



Agenda

**Special Meeting of Council
Corporation of the Township of The North Shore
Monday, May 13th, 2024
6:00 PM**

Township of the North Shore North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86062951842?pwd=RHU5azcwWHBtdTh1UVpKVYVYL2tDQT09>

Meeting ID: 860 6295 1842

Passcode: 575981

This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.

- 1. CALL TO ORDER**
- 2. ADDITIONS TO THE AGENDA**
- 3. DISCLOSURES OF PECUNIARY INTEREST**
- 4. PRESENTATIONS/DELEGATION Nil**
- 5. ADOPTION OF MINUTES**
 - a) Minutes of the April 29th, 2024, Special Budget Meeting
- 6. COUNCIL MEMBERS REPORT Nil**
- 7. CLERK'S REPORT Nil**
- 8. REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES, AND COMMUNICATIONS**
 - a) Waste Management
 - b) 2024 Budget Presentation by the Deputy Treasurer/By-Law direction
 - b) Next budget meeting June 3rd, 2024
- 9. OLD BUSINESS (INCLUDES THE FOLLOWING WRITTEN LETTERS/REPORTS) Nil**
- 10. INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS Nil**
- 11. NOTICES OF MOTION Nil**
- 12. CLOSED SESSION Nil**
- 13. REPORT FROM CLOSED SESION Nil**
- 14. CONFIRMATORY BY-LAW**

By-law 24-22 being a by-law to confirm the proceedings of Council at its Special meeting held May 13th, 2024, be read a first, second and third time enacted and passed.
- 15. ADJOURNMENT**



Minutes

Special Budget Meeting
Township of the North Shore
Monday, April 29th, 2024
6 p.m.

Hybrid Meeting

ATTENDANCE

Council: Tracey Simon - Ward 3/Deputy Mayor
Robin Green - Councillor at Large
Richard Welburn - Ward 1
Len Menard - Ward 2 - electronic

Absent: Tony Moor - Mayor

Staff: Matt Simon, Public Works Manager/Fire Chief
Rachel Schneider, Clerk
Craig Davidson, Deputy Treasurer

CALL TO ORDER

Mayor Moor called the meeting to order at 6:00 p.m.

ADDITIONS TO THE AGENDA

RESOLUTION # 24-116

Moved by: R. Green

Seconded by: L. Menard

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore approve the agenda as circulated.

"CARRIED"

DISCLOSURES OF PECUNIARY INTEREST

PRESENTATIONS/DELEGATIONS Nil

ADOPTION OF MINUTES

RESOLUTION # 24-117

Moved by: L. Menard

Seconded by: R. Welburn

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore approve the minutes of the Special Budget Meeting held April 15th, 2024.

"CARRIED"

COUNCIL MEMBERS REPORT Nil
CLERK'S REPORT Nil

REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATIONS

a) 2024 Budget Presentation by the Deputy Treasurer

RESOLUTION # 24-118

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore receive the 2024 Budget Presentation by the Deputy Treasurer and direct staff to move forward with LA Trucking providing an overview of costs to bring the Yellow Plow Truck up to maintenance standards.

"CARRIED"

a) Next Special Budget meeting May 13th, 2024, at 6PM

RESOLUTION # 24-119

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore schedule the next Special Budget meeting for Monday, May 13th, 2024, at 6PM.

"CARRIED"

OLD BUSINESS (INCLUDES THE FOLLOWING WRITTEN LETTERS/REPORTS)

Nil

INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS Nil

NOTICES OF MOTION Nil

CLOSED SESSION Nil

REPORT FROM CLOSED SESSION Nil

CONFIRMATORY BY-LAW

RESOLUTION # 24-120

Moved By: R. Welburn

Seconded By: R. Green

BE IT RESOLVED THAT the Township of the North Shore Council hereby approve By-Law 24-20, Being a by-law to confirm the proceedings of Council at its Special meeting held April 29th, 2024, be read a first, second and third time, enacted and passed.

