



# Minutes

Regular Council Meeting  
Township of the North Shore  
Wednesday December 16, 2020  
7:00 p.m.  
Electronic Meeting  
Meeting ID: 841 4467 6294  
Passcode: 407843

*The meeting is being held by Zoom due to Covid-19 as health and safety issues dictate that the public should not gather together in Council Chambers. Therefore public attendance is not permitted for this meeting. This notice is provided in accordance with the Municipal Procedural By-Law, as amended.*

## ATTENDANCE

Council: Tony Moor - Mayor - electronic  
Brenda Green- Councillor At Large- electronic  
Gary Gamble - Councillor Ward 1- electronic  
Len Menard - Councillor Ward 2 - electronic  
Melody Rose - Councillor Ward 3 - electronic

Staff: Barbara Major, Interim Clerk-electronic  
France Gagnon, Treasurer/Bookkeeper - electronic  
Angel Pilon, Deputy Clerk/Office Administrator - electronic

## CALL TO ORDER

Mayor called the meeting to order at 7:01 p.m.

## WELCOME

Mayor Moor informed Council that long time municipal employee Maryse Sabourin has retired, moved to the eastcoast and extended congratulations. Mayor Moor also welcomed France Gagnon, municipal Treasurer/Bookkeeper who has joined the Municipality and Angel Pilon, Municipal Deputy Clerk and Office Administrator.

## ADDITIONS TO THE AGENDA

Amendment to the agenda, with concurrence of Council, Item #8g) is moved to Closed Session meeting.

Moved by: L. Menard

Seconded by: B. Green

BE IT RESOLVED that Council for the Corporation of the Township of The North Shore approve the agenda, as amended.

**"CARRIED"**

## DISCLOSURES OF PECUNIARY INTEREST

Nil

**PRESENTATIONS/DELEGATION** Nil

**ADOPTION OF MINUTES**

Moved by: G. Gamble

Seconded by: M. Rose

BE IT RESOLVED THAT THE COUNCIL for the Corporation of the Township of the North Shore adopts the minutes of the Regular Council meeting of December 2, 2020.

**"CARRIED"**

**COUNCIL MEMBERS REPORT** Nil

**INTERIM CLERK'S REPORT**

1. Interim Clerk presented verbal report with respect to the need to have municipal projects ready in the event of senior government funding announcements being announced. Council was informed of the ICIP-Covid-19 Resilience Infrastructure Stream-Local Government Intake of \$100,000 and steps undertaken with respect to eligibility of generator and other components at the water treatment plant.

Moved by: M. Rose

Seconded by L. Menard

BE IT RESOLVED that the Corporation of the Township of The North Shore Council, approve a funding submission under the Resilience Infrastructure Stream-Local Government Intake for the generator and other components at the Water Treatment Plant and retain Tullock Engineering to undertake/submit the application at a cost of \$ \$1,500 and furthermore the Interim Clerk prepare Request for Proposal for projects such as resurfacing and culvert replacement for Riverview Road; upgrade of water treatment plants, improvements to the boat launch site, for auditor services and municipal insurance services.

**"CARRIED"**

**REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION**

- a) Universal Broad Fund Update Number 4 (Dec. 2/20)
- b) Joanne Falk (Dec. 4/20)
- c) January 2021 amendments to Council Meeting Calendar.

Moved by: G. Gamble

Seconded by: L. Menard

BE IT RESOLVED THAT the Township of The North Shore Council approve amendments to the January 2021 meeting calendar with regular meetings to occur on January `3 and 27, 2021.

**"CARRIED"**

- d) Mayor and Council New Year Virtual Levee on January 6, 2021. The virtual meeting will be promoted in the North Shore Bulletin and bulk mailing will be undertaken.
- e) Rates for Council meal allowance, per km and per diem.

Moved by: G. Gamble

Seconded by: B. Green

BE IT RESOLVED THAT the Corporation of the Township of The North Shore Council hereby approved the 2021 rates for meal allowance, personal transportation (per km rate) for our of town travel and the per diem for out-of-town travel.

**"CARRIED"**

- f) 2021 Remuneration By-Law

Moved by: B. Green

Seconded by: G. Gamble

BE IT RESOLVED THAT the Corporation of the Township of The North Shore Council hereby approve with proceeding with three readings of the by-law for Council remuneration.

