



# Minutes

## CEMETERY COMMITTEE MEETING

Township of the North Shore

Wednesday, March 25, 2026

1:00pm

Hybrid Meeting

### CALL TO ORDER

Heather Pelky, Chair, called the meeting to order at 1:03pm.

### ATTENDANCE

Committee: Heather Pelky - Chair/Resident  
Susan Cicero - Secretary/Resident  
Richard Welburn - Councillor Ward 1  
Dan Lewis - Resident  
Joan Bartley - Resident  
Veronica Charbonneau - Resident

GUEST: Jeff Watts - joined meeting at 1:51pm  
- left meeting at 2:06pm

ABSENT: Joyce Johnson - Resident

### APPROVAL OF AGENDA

#### RESOLUTION #26-01

Moved by: Veronica Charbonneau

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee approves the agenda for the Wednesday, March 25, 2026, meeting.

CARRIED

### DISCLOSURES OF PECUNIARY INTEREST

Nil

### APPROVAL OF PREVIOUS MINUTES

#### RESOLUTION #26-02

Moved by: Susan Cicero

Seconded by: Dan Lewis

BE IT RESOLVED: That the Cemetery Committee approve the previous Minutes from the November 4, 2025, meeting.

CARRIED

REPORTS AND MOTIONS FROM COMMITTEE MEMBERS

- a- Report from Jeff Watts regarding benches  
RESOLUTION # 26-03  
Moved by: Susan Cicero  
Seconded by: Veronica Charbonneau  
BE IT RESOLVED: That the Cemetery Committee accept the report from Jeff Watts regarding the benches his students are making.

CARRIED

- b- Discuss signs  
RESOLUTION # 26-04  
Moved by: Joan Bartley  
Seconded by: Susan Cicero  
BE IT RESOLVED: That the Cemetery Committee discuss signs for the Cemetery.

And that the Committee recommend to Council to approve row signs be put on the west fence with tree names & row names.

CARRIED

- c- Discuss flowers  
RESOLUTION #26-05  
Moved by: Susan Cicero  
Seconded by: Veronica Charbonneau  
BE IT RESOLVED: That the Cemetery Committee discuss the purchase of flowers etc. for the Cemetery.  
The Cemetery Committee ask Council to approve up to \$500.00 for the purchase of flowers etc. before the 2026 budget is approved.

CARRIED

- d- Update on bench and monument from Elliot Lake monuments  
RESOLUTION #26-06  
Moved by: Dan Lewis  
Seconded by: Joan Bartley  
BE IT RESOLVED: That the Cemetery Committee discuss the bench and monument from Elliot Lake Monuments.

CARRIED

- e- Discuss shed  
RESOLUTION #26-07  
Moved by: Joan Bartley  
Seconded by: Veronica Charbonneau  
BE IT RESOLVED: That the Cemetery Committee discuss the shed for the Cemetery.

CARRIED

f- Request to Council Operating Budget

RESOLUTION #26-08

Moved by: Susan Cicero

Seconded by: Dan Lewis

BE IT RESOLVED: That the Cemetery Committee submit to Council the Operating Budget items for the 2026 budget

Flowers and soil	\$500.00
Bench hardware and canbor	\$500.00
Signs	<u>\$800.00</u>
	\$1,800.00

CARRIED

g- Request to Council Capital Budget

RESOLUTION#26-09

Moved by: Joan Bartley

Seconded by: Veronica Charbonneau

BE IT RESOLVED: That the Cemetery Committee submit to Council the Capital Budget items for the 2026 budget.

Tree cutting	\$2,000.00
Shed	<u>\$8,000.00</u>
	\$10,000.00

CARRIED

NEXT MEETING

RESOLUTION # 26-10

Moved by: Susan Cicero

Seconded by: Veronica Charbonneau

BE IT RESOLVED: That the Cemetery Committee schedules the next meeting for Wednesday, April 29, 2026 at 10:00am or at the call of the Chair.

CARRIED

ADJOURNMENT

RESOLUTION #26-11

Moved by: Dan Lewis

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee adjourn the meeting at 2:10pm.

CARRIED

Heather Pelky  
Chair, Heather Pelky

S. Cicero  
Secretary, Susan Cicero