

Agenda

Regular Meeting of Council
Corporation of the Township of The North Shore
Wednesday, December 18th, 2024
6:00 PM

Township of the North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/88245533577?pwd=mfCNsilH3LDI5zdqHNMB8I5he8cEyT.1>

Meeting ID: 882 4553 3577

Passcode: 957519

This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. PRESENTATIONS/DELEGATION
 - a) Cunningham Swan - Integrity Commissioner Reports dated October 17th, 2024, and October 21st, 2024
5. ADOPTION OF MINUTES
 - a) Minutes of the Regular meeting of November 27th, 2024
6. COUNCIL MEMBERS REPORT
7. REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES, AND COMMUNICATIONS
 - a) Accountability and Transparency - Overall costs including Fine to be paid by Township RE: Pater Boat Launching Area in Spragge
 - b) Notice of Integrity Commissioner reports - January 15th, 2025, meeting
 - c) WETT Inspection Policy
 - d) Training and Development Policy
 - e) Pregnancy/Parental Leaves - Council Policy
 - f) 2025 Budget Planning
 - g) Marketing Materials for the North Shore Health Network - Flyer for Physician Recruitment

Consent Agenda

- a) Letter from the Solicitor General regarding Policing costs
- b) Email forwarded from Mayor - NWMO achievement regarding Canada's future site for deep geological repository for used nuclear fuel
- c) Letter from the Treasury Board Secretariat regarding the proposed Emergency Management Modernization Act
- d) Report from Deputy Treasurer regarding Recycling changes
- e) Letter from MMAH regarding the introduction of the proposed Municipal Accountability Act
- f) Letter to the Mayor regarding the area of Bootlegger's Bay in Algoma Mills
- g) Email exchange between Maor and FONOM RE: medical field students

8. OLD BUSINESS (INCLUDES THE FOLLOWING WRITTEN LETTERS/REPORTS) - Nil

9. INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS

10. NOTICES OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION

To move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (d) labour relations or employee negotiations
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

And to move to Closed Session pursuant to Section 239 (3) of the Municipal Act, to consider:

- (b) an ongoing investigation respecting the Municipality, a local board or a Municipally-controlled Corporation by the Ombudsman appointed under the Ombudsman Act, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1)

Closed session meeting attendance by: Township of The North Shore Municipal Council, Clerk, Deputy Treasurer

For the purpose of legal and human resource matters

13. REPORT FROM CLOSED SESSION

14. CONFIRMATORY BY-LAW

By-law 24-62 being a by-law to confirm the proceedings of Council at its meeting held December 18th, 2024, be read a first, second and third time enacted and passed.

15. ADJOURNMENT



4a

COPY

Resolution # 376

PO Box 108, Algoma Mills, ON P0R 1A0
(705) 849-2213 (705) 461-1821

REGULAR COUNCIL MEETING

MEETING DATE: November 27th, 2024

AGENDA ITEM(S): 7c

MOVED BY: L. Menard

SECONDED BY: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report regarding notice of Integrity Commissioner reports being brought to the December 18th, 2024, Regular Council meeting for information purposes, and that Council direct staff to schedule with the Integrity Commissioner to attend the December 18th, 2024, Regular Council meeting to provide explanation of the Report received and answer any questions.

Conflict of Interest disclosed by :		Ward 1	Ward 2	Ward 3	At Large	Mayor
Seat Vacated : Y N		Recorded Vote Requested by :				
Recorded Vote : (Y) ea, (N) ay,		Ward 1	Ward 2	Ward 3	At Large	Mayor
DEFEATED	DEFERRED	CARRIED	✓			

MAYOR or CHAIR or (Acting)



Cunningham Swan

LAWYERS

• EST 1894 •

Tony E. Fleming
Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

CONFIDENTIAL

October 17, 2024

SENT BY EMAIL TO: municipalclerk@townshipofthenorthshore.ca

Council
c/o Rachel Jean Schneider, Clerk
Township of The North Shore
1385 Highway 17, PO Box 108
Algoma Mills, ON
P0R 1A0

Dear Ms. Schneider:

**RE: Code of Conduct Complaint – Report
Our File No. 36669-11**

Please be advised that our investigation under the Code of Conduct is now complete. We attach the final report herewith and the report should now be circulated to members of the Council. We have provided a copy of the report to the Member and Complainant separately.

This investigation is hereby closed.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
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Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

CONFIDENTIAL

October 17, 2024

SENT BY EMAIL TO: municipalclerk@townshipofthenorthshore.ca

Mayor and Council
c/o Rachel Jean Schneider, Clerk
Township of The North Shore
P.O. Box 108, 1385 Hwy 17
Algoma Mills, ON P0R 1A0

Dear Ms. Schneider:

**RE: Code of Conduct Complaint – Report – Robin Green
Our File No. 36669-11**

This public report of our investigation is being provided to Council in accordance with Section 223.6(1) of the *Municipal Act*. We note that Section 223.6(3) of the *Municipal Act* requires that Council make the report public. The Clerk should identify on the agenda for the next open session Council meeting that this report will be discussed. Staff should consider whether it is appropriate to place the full report on the agenda in advance of Council deciding how the report should otherwise be made public.

Should Council desire, the Integrity Commissioner is prepared to attend virtually at the open session meeting to present the report and answer any questions from Council.

At the meeting, Council must first receive the report for information. The only decision Council is afforded under the *Municipal Act* is to decide how the report will be made public, and whether to adopt any recommendations made by the Integrity Commissioner. Council does not have the authority to alter the findings of the report, only consider the recommendations.

The Integrity Commissioner has included only the information in this report that is necessary to understand the findings. In making decisions about what information to include, the

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Integrity Commissioner is guided by the duties set out in the *Municipal Act*. Members of Council are also reminded that Council has assigned to the Integrity Commissioner the duty to conduct investigations in response to complaints under the Code of Conduct, and that the Integrity Commissioner is bound by the statutory framework to undertake a thorough process in an independent manner. The findings of this report represent the Integrity Commissioner's final decision in this matter.

Timeline of Investigation

- Complaint received May 10, 2024
- Preliminary review conducted May 16, 2024
- Confirm details of complaint with Complainant May 2024
- June 18, 2024 complaint package sent to Member
- September 3, 2024 response received from Member
- September and October, 2024 interviews

Allegation

On May 2, 2024 a Committee was meeting at the Council offices. The door to the administrative offices was locked and a staff member needed to unlock it for Councillor Green (the "Member").

The Member had a discussion with a staff member about a procedural matter. The staff member alleged that during the conversation the Member stated that the staff member needed to "show some courtesy" a number of times while raising his voice.

When a second staff member started to speak the Member moved towards them quickly, forcing that staff member to raise their arms and move back. The complaint alleged the Member was raising his voice at this time and sated he "did not need to be schooled".

Factual Findings

The incident in question was remembered differently by the staff members in attendance and the Member. Both staff members had very similar recollections of the event. Staff recalled the Member raising his voice and saying a number of times that staff needed to "show him some courtesy". It was unclear why the Member was making this request.

The staff were not concerned overly about the statements made, but the fact that the Member moved quickly towards one of the staff members as the conversation was wrapping up upset both staff members.

The Member disputed that he raised his voice, but acknowledged that others have commented that his voice "carries". The Member also disputed that he told either staff

member to show him some courtesy. The Member did recall saying that he was in the office as a courtesy to a committee member to inquire with staff about some information that the committee member had requested.

The Member also disputed that he told staff that he “did not need to be schooled”. The Member believed that staff were recalling a different occasion when he does remember saying that he did not need to be schooled – but he disputes that he used that phrase in this meeting.

The Member disputes moving toward the staff quickly or doing so in a manner that would force them to raise their hands.

It seemed apparent that there is some tension between staff and the Member and their working relationship appeared strained – on both sides.

Code of Conduct

Section 7.0 – Conduct Respecting Others

7.1 Every Member has the duty and responsibility to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation, and to ensure that the municipal work environment is free from discrimination and harassment. The Member shall be familiar with, and comply with, the Municipality’s Workplace Anti-Violence, Harassment and Sexual Harassment Policy.

7.2 A Member shall not use indecent, abusive or insulting words, tone or expressions toward any other Member, any municipal staff or any member of the public.