**"CARRIED"**

**OLD BUSINESS**

Wishart Law Firm LLP, renewal of minutes. Council directed that the Interim Clerk obtain additional information regarding renewal of the WMG membership package and bring forward for consideration at January meeting.

**INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS**

Moved by: L. Menard

Seconded by: M. Rose

BE IT RESOLVED THAT the Corporation of the Township of The North Shore Council hereby approve By-Law No. 20-51, Being a By-Law to establish remuneration to members of the Township of The North Shore Council and to provide for payment of travel expenses, be read a first, second and third time, enacted and passed.

**"CARRIED"**

Moved by: G. Gamble

Seconded by: B. Green

BE IT RESOLVED THAT the Corporation of the Township of The North Shore Council hereby approve By-Law No. 20-52, Being a By-Law to appoint a Treasurer be read a first, second and third time, enacted and passed.

**"CARRIED"**

Moved by: G. Gamble

Seconded by: B. Green

BE IT RESOLVED THAT the Corporation of the Township of The North Shore Council hereby approve By-Law No. 20-53, Being a By-Law to appoint a Deputy Clerk be read a first, second and third time, enacted and passed.

**"CARRIED"**

Moved by: B. Green

Seconded by: L. Menard

BE IT RESOLVED THAT the Corporation of the Township of The North Shore Council hereby approve By-Law No. 20-54, Being a By-Law to amend Schedule "A" to By-Law No. 20-18, to establish Bank Signing Authority , be read a first, second and third time, enacted and passed.

**"CARRIED"**

**NOTICES OF MOTION** - Nil

**MOTION TO CLOSED SESSION**

Moved by: M. Rose

Seconded by L. Menard

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore move to Closed Session pursuant to Section 239 (2) of the *Municipal Act*, to consider:

- i. (b) Personal matters about identifiable individuals, including municipal or local board employees;
- ii. (c) Proposed or pending acquisition or disposition of land by the municipality or local board;
- iii. (d) Labour relations or employee negotiations;

- iv. (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- v. (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Closed session meeting attendance by: Township of the North Shore Municipal Council, Interim Clerk, Human Resources Advisor and Legal Counsel.

For the purposes of : Property matter(s), Municipal restructuring and operations matters, Municipal staffing matters, legal consultation matters and contract matter.

**"CARRIED"**

### **REPORT FROM CLOSED SESSION**

Interim Clerk reported that Council for the Corporation of the Township of the North Shore met in Closed Session pursuant to Section 239 (2) of the *Municipal Act*, to consider: Personal matters about identifiable individuals, including municipal or local board employees; Proposed or pending acquisition or disposition of land by the municipality or local board; Labour relations or employee negotiations; Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. Topic matters were property matter(s), municipal restructuring and operations matters, municipal staffing matters, legal consultation matters and contract matter.

The following resolution emanated from the session.

Moved by: M. Rose

Seconded by G. Gamble

BE IT RESOLVED THAT That Council for the Corporation of the Township of the North Shore arise from Closed Session at 9:15 p.m. and report as follows:

1. That Angel Pilon be promoted to the position of Office Administrator/Deputy Clerk effective immediately.
2. That Jean Michel Kufske be hired as firefighter provided that he meets all qualifications.
3. That Council received advise from Legal Counsel pertaining to municipal land matters and staff be authorized to consult to resolve municipal property matter(s); and
4. Contract with Expertise for Municipalities (E4M) for part-time Clerk services be extended on a monthly basis.

**"CARRIED"**

### **CONFIRMATORY BY-LAW**

Moved By: G. Gamble

Seconded By: L. Menard

BE IT RESOLVED THAT the Township of the North Shore Council hereby approve By-Law 20-55, Being a by-law to confirm the proceedings of Council at its Regular meeting held December 16, 2020 be read a first, second and third time, enacted and passed.

**"CARRIED"**

### **ADJOURNMENT**

Moved By: L. Menard

Seconded By: B. Green

BE IT RESOLVED THAT the Corporation of the Township of the North Shore Regular Council meeting of December 16, 2020 do now adjourn at 9:17 p.m., to meet again on the 13<sup>th</sup> day of January, 2021 at 7 p.m., or the call of the Chair.

**"CARRIED"**

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Tony Moor, Mayor

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Barbara Major, Interim Clerk