:

Name of Resident/Member of the Public - Melody Rose

Ward of property/residence - Ward 3

Question asked (in general terms) x2 - Is it possible to ask the accountant what type of processes can be put into place to protect management and the Township from fraud as a proactive measure for risk management? Handi Spot road was mentioned regarding road condition in Spring but no questioned asked. Is it possible to have a comparison of the past 3 years for snowplowing costs for Township vs contracted plowing to show that it is still a worthy choice for the Municipality to do as a feasible option?

Answer given by Council (in general terms) - The Mayor stated that can be looked into regarding the proactive measures. The Mayor also explained that one of the main reasons for purchasing the truck was due to prices of contracting the service.

Question 3, 4:

Name of Resident/Member of the Public - Janice Gamble  
Ward of property/residence - Algoma Mills

Question asked (in general terms) x2 - Am I clear that the figures in the Auditor's report were for 2023? Is there any way that auditor reports or reports from PUC can be explained in simpler terms?

Answer given by Council (in general terms) - The Mayor allows for C. Davidson to confirm that the report was for the year ending December 31<sup>st</sup>, 2023. C. Davidson explained the reasoning behind the delay in the report, which he stated was due to the Asset Retirement items not received until mid December of 2024. C. Davidson stated that Council needs to understand what they are approving and explains he wants to be straight forward with the budget so it can be understood by all.

Question 5, 6, 7:

Name of Resident/Member of the Public - No name stated  
Ward of property/residence - No place of residence stated

Question asked (in general terms) x3 - What is the current procedure for staff to purchase items? Is the amount \$5000 not \$25000? Why is there a by-law to amend the policy and not a procedure?

Answer given by Council (in general terms) - The Mayor allows for C. Davidson to explain the Procurement Policy and that when the amounts were found to be over, that it was brought to Council. Councillor Welburn states he has the policy in front of him, but not the updated version and adds that if anything goes over what is listed in the policy, it needs to be reported. C. Davidson explains that by-laws are now used to amend policies.

Question 8, 9:

Name of Resident/Member of the Public - Melody Rose  
Ward of property/residence - Ward 3 Serpent River

Question asked (in general terms) x2 - What procedure is there to prevent overages? Is there anything in place currently?

Answer given by Council (in general terms) - C. Davidson explains following the Procurement Policy and advising Council when overages happen or will happen.

Question - No question asked:

Name of Resident/Member of the Public - Jeremy Schneider  
Ward of property/residence - Algoma Mills

Question asked (in general terms) x1 - Makes comment on Town Hall meetings addressing matters instead of Question Period to allow for Council meetings to be about Municipal business and to reduce the possibility of meetings getting off track.

Answer given by Council (in general terms) - The Mayor asks that those comments be forwarded

Question 10:

Name of Resident/Member of the Public - Janice Gamble  
Ward of property/residence - Algoma Mills

Question asked (in general terms) x1 - Wondering if Craig knew that there is a difference in the price of a previous and the current Engineering Report from Tulloch for Riverview Road?

Answer given by Council (in general terms) - Answer not given by member of the public to explain the difference in the distance of road for each Engineering Report.

**CLOSED SESSION**  
**RESOLUTION #25-41**

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Closed session meeting attendance by: Township of The North Shore Municipal Council, Clerk, Interim Treasurer

For the purpose of legal and human resource matters

**CARRIED**

*M. Simon left the meeting at 8:08 PM*

*R. Schneider exited Council Chambers at 8:12 PM and returned at 8:12 PM*

*C. Davidson exited Council Chambers at 8:39 PM and returned at 8:40 PM*

**REPORT FROM CLOSED SESSION**  
**RESOLUTION #25-41**

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore arise from Closed Session at 8:40 PM and report as follows: Council gave direction to the Mayor and Clerk regarding the legal and human resources matters, and that Council agrees to not acknowledge the letter received from a member of the public dated January 17<sup>th</sup>, 2025, per the Township of The North Shore Letters from the Public Policy.

**CARRIED**

**CONFIRMATORY BY-LAW**  
**RESOLUTION # 25-42**

Moved By: L. Menard

Seconded By: T. Simon

BE IT RESOLVED: That the Council of the Corporation of the Township of The North Shore hereby approve By-Law No. 25-10, Being a By-Law to Confirm the Proceedings of Council at its Regular meeting held February 5<sup>th</sup>, 2025, be read a first, second and third time, enacted and passed.

**CARRIED**

**ADJOURNMENT**

**RESOLUTION # 25-43**

Moved By: T. Simon

Seconded By: L. Menard

BE IT RESOLVED: That the Corporation of the Township of The North Shore Regular Council meeting of February 5<sup>th</sup>, 2025, do now adjourn at 8:42 PM to meet again on the 19<sup>th</sup> day of February 2025 at 6:00 p.m., or at the call of the Chair.

CARRIED



Tony Moor, Mayor



Rachel Schneider, Clerk/Deputy Treasurer