



Agenda

CEMETERY COMMITTEE

Corporation of the Township of The North Shore
Tuesday March 17, 2026
10 am

Township of the North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85632116702?pwd=WhbyRNqXSfC3od4qb4W2cgmUaOlZbd.1>

Meeting ID: 856 3211 6702

Passcode: 254413

This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. APPROVAL OF PREVIOUS MINUTES
5. REPORTS OR MOTIONS FROM COMMITTEE MEMBERS
 - a- Report from Jeff regarding benches
 - b- Discuss signs
 - c- Discuss flowers
 - d- Update on bench and monument from Elliot Lake monuments
 - e- Discuss shed
 - f- Request to Council Operating Budget
 - g- Request to Council Capital Budget
6. NEXT MEETING
7. ADJOURNMENT



Minutes

CEMETERY COMMITTEE MEETING

Township of the North Shore

Tuesday, November 4, 2025

10:00am

Hybrid Meeting

CALL TO ORDER

Heather Pelky, Chair, called the meeting to order at 10:01 am.

ATTENDANCE

Committee: Heather Pelky - Chair/Resident
Susan Cicero - Secretary/Resident
Richard Welburn - Councillor Ward 1
Joyce Johnson - Resident
Veronica Charbonneau - Resident

GUEST: n/a

ABSENT: Dan Lewis - Resident
Joan Bartley - Resident

APPROVAL OF AGENDA

RESOLUTION #25-57

Moved by: Joyce Johnson

Seconded by: Veronica Charbonneau

BE IT RESOLVED: That the Cemetery Committee approves the agenda for the Tuesday, November 4, 2025 meeting.

CARRIED

DISCLOSURES OF PECUNIARY INTEREST

Nil

APPROVAL OF PREVIOUS MINUTES

RESOLUTION #25-58

Moved by: Richard Welburn

Seconded by: Susan Cicero

BE IT RESOLVED: That the Cemetery Committee approve the previous Minutes from the October 7, 2025 meeting.

CARRIED

REPORTS AND MOTIONS FROM COMMITTEE MEMBERS

- a- Discuss information from Jeff Watts

RESOLUTION # 25-59

Moved by: Veronica Charbonneau

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee discuss information from Jeff Watts.

CARRIED

- b- Discuss items for the 2026 budget

RESOLUTION # 25-60

Moved by: Joyce Johnson

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee work on a budget for 2026.

CARRIED

- c- Discuss update on flower purchase

RESOLUTION #25-61

Moved by: Susan Cicero

Seconded by: Veronica Charbonneau

BE IT RESOLVED: That the Cemetery Committee discuss the update on the flower purchase.

CARRIED

NEXT MEETING

RESOLUTION # 25-62

Moved by: Richard Welburn

Seconded by: Susan Cicero

BE IT RESOLVED: That the Cemetery Committee schedules the next meeting at the call of the Chair.

CARRIED

ADJOURNMENT

RESOLUTION #25-63

Moved by: Susan Cicero

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee adjourn the meeting at 10:35 am.

CARRIED

Chair, Heather Pelky

Secretary, Susan Cicero



March 1, 2026

Tuesday March 17, 2026

Cemetery Committee Report

SUBJECT: Report from Jeff Watts regarding benches

RECOMMENDATION: That the Cemetery Committee accept the report from Jeff Watts regarding the benches his students are making for the Cemetery.

The students are making the 2 benches from the wood supplied for the Cemetery and that we accept the report from Jeff Watts.

Prepared/Submitted by: Heather Pelky, Chair



March 1, 2026

Tuesday March 17, 2026

Cemetery Committee Report

SUBJECT: Discuss Signs

RECOMMENDATION: That the Cemetery Committee discuss signs and decide what they would like to do.

I sent a request to Rachel regarding signs at the Cemetery and here is her response.
Hi Heather

I have attached the Cemetery By-Law for your review.

The By-Law speaks to Monuments and Markers and the Care of the actual plots only but does not speak to the addition of row markers/signs.