Code of Conduct Findings

Despite the different recollection of the parties to the incident, we find that it is more likely than not that the Member used the phrase “show me some courtesy” and “I don’t need to be schooled”. The Member’s suggestion that staff were remembering a different time when he used those phrases is not credible in the circumstances. We find that staff had a clear recollection, their version of events was consistent with one another, and the Member admits that he has used those phrases in other circumstances. On a balance of probabilities, we find that it is more likely than not that the Member did in fact use those phrases.

The phrases, in the context of the meeting as we find it unfolded, do not amount to a breach of the Code of Conduct. The phrases are not abusive, bullying or intimidating and do not amount to harassment. We also find the phrases are not indecent or insulting.

The difficult aspect of this investigation is the allegation that the Member moved quickly towards staff. The Member does not dispute that he moved towards staff at the end of the conversation, but he disagrees that it was quickly or should have been considered threatening

or should have caused the staff person to raise their arms. Again, we prefer the recollection of staff on this point and find that the Member did move towards the staff suddenly. We do not impute any ill will or malice to the Member, but find it more likely than not that he moved suddenly.

The staff member's perception was that the sudden movement was threatening. On a balance of probabilities, we do not find that the Member's movement was intended to be threatening. In order to find the actions of the Member were intimidating there needs to be an element of intention and we find that intent is absent in these circumstances. The Member may have been agitated, but there is no evidence that his words or actions were intimidating or threatening. The staff member may have been startled by the sudden turning around by the Member, but that does not satisfy the requirement that his actions amount to intimidation.

There is therefore no breach of the Code of Conduct, and the complaint is dismissed.

Recommendation

Because the complaint is dismissed, there is no recommendation for a penalty or sanction.

We do feel it necessary to speak to the obvious breakdown in the relationship between staff and certain Councillors demonstrated in the various complaints we have investigated. This is the first complaint filed against Councillor Green and we do not suggest the Councillor is the source of the problem. The relationship between Councillor Green and staff is not broken, but it does require positive action now to foster what appears to be some measure of respect that still exists.

What we see from our investigations is that constant tensions between staff and certain councillors is eroding trust between staff and Councillors and that is leading to individuals perceiving that behaviour that in other circumstances would be acceptable is worthy of a Code of Conduct complaint. This is not a criticism of the staff involved in this incident, merely a caution.

We cannot advise Council or staff not to make complaints, the remedy of a complaint is always available. What we recommend is that staff and Council consider the context and whether the behaviour crosses a line that the Code of Conduct is intended to protect before submitting a complaint. Not every instance of uncomfortable behaviour is a breach of the Code of Conduct and both sides of the incident need to think about how they are perceived and how to perceive the behaviour before resorting to a Code of Conduct complaint.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP



Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
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Cunningham Swan
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4a

Tony E. Fleming

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CONFIDENTIAL

October 21, 2024

SENT BY EMAIL TO: municipalclerk@townshipofthenorthshore.ca

Council
c/o Rachel Jean Schneider, Clerk
Township of The North Shore
1385 Highway 17, PO Box 108
Algoma Mills, ON
P0R 1A0

Dear Ms. Schneider:

**RE: Code of Conduct Complaint – Report
Our File No. 36669-15 and 36669-17**

Please be advised that our investigation under the Code of Conduct is now complete. We attach the final report herewith and the report should now be circulated to members of the Council. We have provided a copy of the report to the Member and Complainant separately.

This investigation is hereby closed.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

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LSO Certified Specialist in Municipal Law
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CONFIDENTIAL

October 21, 2024

SENT BY EMAIL TO: municipalclerk@townshipofthenorthshore.ca

Mayor and Council
c/o Rachel Jean Schneider, Clerk
Township of The North Shore
P.O. Box 108, 1385 Hwy 17
Algoma Mills, ON
P0R 1A0

Dear Ms. Schneider:

**RE: Code of Conduct Complaint – Report
Our File No. 36669-15 and 36669-17**

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Should Council desire, the Integrity Commissioner is prepared to attend virtually at the open session meeting to present the report and answer any questions from Council.

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Timeline of Investigation

- Complaints received July/August, 2024
- Provide Member with complaint package August, 2024
- Response from Member August, 2024
- Response from complainants August, 2024
- Further response from Member September, 2024
- Interviews October, 2024

Complaint Overview

Two complaints were received about the same issue. We combined both complaints for purposes of the investigation and this report.

The complaints allege that Councillor Richard Welburn (the "Member") had a conflict of interest related to the Cookhouse Boat Launch. The Member owns a property on an island and parks his truck and boat trailer at the boat launch and moors his boat (when it is not on the island) at a dock he accesses from the parking area.

The issue arose when the budget was presented with a line item identifying a possible gazebo to be built at the boat launch and staff marked the potential area for a gazebo with caution tape. The area identified for the gazebo was where the Member routinely parked his truck and trailer. In addition, a complaint was received by the Township about illegal boat and truck/trailer parking at the boat launch.

It is alleged that Councillor Welburn failed to declare a pecuniary interest and voted to suspend a by-law that would impact where he parks his boat/vehicle and potentially subject him to fines. The complaint also alleges that Councillor Welburn was using his influence as a Councillor for private gain.

It is alleged that Councillor Welburn spoke to an agenda item relating to the gazebo and by-law enforcement at a council meeting on July 17, 2024 and voted to suspend the By-law and thereby not enforce parking restrictions at the Cookhouse Boat Launch.

Relevant Policy Provisions

The Code of Conduct

The Complaint engaged the following provisions of the Code of Conduct:

Section 13 – No Improper Use of Influence

13.2 No Member shall use his or her office or position to influence or attempt to influence the decision of any other person, for the Member's private advantage, the private advantage of the Member's parent, child, spouse, staff member, friend or associate, business or otherwise or the disadvantage of others. No Member shall attempt to secure preferential treatment beyond activities in which Members normally engage on behalf of their constituents as part of their official duties. No Member shall hold out the prospect or promise of future advantage through the Member's supposed influence within Council in return for any action or inaction.

13.3 For the purposes of this provision "private advantage" does not include a matter:

- a) That is an interest in common with electors generally as defined in the Municipal Conflict of Interest Act;
- b) that affects a Member, his or her parents/children or spouse, staff, friends or associates, business or otherwise, as one of a broad class of persons; or
- c) that concerns the remuneration or benefits of a Member.

13.4 This provision does not prevent a Member from requesting that Council grant a lawful exemption from a policy.

The Complaint engaged the following sections of the *Municipal Conflict of Interest Act*:

4 Sections 5, 5.2 and 5.3 do not apply to a pecuniary interest in any matter that a member may have,

...

- (j) by reason of the member having a pecuniary interest which is an interest in common with electors generally; or
- (k) by reason only of an interest of the member which is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the member.

5 (1) Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, the member,

- (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

Factual Findings

There is no dispute that the Member parks his truck and trailer at the Cookhouse Boat Launch and moors his boat at a dock accessed from the launch (at times when he and his family are not mooring the dock at their island property). The parking space the Member typically uses is not “reserved” for the Member and he does not pay the municipality for parking – no member of the public is required to pay for parking. The dock the Member uses is not owned by the Township. We were unable to determine who owns or formerly owned the dock in question. The dock does is accessed through the Township property at the boat launch.

The Township has a policy that prohibits parking where parking is prohibited by signage and any owner illegally parked will be liable for costs to tow the vehicle. It appeared that there were no signs at the boat launch prohibiting overnight parking.

The Township also has a by-law regulating public docks and boat launches. This by-law prohibits using a “public dock” for the “long term docking of boats” as well as docking a boat; the public docks may be used for loading and unloading only. The by-law prohibits parking vehicles and trailers in non-designated areas. Enforcement can include prosecution and removal of offending vehicles/boats.

Public dock is defined in the By-law as, “any structure located on land owned by the Township and used as a dock or boat launching or recovery area together with all adjacent and underlying lands”. We have no evidence that the water lot on which the dock in question is located is owned by the Township. We also have no evidence that any portion of the dock that allows access to the land is located on Township property. The land immediately adjacent to the dock appears to be owned by the Township. At no time during the debates at Council was the existing dock identified as a municipal dock or a “public dock” as defined in the By-law.

The information gathered in the investigation confirmed that the dock that the Member uses is not generally used by the public – it appears no one considers this dock to be part of the municipal boat launch.

The consideration by Council as to whether to budget for a gazebo is relevant to the Member only if the Member has no other place to park should the Gazebo be built – we find as a fact that the Member, as well as the public generally, have alternative parking spaces.

