



Agenda

CEMETERY COMMITTEE

Corporation of the Township of The North Shore
Wednesday June 4, 2025
10 am

Township of the North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82784183673?pwd=wXd2FADLEi412x3Q9RbEbvapFCzEja.1>

Meeting ID: 827 8418 3673

Passcode: 049263

This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. APPROVAL OF PREVIOUS MINUTES
5. REPORTS OR MOTIONS FROM COMMITTEE MEMBERS
 - a- Report on cost for cutting wood for benches
 - b- Discussion on old wooden crosses in old section of cemetery
 - c- Discussion on purchase of flowers and potting soil and date to plant
 - d- Discussion on information for Township website and/or Facebook Group
6. NEXT MEETING
7. ADJOURNMENT



Minutes

CEMETERY COMMITTEE MEETING

Township of the North Shore

Wednesday, May 7, 2025

10:00am

Hybrid Meeting

CALL TO ORDER

Heather Pelky, Chair, called the meeting to order at 10:02am.

ATTENDANCE

Committee: Heather Pelky - Chair/Resident
Susan Cicero - Secretary/Resident
Richard Welburn - Councillor Ward 1
Dan Lewis - Resident
Joan Bartley - Resident
Joyce Johnson - Resident

GUEST: n/a

ABSENT: Committee: Veronica Charbonneau - Resident

APPROVAL OF AGENDA

RESOLUTION #25-09

Moved by: Dan Lewis

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee approve the agenda for the Wednesday, May 7, 2025 meeting.

CARRIED

DISCLOSURES OF PECUNIARY INTEREST

Nil

APPROVAL OF PREVIOUS MINUTES

RESOLUTION #25-10

Moved by: Susan Cicero

Seconded by: Joyce Johnson

BE IT RESOLVED: That the Cemetery Committee approve the previous Minutes from the April 9, 2025 meeting.

CARRIED

REPORTS AND MOTIONS FROM COMMITTEE MEMBERS

- a- Resolution from Council regarding Flower, potting soil etc. purchase

RESOLUTION # 25-11

Moved by: Joyce Johnson

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee receive the Council Resolution from Council regarding the purchase of flowers, potting soil etc. before the budget is passed.

CARRIED

- b- Resolution from Council regarding purchase of bench

RESOLUTION # 25-12

Moved by: Susan Cicero

Seconded by: Dan Lewis

BE IT RESOLVED: That the Cemetery Committee receive the resolution from Council regarding the purchase the of a *granite* bench from Elliot Lake Monuments.

CARRIED

- c- Wood for benches

RESOLUTION # 25-13

Moved by: Joan Bartley

Seconded by: Joyce Johnson

BE IT RESOLVED: That the Cemetery Committee discuss the wood for benches.

Two people have been approached for cost. Cost will be brought back to next meeting.

CARRIED

- d- Facebook page

RESOLUTION # 25-14

Moved by: Susan Cicero

Seconded by: Dan Lewis

BE IT RESOLVED: That the Cemetery Committee discuss Facebook page.

The Committee put information through the Chair or the Secretary on the Township Facebook page and possibly the web page.

CARRIED

- e- Restoration and preservation of old wooden monuments

RESOLUTION # 25-15

Moved by: Dan Lewis

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee discuss the restoration and preservation of old wooden monuments.

The Committee will contact interested party to explore the possibility of restoring or replacing wooden crosses in the old section in collaboration with the Township.

CARRIED

- f- Purchase of flower, potting soil and planting

RESOLUTION # 25-16

Moved by: Susan Cicero

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee discuss the purchase of flowers, topsoil and planting.

Committee members will look at purchasing.

CARRIED

- g- War Memorial

RESOLUTION # 25-17

Moved by: Joyce Johnson

Seconded by: Joan Bartley

BE IT RESOLVED: That the Cemetery Committee request an update on the War Memorial.

CARRIED

- h- Release & Waiver of Liability Agreement form

RESOLUTION # 25-18

Moved by: Dan Lewis

Seconded by: Joyce Johnson

BE IT RESOLVED: That the Cemetery Committee receive an update on the Release & Waiver of Liability Agreement form.

The waiver is valid for the term of Council.

CARRIED

NEXT MEETING

RESOLUTION # 25-19

Moved by: Susan Cicero

Seconded by: Dan Lewis

BE IT RESOLVED: That the Cemetery Committee schedules the next meeting for June 4, 2025, at 10am,
or at the call of the Chair.

CARRIED

ADJOURNMENT

RESOLUTION #25-20

Moved by: Joan Barley

Seconded by: Richard Welburn

BE IT RESOLVED: That the Cemetery Committee adjourn the meeting at 10:55am.

CARRIED

Chair, Heather Pelky

Secretary, Susan Cicero

5a



May 26, 2025

June 4, 2025

Cemetery Committee Report

SUBJECT: Report on cost for cutting wood.

RECOMMENDATION: Receive update on the cost to cut the wood for benches.

Dan has met with Mark to discuss cutting wood to make benches for the cemetery. Mark is to provide an update.

Prepared/Submitted by: Heather Pelky, Chair and Dan Lewis



May 26, 2025

June 4, 2025

Cemetery Committee Report

SUBJECT: Discussion on old wooden crosses in old section of cemetery.

RECOMMENDATION: Discuss the old crosses in the old section of the cemetery and make recommendation to Council

There are wooden crosses in the old section of the cemetery just leaning against trees with no names on them or any location as to where they were placed.

It was discussed at our last meeting to have an interested party explore the possibility of restoring or replacing these wooden crosses.

Members were to go and have a look at what was there.

Prepared/Submitted by: Heather Pelky, Chair



May 26, 2025

June 4, 2025

Cemetery Committee Report

SUBJECT: Purchase of flowers and potting soil and date to plant

RECOMMENDATION: Discuss the purchase of flowers and potting soil and discuss date to plant

Members of the committee were to meet with Brenda Wilson from Wilson's Market to see what she could provide the committee to plant in the planters.
She was to contact Joyce with an update.
Discuss date to plant flowers once purchased.



May 26, 2025

June 4, 2025

Cemetery Committee Report

SUBJECT: Discussion on information for Township website and/or Facebook Group

RECOMMENDATION: Discuss putting information on Township website to give to the Clerk

The Committee to discuss what they would like to put on the website.

Prepared/Submitted by: Heather Pelky, Chair