The addition of these row signs would not contravene the by-law.

However, anything added to the Cemetery must not interfere with interments, be tripping hazards, interfere with care and maintenance etc.

There are existing markers that are used by staff to complete interments due to the small size of our Cemetery.

It is my understanding that the Committee has discussed asking Council for \$800 for this expense - It may be best for the Committee to as well make a recommendation to Council for Council to approve the addition of these row signs as Council may request the Cemetery be re-surveyed or that all rows have a sign

Rachel Jean Schneider, Municipal Clerk/Deputy Treasurer

Township of The North Shore

705-849-2213, Ext 204

municipalclerk@townshipofthenorthshore.ca

Prepared/Submitted by: Heather Pelky, Chair



March 1, 2026

Tuesday March 17, 2026

Cemetery Committee Report

SUBJECT: Discuss flowers

RECOMMENDATION: That the Cemetery Committee discuss the purchase of flowers etc. for the Cemetery and request Council to approve \$500.00 for the purchase of flowers etc. before the 2026 budget is passed.

Flower pots were purchased last year and Public Works have stored them. Flowers can be purchased for these. There were flowers planted last fall along the fence and more are needed to be planted. To purchase these flowers and get them planted early would be beneficial and since the budget has not been past yet, we are asking for Councils approval to purchase.

Prepared/Submitted by: Heather Pelky, Chair



March 1, 2026

Tuesday March 17, 2026

Cemetery Committee Report

SUBJECT: Update on Bench and Monument from Elliot Lake Monuments

RECOMMENDATION: That the Committee accept the report from Rachel regarding the bench and Monument

I requested information from Rachel regarding the bench and monument and here is her reply.

Hi Heather

It has been confirmed that Elliot Lake Monuments received the ordered bench and Monument. Both will be added to their approved locations in the Spring when there is no snow and when the ground will not be damaged during the delivery process.

Rachel

Thanks for letting me know.

Will these items be totally paid for from the 2025 budget?

Is the \$7500.00 grant for the monument still okay to use or has it expired?

Hi Heather

Both bench and monument have been paid in 2025. The grant money was used for the monument.

Rachel Jean Schneider, Municipal Clerk/Deputy Treasurer

Township of The North Shore

705-849-2213, Ext 204

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Prepared/Submitted by: Heather Pelky, Chair



March 1, 2026

Tuesday March 17, 2026

Cemetery Committee Report

SUBJECT: Discuss Shed

RECOMMENDATION: That the Cemetery Committee discuss the purchase of a shed for the Cemetery.

There was a shed at the Cemetery in the past. The foundation is still there. By purchasing another shed it would allow Public Works and the Committee to have shovels, rakes etc. there. The Committee, now bring rakes and shovels from home to work on the flower beds. This purchase would benefit both Public Works and the Cemetery Committee.

Quote:

Serenity Life--Barney Kuntze--519-496-4791

He has house on Lake Lauzon

Shed required

Possibly 10 x 12

Wood

Door 36 inch

No windows

At his location he has 2 sheds 8 x 12

Price is \$4750.

He delivers and places for \$700.00 - he will do it for \$400.00 for us

\$4750.00

\$ 400.00 delivery and placement

\$5150.00

\$ 669.50 tax

\$5819.50

I spoke to him when he was out of town and he gave me this price.

As it is winter and we cannot measure the foundation from the previous building, I wanted a price so that we could put something in the budget.

Prepared/Submitted by: Heather Pelky, Chair



March 1, 2026

March 17, 2026

Cemetery Committee Report

SUBJECT: REQUEST TO COUNCIL FOR OPERATING BUDGET

RECOMMENDATION: That the Cemetery Committee submit to Council the Operating Budget items for the 2026 budget

Flowers and Soil	\$500.00	
Benches hardware and canbor	\$500.00	
Signs	\$800.00	\$1800.00

Prepared/Submitted by: Heather Pelky, Chair