At the Council meeting of July 17, 2024 the Member participated in and voted on a report on the Cookhouse Boat Launch related to adding a public dock and possibly other amenities. The Member, the mayor and other Councillors commented that they wanted Council to take the time to have the information they needed to address amenities and funding. Council agreed that the item would be deferred to obtain other information.

The By-law Enforcement Officer raised the issue that if he enforced the By-law, he would be issuing tickets the next day. Until Council decided about docks and parking signage they decided not to enforce the By-law to recognize the difference at the Cookhouse Boat launch compared to other launches.

The By-law Enforcement Officer confirmed that no enforcement had been conducted at the Cookhouse Boat Launch historically. The issue was raised because a complaint had recently been filed. The deferral maintained the status quo of non-enforcement at the boat launch.

MCIA and Code of Conduct Findings

Municipal Conflict of Interest Act

The starting point for assessing a conflict under the *Municipal Conflict of Interest Act* (MCIA) is to determine whether the Member has a pecuniary interest. The MCIA does not define pecuniary interest, but it is universally accepted that it is a financial interest, either positive or negative. In this case, the allegation is that the Member had a financial interest as he was attempting to avoid a fine under the by-law for illegally parking his truck/trailer and boat and also had a possible financial interest because finding alternative parking would be an expense the Member did not current have.

Avoiding a parking fine in this context is not a pecuniary interest as the Member simply needed to park in another area of the boat launch parking area to avoid a fine (which we understand has happened).

Avoiding a fine for mooring his boat at the dock is more complicated. In order to establish a pecuniary interest, we need to first determine if the dock that the Member uses is a “public dock” as defined in the By-law. The Township has not taken a position on this issue and the facts as we understand them are not determinative. We have no evidence that the water lot on which the dock in question is located is owned by the Township. We also have no evidence that any portion of the dock that allows access to the land is located on Township property. The land immediately adjacent to the dock appears to be owned by the Township. At no time during the debates at Council was the existing dock identified as a municipal dock or a “public dock” as defined in the By-law.

What the Member is accused of is attempting to avoid a ticket for illegally mooring his boat at a “public dock”, contrary to the By-law. The fine can only be imposed after a ticket is issued and a conviction is entered by the court. There are obvious factual gaps that do not allow us

to conclude that the mooring is illegal – it may very well be illegal, but we do not have the facts to establish that is the case.

In the absence of facts to confirm the ownership of the dock, we cannot find that there is a pecuniary interest in this matter. Therefore there is no breach of the MCI

Code of Conduct

We then considered the Township Code of Conduct:

13.2 No Member shall use his or her office or position to influence or attempt to influence the decision of any other person, for the Member's private advantage... No Member shall attempt to secure preferential treatment beyond activities in which Members normally engage on behalf of their constituents as part of their official duties. ...

13.3 For the purposes of this provision "private advantage" does not include a matter:

(a) that is an interest in common with electors generally as defined in the Municipal Conflict of Interest Act;

...

13.4 This provision does not prevent a Member from requesting the Council grant a lawful exemption from a policy.

The Code of Conduct creates a non-pecuniary conflict of interest provision. Therefore, even though we find that the Member did not have a pecuniary interest in the parking/mooring issue, we must still consider these provisions. The question we must answer is whether a reasonable person apprised of all of the relevant facts would perceive the Member's participation in this matter to be a conflict?

In order to answer that question, we looked at section 13. This section allows members of Council to be advocates for their constituents, and even allows Members to ask Council to give them an exemption from policies. It further states that a private advantage is not found in situations where the Member is part of a group that shares an interest or where the interest is held in common with others in the municipality.

The vote at Council was not to exempt the Cookhouse Boat Launch from enforcement, it was to defer any decision until Council had consulted with the public and gathered more information about what improvements might be made to the boat launch to recognize the long-standing use of the parking area and docking by residents that was not consistent with the By-law.

If the Code of Conduct allows a member to request that Council grant an exemption for them personally, it cannot be intended to prevent a member from advocating that Council not decide a matter until it has all of the information necessary to understand what, if any, improvements might be made. This exception would not allow the Member to decide whether to enforce in future, but the decision to defer was not a final decision that created a conflict of interest.

We also considered the exception in section 13.3 that allows a member to deal with matters where the interest is one in common with electors as defined in the MClA. The MClA has been considered by various courts and those decisions confirm that “electors” is not every elector, it includes smaller groups of electors who have an interest in common. In this case everyone who uses the boat launch does have an interest in parking and docking. However, this is a decision that was limited to one boat launch only. The number of people with that interest is not large enough to create a group of electors that could entitle the Member to rely on the exception. In a municipality the size of the North Shore, where water access is important to portions of the population, the interest held by everyone who uses all boat launches would be an interest in common with the electors; because this decision was specific to one boat launch the exception is not available.

While the Member was not entitled to take advantage of the 13.3 exemption in these circumstances, his participation and vote was not a breach of the Code of Conduct because the decision was to defer to allow Council to obtain relevant information to consider how to regulate the boat launch in the future. We also rely on the finding above that there is no clear understanding of how the dock will be treated under the By-law. In all of the circumstances we are satisfied that participating in the July decision was not a conflict of interest.

Conclusions

As a result of the analysis above the complaint is dismissed. No Application will be commenced to enforce the MClA and no penalty is recommended to Council.

Although we dismissed the complaint, the facts have the potential to change and Council's future decisions may create new potential conflicts. Because of the uncertainty, we want to give some guidance to the Member and Council to avoid a further complaint.

The investigation revealed that Council considered this boat launch to be unique among other boat launches because of the history and use of the launch – and Council is entitled to treat this boat launch differently because of that history. The fact that the dock in question may or may not be a “public dock” as defined in the By-law was an important consideration in our finding.

If Council determines in the future that the dock is subject to the By-law, then the Member would have a pecuniary interest as finding alternative docking is likely to be an expense. Until that determination is made, the facts cannot support an MClA breach.

If Council does determine that the dock is subject to the By-law, the Member will not be able to rely on the exemption for an interest in common under the MClA as only a few people use the dock.

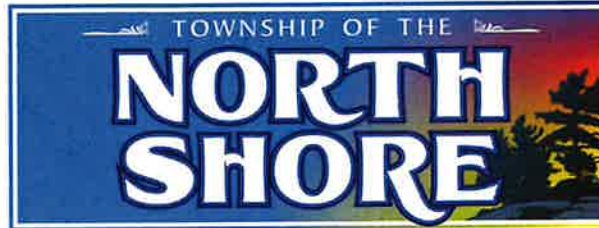
The Member would be able to ask Council for an exception to the By-law and rely on the exemption under section 13.4 in the Code of Conduct; but the Member would not be able to advocate for that relief (debate in Council) or vote on the matter at Council.

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP

A handwritten signature in black ink, appearing to read 'Tony E. Fleming', with several horizontal strokes extending to the right.

Tony E. Fleming, C.S.
LSO Certified Specialist in Municipal Law
(Local Government / Land Use Planning)
Anthony Fleming Professional Corporation
TEF:sw



Minutes

Regular Council Meeting
Township of the North Shore
Wednesday, November 27th, 2024
6:00 p.m.
Hybrid Meeting

ATTENDANCE

- Council: Tony Moor - Mayor
Richard Welburn - Ward 1 - electronic
Len Menard - Ward 2
Tracey Simon - Ward 3
Robin Green - Councillor at Large - electronic
- Staff: Matt Simon, Public Works Manager/Fire Chief - *left meeting at 6:35 PM*
Rachel Schneider, Municipal Clerk/Deputy Treasurer
Craig Davidson - Deputy Treasurer - electronic

CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

RESOLUTION #24-372

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated

CARRIED

DISCLOSURES OF PECUNIARY INTEREST

PRESENTATIONS/DELEGATION

ADOPTION OF MINUTES

- a) Minutes for the Special meeting of November 19th, 2024

RESOLUTION #24-373

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore adopts the Special meeting minutes of November 19th, 2024.

CARRIED

COUNCIL MEMBERS REPORT

REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION

a) 2024 Sparkle Festival

RESOLUTION #24-374

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented regarding the 2024 Sparkle Festival and direct staff to proceed with the advertising of the annual event.

