



Agenda

CEMETERY COMMITTEE

Corporation of the Township of The North Shore
Tuesday September 9, 2025
10 am

Township of the North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89607905855?pwd=w2eOrm7buarvMKKe5l6PoxaCXVeR7J.1>

Meeting ID: 896 0790 5855

Passcode: 994700

This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. APPROVAL OF PREVIOUS MINUTES
5. REPORTS OR MOTIONS FROM COMMITTEE MEMBERS
 - a- Committee discuss the benches being made in the spring
 - b- Committee discuss the perennials to be planted along the fence
6. NEXT MEETING
7. ADJOURNMENT

4



Minutes

CEMETERY COMMITTEE MEETING

Township of the North Shore

Tuesday, August 19, 2025

10:00am

Hybrid Meeting

CALL TO ORDER

Heather Pelky, Chair, called the meeting to order at 10:00am.

ATTENDANCE

Committee: Heather Pelky - Chair/Resident
Susan Cicero - Secretary/Resident
Richard Welburn - Councillor Ward 1
Joan Bartley - Resident
Joyce Johnson - Resident
Veronica Charbonneau - Resident

GUEST: Jeff Watts - *joined meeting at 10:06am and left meeting at 10:50 am*

ABSENT: Dan Lewis - Resident

APPROVAL OF AGENDA

RESOLUTION #25-37

Moved by: Richard Welburn

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee approves the agenda for the Tuesday, August 19, 2025 meeting.

CARRIED

DISCLOSURES OF PECUNIARY INTEREST

Nil

APPROVAL OF PREVIOUS MINUTES

RESOLUTION #25-38

Moved by: Veronica Charbonneau

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee approve the previous Minutes from the July 8, 2025 meeting with one correction, in the title, the day reads Wednesday should be Tuesday.

CARRIED

REPORTS AND MOTIONS FROM COMMITTEE MEMBERS

- a- Discuss on Making Benches

RESOLUTION # 25-39

Moved by: Joan Bartley

Seconded by: Joyce Johnson

BE IT RESOLVED: That the Cemetery Committee discuss the making of the benches.

The Committee will send the designs to Richard to give to Jeff. And benches will be made in the spring. The Chair will talk to the Clerk and to Matt regarding volunteer students prepare the ground.

CARRIED

- b- Discuss Planting and Purchasing of Perennials

RESOLUTION # 25-40

Moved by: Joyce Johnson

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee discuss the planting and purchasing of perennials.

A committee member will send up to \$300 to purchase perennials and potting soil.

CARRIED

- c- Update on War Memorial and Bench from Elliot Lake Monuments

RESOLUTION # 25-41

Moved by: Richard Welburn

Seconded by: Veronica Charbonneau

BE IT RESOLVED: That the Cemetery Committee accept the update on the War Memorial and bench from Elliot Lake Monuments.

CARRIED

- d- Discuss the Letter from the BAO regarding the Wooden Crosses

RESOLUTION # 25-42

Moved by: Veronica Charbonneau

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee discuss the letter from the BAO regarding the broken crosses in old section of the cemetery.

CARRIED

NEXT MEETING

RESOLUTION # 25-43

Moved by: Richard Welburn

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee schedules the next meeting for Tuesday, September 9 2025, at 10:00am, or at the call of the Chair.

CARRIED

ADJOURNMENT

RESOLUTION #25-44

Moved by: Joyce Johnson

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee adjourn the meeting at 11:25am.

CARRIED

Chair, Heather Pelky

Secretary, Susan Cicero



Sa

September 1, 2025

September 9, 2025

Cemetery Committee Report

SUBJECT: Discuss the benches being made in the spring.

RECOMMENDATION: That the Cemetery Committee discuss the benches being made in the spring and that the Cemetery Committee approve a design for the benches to give to Jeff Watts. Discuss the locations to put the benches once Jeff provides the number of benches he can make.

I sent e-mail to Rachelle regarding students prepare the ground. Her reply:

The Cemetery by-law states that the Municipality undertakes the grading, seeding, grass cutting and general care of the Cemetery.

For liability reasons it would be best for our public works staff to prepare the ground as they are covered under our insurance and wsib. Jeff and the students could add the bench to the agreed upon areas when they are completed and will need to fill our Volunteer waiver forms

I have attached the by-law for you.