"CARRIED"

ADJOURNMENT

RESOLUTION # 24-121

Moved By: R. Green

Seconded By: R. Welburn

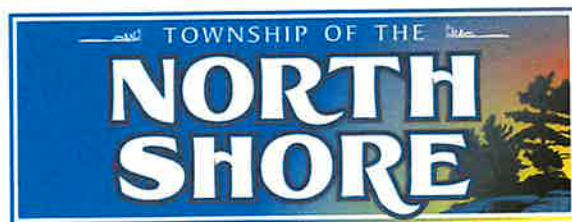
BE IT RESOLVED THAT the Corporation of the Township of the North Shore Special Council meeting of April 29th, 2024, do now adjourn at 6:49 p.m., to meet again on the 1st day of May 2024, at 6pm or at the call of the Chair.

"CARRIED"

Tracey Simon, Deputy Mayor/Ward 3 Councillor

Rachel Schneider, Clerk/Deputy Treasurer

8a)



May 7, 2024

Meeting of May 13, 2024

Council Report

SUBJECT: WASTE MANAGEMENT

RECOMMENDATION: That Council receive the report as presented and that Council provide staff with direction regarding waste management at the Township transfer stations and potential applications for an Environmental Compliance Approval (ECA).

At the April 17th, 2024, Council meeting, Council gave the following direction, as taken from the approved April 17th, 2024, minutes:

f) Waste Management

RESOLUTION # 24-112

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore receive the report as presented and that Council provide staff with direction regarding applications for an Environmental Compliance Approval (ECA) and waste management within the Township

With the direction being to reach out to GFL to get quotes and information regarding:

- 1 extra pickup in Algoma Mills per week
- 2 additional bins added to Algoma Mills
- Seasonal bins with extra day pickup for Algoma Mills

CARRIED

GFL has provided the following – prices DO NOT include HST:

One extra pick up for ALL bins currently at the Algoma Mills transfer station only - **\$420.96 extra per week**

Pick up of 2 EXTRA bins at Algoma Mills transfer station - **\$2100.00 extra per YEAR**

Pick up of 2 EXTRA bins from May – September ONLY - **\$175.00 extra per month/\$875.00 extra for the 5 months**

Ontario Waste has provided the following – price does NOT include HST:

6-yard slant bin - **\$1499.00 PER bin**

The Township has NOT yet received quotes from any other companies regarding bin prices.

As stated in previous reports, currently the Township of the North Shore has three (3) Transfer Stations:

- eight (8) bins located in Algoma Mills
- four (4) bins located in Spragge
- four (4) bins located in Serpent River.

An EPA Section 27 – Waste ECA (for transportation, management and/or disposal of certain types of waste (non-hazardous)) is required to be applied for and/or amended for the following:

- Changes to the operating hours of the Transfer stations
- Changes to the operating hours of the Landfill
- Changes to the number of bins at the Transfer stations
- Changes to the sizing of bins at the Transfer stations
- Changes to the number of times the garbage bins are emptied

There will need to be an EPA Section 27 – Waste ECA application and/or amendment for EACH location that requires any of the above listed changes.

Prepared by/Submitted by:

Matt Simon, Public Works Manager/Fire Chief
Rachel Schneider, Municipal Clerk/Deputy Treasurer



May 8, 2024

Meeting of May 13, 2024

Council Report

SUBJECT: TAX RATE DISCUSSION

RECOMMENDATION: That Council receive the report as presented and that Council provide Staff with direction to prepare a tax rate by-law for Council's consideration with the percentage increase of reflected tax rates for 2024.

At the Budget Meeting of April 29th, 2024, Council discussed the most recent draft operating budget and an appropriate tax rate for 2024.

At the Regular Council Meeting of May 1st, 2024, Council received a presentation from the Ministry of Municipal Affairs and Housing about the Financial Indicator Review based on the 2022 Financial Information Return for the Municipality.