CARRIED

b) 2024 Capital Budget

RESOLUTION #24-375

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report regarding the 2024 Capital Budget and that Council approve the Capital budget with estimated costs of \$382,190

CARRIED

c) Notice of Integrity Commissioner Reports - December 18th, 2024, meeting

RESOLUTION #24-376

Moved by: L. Menard

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report regarding notice of Integrity Commissioner reports being brought to the December 18th, 2024, Regular Council meeting for information purposes, and that Council direct staff to schedule with the Integrity Commissioner to attend the December 18th, 2024, Regular Council meeting to provide explanation of the Report received and answer any questions.

CARRIED

d) Possible replacement for Yellow Truck

RESOLUTION #24-377

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented, and that Council authorize staff to purchase the 2011 Freightliner M2106V Plow Truck from Gamache Truck Centre in the amount of \$79,995.00, certified, with required amounts to be transferred from Capital Reserves.

CARRIED

e) Community Emergency Management Coordinator (CEMC) contract extension - 2025,2026,2027

RESOLUTION #24-378

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED that Council for the Corporation of the Township of The North Shore receive the staff report and accompanying quote from Phoenix Emergency Management Logic as presented, and that Council approve the extension of the CEMC contract for another 3 years (2025,2026,2027)

CARRIED

f) 2025 Proposed User Fees

RESOLUTION #24-379

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, and that Council approve the proposed 2025 user fee schedule (to take effect on January 1, 2025).

CARRIED

g) Grant Application - Canada Summer Jobs 2025

RESOLUTION #24-380

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report as presented, and that Council authorize staff to submit an application under the 2025 Canada Summer Jobs (CSJ) program.

CARRIED

h) Request for Support - Town of Aurora

RESOLUTION #24-381

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented, and that Council support the Town of Aurora in their request to redistribute the Land Transfer Tax or property transactions within each municipality.

CARRIED

Consent Agenda

OLD BUSINESS

INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS

- a) By-Law 24-60 being a by-law to amend By-Law 21-56, to prescribe a tariff of fees for the services offered by the Corporation of the Township of The North Shore.

RESOLUTION #24-382

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 24-60 being a by-law to amend By-Law 21-56, to prescribe a tariff of fees for the services offered by the Corporation of the Township of The North Shore be read a first, second and third time enacted and passed.

CARRIED

NOTICES OF MOTION

Nil

QUESTION PERIOD

Per the Township of The North Shore Procedure By-Law, (Section 6.5.2.17) "Questions and answers will be noted in the meeting's minutes in general terms"

There were 3 questions asked during the Question Period of the November 27th, 2024, meeting:

Question 1:

Name of Resident/Member of the Public - Heather McIlroy
Ward of property/residence - Algoma Mills

Question asked (in general terms) - Comments made about last Council meeting (November 19th, 2024) regarding policies not being followed and behaviours during the meeting, and states meeting (November 27th, 2024) is a lot different with rules being followed and Council able to move forward with business.

Three Questions were asked - What can the public do to assist and ensure a Councillor is doing their job professionally? Should this be brought up next week with the Integrity Commissioner? And is the November 27th meeting how a meeting normally is?

Answer given by Council (in general terms) - The Mayor expresses that the meeting (Nov 27th) is different than the last and hopes this will continue. Councillor Simon explains meeting videos, agendas and minutes are available on the Township website.

Question 2:

Name of Resident/Member of the Public - Joanne McLellan
Ward of property/residence - Algoma Mills

Question asked (in general terms) - Asks if Council will revisit the tipping fees for the landfill if dumping of items outside of the landfill or garbage bins becomes an issue due to new fees? Voices concerns for sideroads as dumping grounds.

Answer given by Council (in general terms) - The Mayor stated that there is an issue with the garbage bin areas as well and that it will absolutely be revisited if needed.

Question 3:

Name of Resident/Member of the Public - Melody Rose
Ward of property/residence - Serpent River

Question asked (in general terms) - Asks how do we decide what goes under the expenditure budget and what goes under capital budget?

Answer given by Council (in general terms) - the Deputy Treasurer explains the operating costs are items that are to be consumer within one year and capital items are items that have a useful life of more than one year or the cost associated with getting those items. The Township has a capitalization threshold - \$7500 - any expenditure under that is operating. Capital costs are set up as assets and amortized over the useful life of that asset.

CLOSED SESSION

RESOLUTION #24-383

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider items 1-11, specifically:

- ii. (b) personal matters about an identifiable individual, including municipal or local board employees
- iv. (d) labour relations or employee negotiations
- v. (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- vi. (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- viii. (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- xi. (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Closed session meeting attendance by: Township of The North Shore Municipal Council, Clerk, Deputy Treasurer

For the purpose of legal and human resource matters

M. Simon left the meeting at 7:35 PM

The Mayor called a Recess at 6:35 PM

T. Simon exited Council Chambers at 6:35 PM

L. Menard exited Council Chambers at 6:36 PM

R. Schneider exited Council Chambers at 6:37 PM

T. Simon returned to Council Chambers at 6:37 PM

L. Menard returned to Council Chambers at 6:38 PM

R. Schneider returned to Council Chambers at 6:38 PM

The Mayor resumed the meeting at 6:39 PM

T. Simon exited Council Chambers at 7:05 PM and returned at 7:05 PM

T. Simon exited Council Chambers at 7:11 PM and returned at 7:13 PM

REPORT FROM CLOSED SESSION

RESOLUTION #24-384

Moved by: L. Menard

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore arise from Closed Session at 7:13 PM and report as follows: Council gave direction to the Mayor and Clerk regarding the legal matters

CARRIED

CONFIRMATORY BY-LAW

RESOLUTION # 24-385

Moved By: T. Simon

Seconded By: R. Green

BE IT RESOLVED: That the Council of the Corporation of the Township of The North Shore hereby approve By-Law No. 24-61, Being a By-Law to Confirm the Proceedings of Council at its Regular meeting held November 27th, 2024, be read a first, second and third time, enacted and passed.

CARRIED

ADJOURNMENT

RESOLUTION # 24-386

Moved By: L. Menard

Seconded By: T. Simon

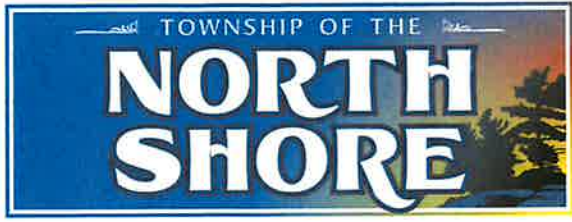
BE IT RESOLVED: That the Corporation of the Township of The North Shore Regular Council meeting of November 27th, 2024, do now adjourn at 7:15 PM to meet again on the 18th day of December 2024 at 6:00 p.m., or at the call of the Chair.

CARRIED

Tony Moor, Mayor

Rachel Schneider, Clerk/Deputy Treasurer

Ta



November 20, 2024

Meeting of December 18, 2024

Council Report

REQUEST: Accountability and Transparency – Overall costs including Fine to be paid by Township RE: Pater Boat Launching Area in Spragge.

RECOMMENDATION: That Council receive the staff report as presented that gives explanation of the overall costs including the fine to be paid by the Township of The North Shore regarding the Pater boat launching area in Spragge for information purposes.

At the November 1st, 2023, Regular Council meeting, a report was brought to Council (attached to this report) to make the public aware that the Township received summons to court regarding the Pater boat launching area.

To continue to be accountable and transparent to the public, the Township of The North Shore provides the public with the following information:

On October 22nd, 2024, the Township of the North Shore received a Notice of Fine and Due Date with a conviction date of October 15th, 2024, that provides an owing amount of **\$12,505.00**. The Township of the North Shore has one year to complete the payment.

The fine in the amount of \$12,505.00 is as a result of the following offences:

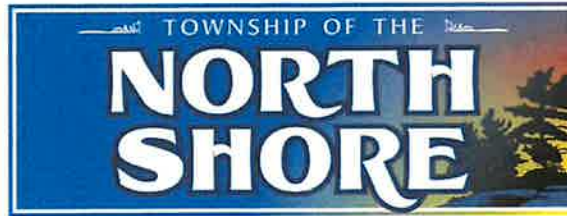
- *“Fill shore lands without work permit contrary to section 2(1)para 4 of Ontario Regulation 239/13 pursuant to the Public Lands Act, R.S.O. 1990, c.P.43”*
- *“Unlawfully deposit matter into lake in conflict with the purpose of the act contrary to section 36(1) of the Lakes and Rivers Improvement Act R.S.O. 1990 c. L.3”*

Additionally, a total of **\$8360.15** was spent to remediate the area and a total of **\$5,573.73** was spent on legal fees.