The Cemetery Committee has several steps it still needs to take, such as seeing if the wood is ready to be used as it has had limited time to dry out, where the benches could be added to the Cemetery without disrupting current or future plots, when in the Spring the benches would be completed and could be added if approved, and reviewing and deciding on what the benches will look like and if they will fit where the Cemetery Committee would like them to go as there are already 5 benches and very little space to put new ones.

The Committee has been provided a map of the Cemetery previously, and Angel will be calling you about providing you with another copy - these maps can be used to decide where the benches will go during the next Committee meeting. As well, the benches and pictures discussed during the last meeting were not provided in the agenda package, as required, so it would be helpful if the pictures the Committee looked at can be discussed and officially approved via Resolution at the next meeting to ensure that open meeting rules are being followed.

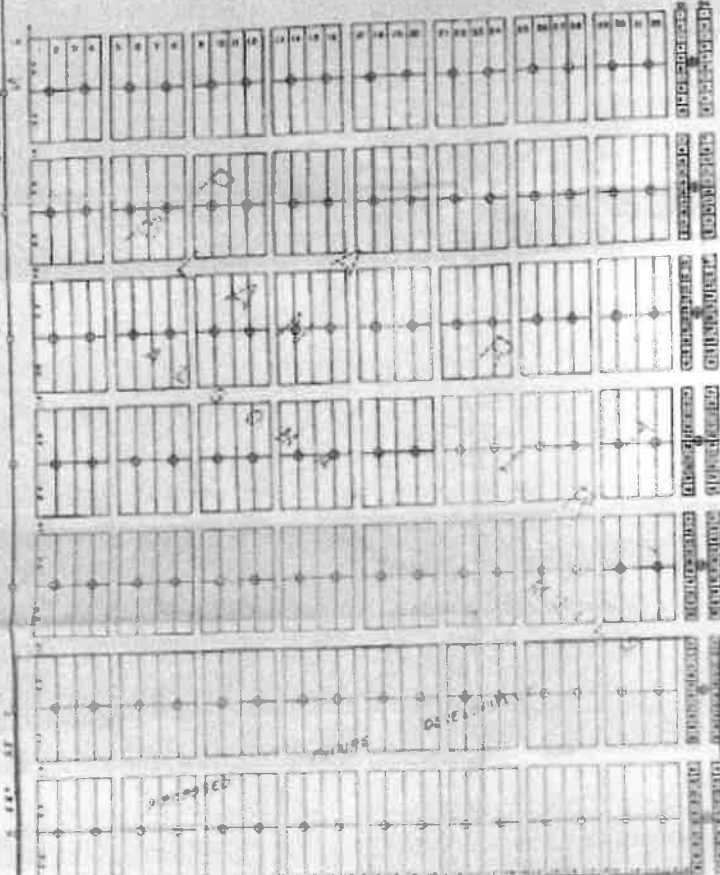
I am currently not sure of what Matt's day will look like on September 9 to attend the next meeting, but I will speak to him so he can provide his input if he is able to on where the benches could go based on

the map, the current benches, and the Cemetery by-law. The Committee will need to make this decision together.

Prepared/Submitted by: Heather Pelky, Chair

538

June 10th



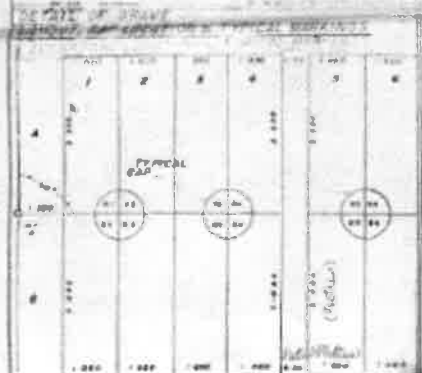
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DATE
PLANT GROWING AREA
TO GROW COMPLETION
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TAYLOR, JAMES
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MAY 1970 - MAY 1972

Colin G. Tinsley
June 2, 1968
District Land Division

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September 1, 2025

September 9, 2025

Cemetery Committee Report

SUBJECT: Discuss the perennials to be planted along the fence.

RECOMMENDATION: That the Cemetery Committee discuss the perennials to be planted along the fence.

I talked to Matt about putting fill along the fence.
He said that he is going to work at it when he has time in between other stuff.
Report on what has been done to purchase perennials and potting soil.

Prepared/Submitted by: Heather Pelky, Chair