As part of the Ministry's presentation, it was highlighted that our reserve level (reserve and reserve funds), as a percentage of operating expenses is lower than other similar (size and location) municipalities and consideration should be given to examine these balances.

In simple terms, a reserve fund has its own dedicated asset (such as investments with Edward Jones) while a reserve an allocation of equity for certain purposes with no separation from general assets.

At the end of 2023, Reserves held by the Municipality were:

Legal/Integrity Commissioner	\$ 24,000
Building & Equipment	8,832
Fire Equipment	14,877
Planning & Development	48,134
Serpent River Water	<u>5,346</u>
Total Reserves	<u>\$101,189</u>

As well, Reserve Funds held by the Municipality were:

General Capital	\$202,628
Building & Equipment	108,366
Insurance Claims	9,846
Community Well-Being	187,619
Fire Purposes	11,180
Planning (OP&ZBL)	4,607
Water Systems	17,078
Total	<u>\$524,324</u>

The total of Reserve and Reserve Funds held by the Municipality at the end of 2023 was \$643,613.

The draft Operating Budget as it presently stands would decrease the Planning & Development Reserve by \$10,000 and increase reserves for Election by \$4,000, Fire by \$5,000, and Landfill by \$20,000 for a net increase of \$19,000.

Any increase in the tax rate from the draft Operating Budget should increase reserves and reserve funds, most likely, the General Capital or the Building & Equipment accounts.

Staff was also asked to provide an overview of tax rate increases in our area. The municipalities in the Central Algoma area were consulted. Of these, about half have yet to establish tax rates for the year. Those that have:

Township of St. Joseph	4.60%
Town of Thessalon	5.00%
Plummer Additional	4.98%
Village of Hilton Beach	8.00%
Town of Blind River	6.90%
Laird Township	3.83%

From the last Budget meeting and subsequent communication received, tax rates of 8% (Ward 1), 10% (Ward 2) and 7% (Ward 3) were received at the office.

As a reminder, as reported at the last budget meeting, if the draft Operating Budget was approved by Council, the tax levy would be \$1,129,413 or \$72,330 higher than last year. This represents a levy increase of 6.84% which results in an increase in the municipal residential tax rate of 5.24% and in the overall tax rate (including schools) of 4.72%.

We are still waiting on reports on the Yellow Truck from L A Trucking and Riverview Road Tenders from Tulloch Engineering. Given that capital operations are presently to be funded through deferred grant revenue, transfers from Reserve Funds or, perhaps, the acquisition of Long-Term Debt, Council could approve a capital budget after direction to prepare the tax rate by-law for the current year has been received.

Prepared by/Submitted by: Craig Davidson, Deputy Treasurer

BY-LAW 24-22

THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

**Being a bylaw to confirm the proceedings of Council
at its Special Budget Meeting of May 13th, 2024.**

The Council of the Corporation of the Township of The North Shore hereby enacts as follows:

WHEREAS Section 5(3) of the *Municipal Act, 2001, S. O. 2001, c.25*, as amended requires municipal Council to exercise a municipal power including a municipality’s capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Corporation of the Township of the North Shore deems it desirable to confirm the proceedings of Council at its Special Budget Meeting of May 13th, 2024.

NOW THEREFORE the Council of the Corporation of the Township of the North Shore hereby enacts as follows:

1. That each motion, resolution, and other action passed and taken by the Council at its Special Budget meeting of May 13th, 2024, is hereby adopted, and ratified and confirmed.
2. The Head of Council and the proper officers of the Corporation of the Township of the North Shore are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk, or if absent, the designate, are hereby directed to affix the Corporate Seal of the Municipality to all such documents.

**READ A FIRST, SECOND AND THIRD TIME ENACTED AND FINALLY PASSED
THIS 13TH DAY OF MAY 2024.**

Tony Moor, Mayor

Rachel Jean Schneider, Clerk/Deputy Treasurer