Cost	2023	2024	To be spent 2025	Total
Remediation	\$4160.00	\$4200.15		\$8360.15
Legal	\$3729.00	\$1844.73		\$5573.73
Fine			\$12505.00	\$12505.00
TOTAL				\$26,438.88

Prepared and submitted by: Rachel Jean Schneider, Clerk/Deputy Treasurer

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December 3rd, 2024

Meeting of December 18th, 2024

Council Report

SUBJECT: NOTICE OF INTEGRITY COMMISSIONER REPORTS – JANUARY 15TH, 2025 REGULAR COUNCIL MEETING

RECOMMENDATION: That Council receive the report regarding notice of Integrity Commissioner reports being brought to the January 15th, 2025, Regular Council meeting for information purposes, and that Council direct staff to schedule with the Integrity Commissioner to attend the January 15th, 2025, Regular Council meeting to provide explanation of the Report received and answer any questions.

On December 2nd, 2024, the Clerk was forwarded x2 Reports with x2 Cover Letters from Cunningham Swan, the Township's Integrity Commissioner.

Per the Township's Integrity Commissioner Inquiry Protocol states:

"8.3 Report to Council or Local Board

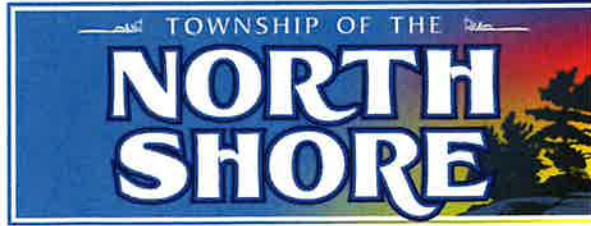
Upon receipt of the Report, the Clerk shall indicate, on the regular agenda of Council or the Local Board, notice of intent from the Integrity Commissioner to submit a Report for consideration at the following regular meeting."

Per all Reports received from Cunningham Swan:

"Should Council desire, the Integrity Commissioner is prepared to attend virtually at the open session meeting to present the report and answer any questions from Council"

Prepared/Submitted by: Rachel Jean Schneider, Municipal Clerk/Deputy Treasurer

7c



December 3rd, 2024

Meeting of December 18th, 2024

Council Report

SUBJECT: WETT Inspection Policy

RECOMMENDATION: That Council receive the staff report as presented for consideration, and that Council approve the WETT Inspections Policy.

The Township of The North Shore WETT Inspections Policy has been reviewed to be up to date. The effective date of this Policy was June 2nd, 2021, and the Policy outlines the process for WETT Inspections.

No proposed amendments are being brought forward for Council's review at this time, besides adding the review date.

Prepared and Submitted by: Rachel Jean Schneider, Municipal Clerk/Deputy Treasurer
Matt Simon, Public Works Manager

THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

POLICY MANUAL

POLICY TITLE:
WETT Inspections

SUBJECT:
Process for WETT Inspections

POLICY SECTION:
W

POLICY NO:
5

EFFECTIVE DATE: June 2, 2021 ENACTED BY: Resolution

REVIEW DATE: December 18, 2024 ENACTED BY: Resolution

Process:

Requestor calls to make an appointment for an inspection on behalf of the homeowner or the insurance company.

The Fee is then paid.

Certified Inspector undertakes inspection.

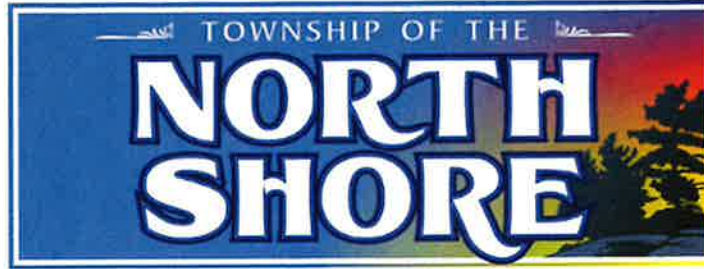
Copy of the Inspectors report goes to the requestor.

Original reports are kept in the corresponding property file.

Cost:

\$200.00

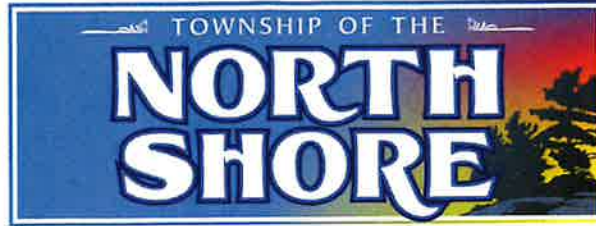
Copy of Application is attached.



**WETT RECOMMENDED INSPECTION REQUEST
FORM**

Requested by:	Inspection location: <input type="checkbox"/> Same as requested or:
Address:	Address:
Postal code:	Postal code:
Phone no's:	Phone no's:
Inspector's name:	WETT no.:
Reason(s) for inspection:	
Level of inspection requested: <input type="checkbox"/> Level 1 <input type="checkbox"/> Level 2 <input type="checkbox"/> Level 3	
Date of request:	Date of inspection:

7d



December 3rd, 2024

Meeting of December 18th, 2024

Council Report

SUBJECT: Training and Development Policy

RECOMMENDATION: That Council receive the staff report as presented for consideration, and that Council approve the Training and Development Policy.

The Township of The North Shore Training and Development Policy has been reviewed. The effective date of this Policy was October 2nd, 2013, with a review date of March 1st, 2023.

No proposed amendments are being brought forward for Council's review at this time, besides adding the review date.

THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

POLICY MANUAL

POLICY TITLE:

Training and Development

SUBJECT:

Employee training and development

POLICY SECTION:

T

POLICY NO:

1

EFFECTIVE DATE: October 2, 2013

REVIEWED: March 1, 2023

REVIEWED: December 18, 2024

ENACTED BY: Resolution

ENACTED BY: Resolution, By-Law 23-25

ENACTED BY: Resolution

The Township recognizes that there are a variety of training and development opportunities of potential benefit to employees offered through a variety of public and private organizations and associations. These training and development opportunities may include courses, seminars, workshops, meetings and sessions at conventions or conferences.

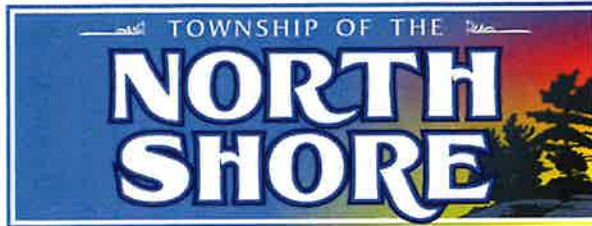
The Township will pay 100% of the cost of a training or development opportunity, provided that attendance is specifically required by the Corporation as a condition of employment or is necessary for an employee to perform a required duty or task.

The Township will pay 100% of the cost of a training or development opportunity if attendance is required because of technological or methodological changes, restructuring within the Corporation, or because of new legislation.

If a training and development opportunity is not directly related to an employee's duties (e.g. is of personal or general interest only, or is only indirectly related to an individual's duties or the operations of the municipality), funding will be at the discretion of Council.

It should be noted that the Corporation will not fund or reimburse employees for courses not completed.

Any employee of the municipality who recognizes an opportunity for training or development will approach the Clerk, and at the Clerk's discretion, may or may not bring the item to Council for approval.



December 3rd, 2024

Meeting of December 18th, 2024

Council Report

SUBJECT: Pregnancy/Parental Leaves - Council Policy

RECOMMENDATION: That Council receive the staff report as presented for consideration, and that Council approve the Pregnancy/Parental Leaves - Council Policy.

Section 270 of the Municipal Act legislates that several policies shall be adopted and maintained by Municipalities, including a policy regarding pregnancy leaves and parental leaves of members of Council.

The Township of The North Shore currently has a Pregnancy/Parental Leaves - Council Policy. The effective date of this Policy was March 4th, 2020.

No proposed amendments are being brought forward for Council's review at this time, besides adding the review date.

THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

POLICY MANUAL

POLICY TITLE:		SUBJECT:	
Pregnancy/Parental Leaves- Council		Human Resources	
POLICY SECTION:		POLICY NO:	
P		12	
EFFECTIVE DATE:	March 4, 2020	ENACTED BY:	Resolution
REVIEW DATE:	December 18, 2024	ENACTED BY:	Resolution

DEFINITIONS AND INTERPRETATION RULES

Wherever a word is used in this Policy with its first letter capitalized, the term is being used as it is defined in this Section. Where any word appears in ordinary case, its regularly applied meaning in the English language is intended. Defined terms may be used throughout this policy in different grammatical contexts.

"Clerk" shall mean the Clerk (or designate) for the Corporation of the Township of The North Shore.

"Human Resources" shall mean the Human Resources Personnel for the Township of the North Shore.

"Leave" shall mean Pregnancy and/or Parental Leave.

"Member" shall mean a member of Council.

"Pregnancy and/or Parental Leave" shall mean an absence of 20 consecutive weeks or less as a result of a Member's pregnancy, the birth of a Member's child or the adoption of a child by the Member in accordance with Section 259 (1.1) of the Municipal Act, 2001.

"Township" shall mean the Corporation of the Township of the North Shore.

PURPOSE

This policy provides guidance on how the Township of the North Shore addresses a Member of Council's Pregnancy and/or Parental Leave in a manner that respects a Member's statutory role as an elected representative.

GENERAL

Section 270 of the Municipal Act, 2001, as revised by Bill 68, requires that the Town adopt and maintain a policy with respect to the Pregnancy and/or Parental Leaves of Members of Council.

SCOPE

In accordance with Section 270 of the Municipal Act, 2001, this policy applies to Members of Council.

This policy does not apply to Township Staff, or Members of Local Boards/Committees.

GUIDING PRINCIPLES

Township Council supports a Member of Council's right to Pregnancy and/or Parental Leave in keeping with the following principles:

1. A Member of Council is elected to represent the interests of their constituents.
2. A Member's Pregnancy and/or Parental Leave does not require Council approval and their office cannot be declared vacant as a result of the Pregnancy and/or Parental Leave.
3. The Member is entitled to continue to receive communication from the Township (access to Council packages, email, meeting invitations, etc.), as if the Member were not on Leave, in accordance with the wishes of the Member.
4. A Member of Council on Pregnancy and/or Parental Leave reserves the right to participate as a Member at any time during their leave.
5. A Member of Council on Pregnancy and/or Parental Leave shall continue to be paid and continue to have expenses paid in accordance with any Council expense policy.

Where a Member of Council will be absent due to a Pregnancy and/or Parental Leave the Member shall provide written notice of at least two (2) weeks prior to commencement of the leave to the Township Clerk outlining the expected duration of leave including a potential start date and return date.

It is understood that under emergent circumstances, a Member may not be able to submit the appropriate notice before the Leave commences. Each Member shall nonetheless endeavour to provide the appropriate notice in advance of any Leave or as soon as possible after commencing the Pregnancy and/or Parental Leave. The Township Clerk will provide the Mayor/Designate and Human Resources/payroll with a copy of any written notice.

Council shall make temporary appointments to fill any vacancies of the Member to Committees, Boards, Task Force, Project Teams or other meetings or activities of the Member.

Notwithstanding, at any point in time during a Member's Pregnancy and/or Parental Leave, the Member shall provide at least two (2) weeks written notice to the Township Clerk of their intent to lift any of the Council approved, temporary appointments. The Member shall provide written notice of at least four (4) weeks to the Township Clerk of their anticipated return date.

The Township Clerk shall be responsible for monitoring the application of this policy.

RISK ASSESSMENT AND POLICY MANAGEMENT

The Township will reinforce the intent of this policy as required, utilizing the most appropriate means of communication.

The Township will:

- review this policy and any risk assessments as required, or as changes to related Acts or legislation occurs;
- revise this policy and any risk assessment as required;
- review the effectiveness of actions taken to minimize or eliminate a breach of this Policy, and make improvements as required

7e



Prepared December 5, 2024

For Council meeting of December 18, 2024

Council Report

SUBJECT: BUDGET PLANNING

RECOMMENDATIONS:

- 1. THAT the Budget Planning Report be received.**

Information

In 2024, there were numerous meetings held separately from regular meetings of Council dealing with the annual budget. For the most part, these meetings lasted (plus or minus) 30 minutes.

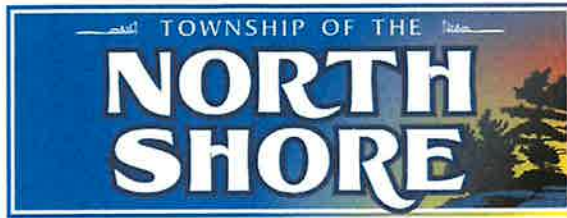
For the 2025 budget, the intent is to have regular reports on various aspects of the budget as part of the regular meeting of Council with one or two dedicated budget meetings in the spring.

Council Members are reminded to submit projects of interest or concerns regarding the budget process that can form part of the reports prepared for the regular meetings.

As we move into 2025, work will commence directly on the year end processing and the audit file so historical information will be available for the 2025 budget deliberations.

Respectively Submitted
Craig Davidson
Deputy Treasurer

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December 13th, 2024

Meeting of December 18th, 2024

Council Report

SUBJECT: MARKETING MATERIALS FOR THE NORTH SHORE HEALTH NETWORK - FLYER FOR PHYSICIAN RECRUITMENT

RECOMMENDATION: That Council receive the report regarding marketing materials for the North Shore, and that Council direct staff to advertise a poster seeking public input.

A letter has been received from the North Shore Health Network asking for marketing materials from the Township of The North Shore as they would like to develop a flyer to provide information and attract new physicians to our area.

The Township has options for marketing materials that will be forwarded to NSHN for the flyer (including our Welcome Package and our pamphlet), but Council is being asked to provide direction to staff to advertise a poster seeking public input.

Public participation allows our community members to promote and express what they love about the Township of The North Shore and where the NSHN serves, that will help bring physicians to our area who may potentially provide care to them or someone they love.

The attached letter from NSHN provides some examples of what they would like to include in their flyer. The public will be asked to provide their materials or documents to the office by the end of December.

Prepared/Submitted by: Rachel Jean Schneider, Municipal Clerk/Deputy Treasurer



December 11, 2024

Township of the North Shore
Attention: Tony Moore

Re: Marketing materials for the North Shore

We would like to develop an information flyer to be used at career fairs to help us attract new physicians to our area.

In this flyer we would include information about why people like to live and work along the North Shore, including your community. For example:

- Sense of community
- Recreation activities – boating, fishing, camping, bird watching, hiking trails, snow shoeing, skiing, etc.
- The advantage of raising a family in a rural area rather than a city
- An easier commute into work
- Lower cost of living – housing, land taxes, car insurance

Any informational materials that you have available would be greatly appreciated.

Sincerely,

Tim Vine, Ph.D., M.B.A., ICD.D
President &CEO

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 326-5000
 Toll Free: 1 866 517-0571
 Minister.SOLGEN@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
 Toronto ON M7A 1Y6
 Tél. : 416 326-5000
 Sans frais : 1 866 517-0571
 Minister.SOLGEN@ontario.ca



November 29, 2024

His Worship Tony Moor
 Mayor
 Township of the North Shore
mayor@townshipofthenorthshore.ca

Dear Mayor Moor:

Our government is proud to have a strong working relationship with both our municipal partners and the police services that keep our communities safe. The collective agreement that was reached between the province and the Ontario Provincial Police Association (OPPA) earlier this year reflects this strong relationship and will support our brave women and men in uniform across Ontario.

At the same time, we understand the impact these changes are having on the budgets of municipalities that are served by the OPP, including your own, which is why we are stepping up with additional provincial support. With that in mind, I am pleased to share with you the following proposed billing changes:

- A 3.75 per cent reduction of the total 2023 reconciled costs to all communities to approximate the full (100 per cent) impact of the Ontario Provincial Police Association (OPPA) salary increases, excluding the 1 per cent increase that was built into the 2023 estimates; and
- A 44 per cent reduction on overtime 2023 reconciled costs to all communities;
- A 10 per cent reduction of 2025 invoice amounts to all communities to approximate the full (100 per cent) impact of the OPPA salary increases excluding the 1 per cent increase that was already built into the 2023 estimate.

These changes would provide over \$77 million in relief to OPP-policed municipalities.

The total billing statement that was initially provided to you for 2025, inclusive of the increases resulting from the new collective agreement, was \$140,023. Today's proposed billing changes will provide an estimated \$20,858 in financial relief for your municipality, bringing the new total for OPP services being billed to your municipality in 2025 to \$119,165.

In addition to these changes, the Government of Ontario is continuing its annual \$125 million Court Security & Prisoner Transportation Transfer Payment Program for the 2025 calendar year.

The province will also be examining options for reviewing the OPP billing model to ensure that it meets the needs of communities across the province.

If you have any questions, please contact Ryan Whealy, Deputy Director of Issues and Legislative Affairs, at Ryan.Whealy@ontario.ca.

Thank you for your continued collaboration, valuable relationship, input and dedication to ensuring the safety and well-being of your community.

Sincerely,



Michael Kerzner
Solicitor General

Municipal Clerk

From: Mayor
Sent: November 28, 2024 3:39 PM
To: Municipal Clerk
Subject: Fw: The NWMO announces future site for Canada’s deep geological repository

Should we place this on our various platforms for information purposes?

*Tony Moor, Mayor
Township of The North Shore*

Individuals who submit any form of written correspondence or information to the Township of The North Shore should be aware that what is submitted may be forwarded to the Municipal Council and the Clerk if there is a direct relevance or impact to the Township of The North Shore and its business. Any personal information contained in the submitted communications may become part of the public record and made available to the public through the Council Agenda process or that of a Committee of Council or a Local Board.

From: Jamie Matear <jmatear@nwmo.ca>
Sent: Thursday, November 28, 2024 12:37 PM
To: Mayor <Mayor@townshipofthenorthshore.ca>
Subject: The NWMO announces future site for Canada’s deep geological repository

Dear Mayor Moore,

My name is Jamie Matear, Director Siting Coordination with the Nuclear Waste Management Organization. I have a 14-year history with NWMO and many touch points with the Township of North Shore having had staff work out of your community in prior years when the North Shore was a potential siting community.

I’m sending this email as NWMO achieved a big milestone and we wish to share the news with you directly.

Earlier today, the Nuclear Waste Management Organization (NWMO) announced we have selected Wabigoon Lake Ojibway Nation and the Township of Ignace as the host communities for the future site for Canada’s deep geological repository for used nuclear fuel. You can read about today’s historic announcement at www.nwmo.ca.

This milestone marked the end of a community-driven, consent-based site selection process that began in 2010. We are closing one chapter and beginning another — the regulatory decision-making process. This rigorous process will ensure that the NWMO’s understanding of the safety of the repository is independently confirmed, by both the Canadian Nuclear Safety Commission and through the Government of Canada’s impact assessment process.

This decision represents another step towards a long-term management solution for Canada’s used nuclear fuel that will protect people and the environment, including water, while supporting the country’s goals around energy security and climate change.

We encourage everyone to stay engaged and support this important project for Canada.

I'd be pleased to follow up this correspondence with you directly if helpful. Please let me know.

Sincerely,

Jamie Matear
jmatear@nwmo.ca
416-509-7246

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CA 07

Treasury Board Secretariat Secrétariat du Conseil du Trésor

Office of the Associate
Minister of Emergency
Preparedness and
Response

Bureau du ministre associé de la
Protection civile et des
interventions d'urgence



Whitney Block, Room 4320
99 Wellesley Street West
Toronto ON M7A 1W3

Édifice Whitney, bureau 4320
99, rue Wellesley Ouest
Toronto ON M7A 1W3

December 9, 2024

Dear Emergency Management Partners,

Today, our government introduced the *Emergency Management Modernization Act* that, if passed, would modernize the *Emergency Management and Civil Protection Act* (EMCPA).

The EMCPA and its regulations have not been comprehensively updated in more than 15 years. Since then, the nature of emergencies has changed. The rising frequency of extreme weather events and the threat of cyber-attacks on Ontario's digital infrastructure mean that we must ensure our emergency management framework reflects today's realities.

If passed, these amendments to the EMCPA would strengthen provincial leadership and coordination of emergency management by facilitating Emergency Management Ontario as the one window for coordinating provincial emergency management activities. Additionally, the proposed legislation would enhance community capacity in emergency management. This includes clarifying the process for municipalities to declare local emergencies and granting municipalities the authority to plan for and respond to emergencies based on their unique needs and capacity.

The proposed amendments, if passed, would strengthen planning and coordination with emergency management partners, including by outlining the ability to enter into agreements and liaise with public and private sector partners, including municipalities, Indigenous communities, and other governments. In addition, the proposed amendments would enable future emergency management program and plan requirements to be established for designated entities that provide or operate critical infrastructure, subject to further engagement with partners, to support continuity of services and operations.

Over the summer, Emergency Management Ontario engaged with more than 480 partners to inform proposed amendments, including municipalities, First Nations communities, and emergency management organizations. We look forward to further collaboration with our partners as we build a stronger, more resilient province, capable of ensuring the safety and wellbeing of communities across Ontario. The proposed amendments are posted on [Ontario's Regulatory Registry and Environmental Registry](#) for your review and feedback.

On behalf of Premier Ford and the Government of Ontario, thank you for your continued partnership in emergency management.



Sincerely,

The Honorable Trevor Jones
Associate Minister of Emergency Preparedness and Response
Treasury Board Secretariat

c: The Honorable Caroline Mulroney
President of the Treasury Board and Minister of Francophone Affairs

Bernie Derible
Deputy Minister and Commissioner of Emergency Management
Treasury Board Secretariat

CA d1



Prepared December 5, 2024

For Council meeting of December 18, 2024

Council Report

SUBJECT: RECYCLING CHANGES

RECOMMENDATIONS:

- 1. THAT the information on recycling changes be received.**

Information

Attached to this report is a power point presentation that provides some information on recycling programs in 2026 and beyond. Presently, the Township of the North Shore is not part of the formal blue box program. This program is being phased out and being replaced with a full producer responsibility program.

While on the surface, it does appear that this will be beneficial from a financial and landfill capacity management perspective, there are a couple of concerns that Council may be required to provide direction for prior to January 1, 2026, the date the Township of the North Shore is to transition to the producer responsible program.

Part of the Staff function for this transition is to file requested information and then based on our present operations, concerns the Producer Responsible Organization may have will be communicated and direction where required will be sought from Council.

While we have yet to receive any official concerns, two concerns that may arise come from the present system of unattended collection of recyclable materials. These concerns are mainly over ensuring that only residential and other designated materials are collected and then what programs the Township may wish to offer to the non-eligible sectors including commercial and municipal uses.

More is certain to come as we work through the transition during 2025.

Respectively Submitted
Craig Davidson
Deputy Treasurer



Summary Backgrounder on the Ontario Blue Box Program transition Depot Communities Outside the Transition Schedule

Publication Date: October 31, 2024

CIF Legislative Framework: Summary

EPA, O.Reg. 101.94

Full Municipal Responsibility



WDA, BBPP

Shared Responsibility



WFOA, WDTA, RRCEA, O.Reg.391/21

Full Producer Responsibility



Operational

100% Municipalities/First Nations

100% Municipalities/First Nations

100% Producer

Financial

100% Municipalities/First Nations

50/50 Municipalities/First Nations + Stewards

100% Producer

Benefits of the New Blue Box Program

- Producers are 100% responsible for the operations and costs of the blue box program
- Producers are required to match whatever garbage collection system is provided to residents in the community
- New program will expand the list of materials that can be collected in the blue box program
- New program will harmonize blue box program across province
- Diverts blue box materials from landfill

Designated Materials

All of these:



Aluminum cans



Glass bottles & cans



PET plastic bottles



Steel cans



Newsprint

for food and beverages

At least two of these:



Aluminum foil



Boxboard & paperboard



Cardboard



Polystyrene containers & packing materials



Office paper



Polycoat cartons



Magazines



Paper cups & plates



Plastic film



Rigid plastic containers (HDPE, PS)



Telephone Directories



Textiles

Varies by Municipality

(O. Reg 101/94: Schedule 1)

Packaging, Paper Products, & Packaging-like products:



✓ Typical "blue box packaging" items, made of paper, glass, metal or plastic



✓ Printed and un-printed paper (newspaper, magazines, flyers, office paper)



✓ Single-use products used for consumption (e.g., straws, cutlery, plates, coffee cups)



✓ Single-use products used for containment (e.g., aluminum foil, plastic bag)

Consistent across the Province

(O. Reg 391/21 s.2)

Blue Box Materials



Varies by Community

(O. Reg 101/94: Schedule 1)



Consistent across the Province

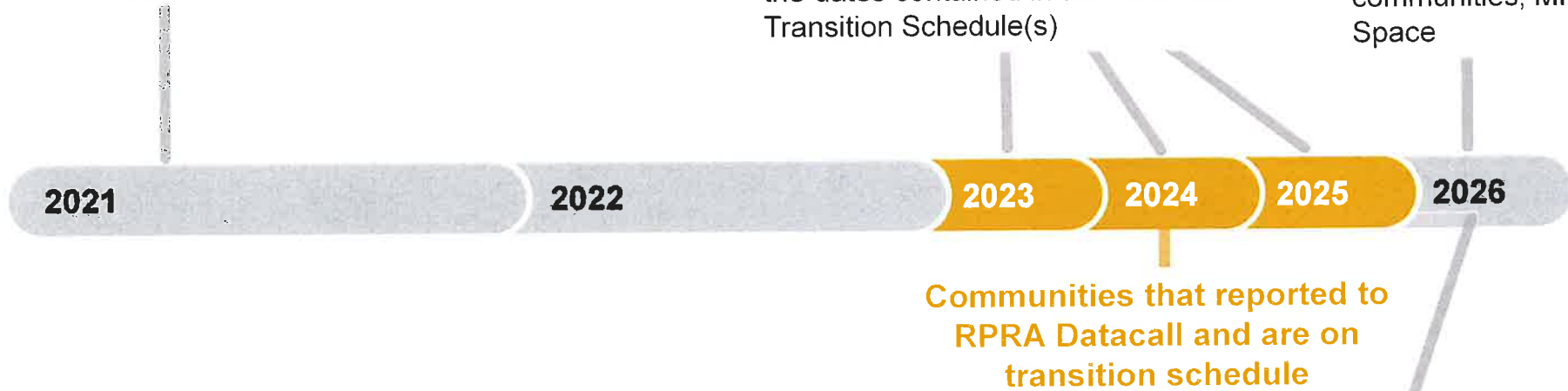
(O. Reg 391/21 s. 2)

Blue Box Transition Timeline

June 3, 2021
New Blue Box Regulation
 O. Reg 391/21

Transition Period
July 1, 2023 – Dec. 31, 2025
 Producers assume responsibility for transitioning communities *on or before* the dates contained in the Blue Box Transition Schedule(s)

Full EPR Begins
January 1, 2026
 Begin expansion to Non-Serviced small communities, MF & Public Space



The North Shore is eligible for EPR in January 2026

Transition Period vs. Post-Transition

Transition Period

- July 1, 2023, to December 31, 2025
- Producers will assume operational and financial responsibility for all Eligible Communities that reported to RPRA Datacall and are on the transition schedule

Post Transition

- January 1, 2026 & thereafter
- Producers will be fully responsible for operating and financing the blue box program in all Ontario municipalities
- For curbside collection - producers will be responsible for providing curbside collection service, communications, replacing blue boxes and resolving complaints/concerns from residents
- For depot collection— producers will be responsible for providing collection bins, arranging and paying for hauling and processing of materials, and communications. Producers will subsidize municipal blue box depot operating costs.

2023

2024

2025

2026

Producers vs. Producer Responsibility Organizations (PROs)



Producers



Producer Responsibility Organization (PRO)



CIRCULAR
MATERIALS

(Source: CircularMaterials.ca: Our Founders)

Producers vs. Producer Responsibility Organizations (PROs)



Producers

The brand holders, importers, or retailers of products that contain blue box materials

Any company that sells products (containing packaging materials) into the Ontario market, including on-line sales

Includes:

- Grocery store foods with packaging (cereals, cookies, frozen foods, dairy products)
- Retail stores items with packaging (cosmetics, games, household wares, dog and cat foods)
- Fast food packaging (burgers, fries, pizza, pop cans, water bottles)



Producer Responsibility Organization (PRO)



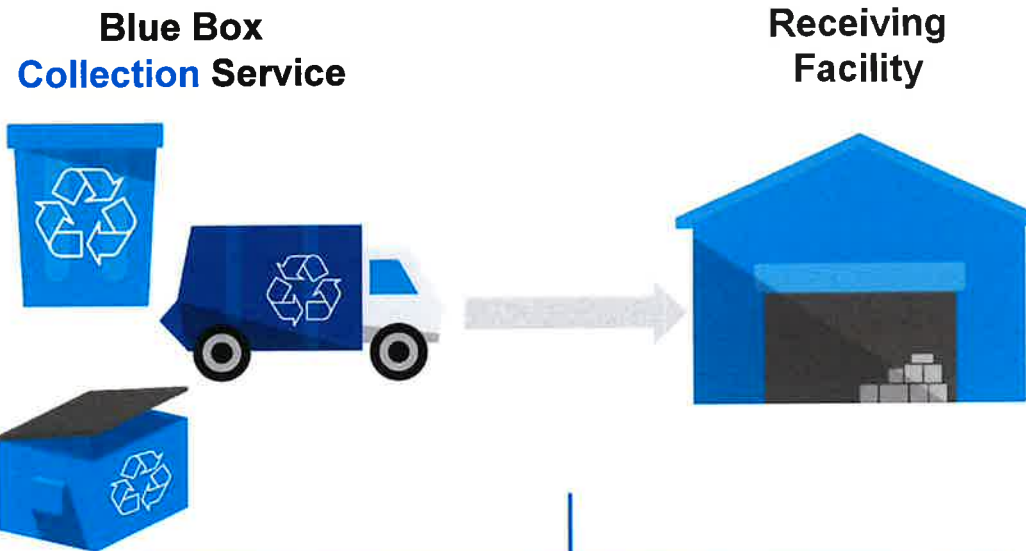
The Blue Box legislation allows for more than one organization (called a Producer Responsibility Organization - PRO) to represent the producers of paper and packaging products.

- PROs will work with Producers to help them meet their responsibilities under the new Regulation
- Each Producer decides which PRO to join
- As the majority PRO in Ontario, Circular Materials Ontario (CMO) is responsible for the [Common Collection System](#)
- They procure & award agreements for collection & consolidation of blue box materials

Common Collection System

Collection

PROs will ensure curbside & depot collection for Eligible Sources



Common Collection System

= Collection & hauling to a designated **Receiving Facility (RF)** and consolidation of materials at the RF

Consolidation

PROs will require collection operators (curbside & depot) to deliver materials to a designated RF*

Materials are consolidated at the RF

PROs will transfer the consolidated materials to a material recycling facility (MRF)

*PRO (CMO) determines RF locations

Post-Transition: Producer Responsibility

Non-Eligible Sources



Industrial or commercial properties



Not-for-profit organizations



Municipal buildings or facilities (e.g., libraries, arenas)



Daycare



Places of worship



Campgrounds and trailer-parks (without permanent or seasonal households)



Commercial Farms

Eligible Sources

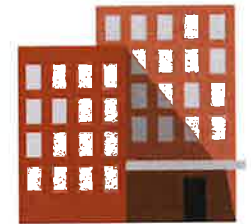
All Ontario communities outside of the [Far North](#), including First Nation communities.



single-family homes



seasonal dwellings



multi-unit residential buildings



public & private schools



specified retirement & long-term care homes



specified public spaces

(O. Reg 391/21 s. 1 & 4)

Non-Eligible Sources

- PROs are not responsible to service these sources
- Currently, some non-eligible sources are serviced through residential blue box programs (not covered in 50% Shared Funding model)
 - Effective 1 January 2026, PROs will not allow blended collection of non-eligible and eligible materials
 - Communities to decide whether to serve non-eligible sources
 - If they decide to do so, they must establish separate collection bins at the depot for NES and contract with a hauler and Receiving Facility who will accept NES materials.



Advantages of an EPR Blue Box Recycling Program

Adding an EPR blue box recycling program to your existing waste management services brings benefits to the community:

- Preserve landfill space by diverting more material;
- Outside funding stream to subsidize blue box collection operating costs;
- Improve air quality by burning less paper and cardboard at landfill;
- Increase municipal services to residents without additional cost.





A waste-free and prosperous Ontario

The Resource Productivity & Recovery Authority is the regulator mandated by the Government of Ontario to enforce the province's circular economy laws.

- **Submission of the RPRRA Transition Report is required to engage in a discussion about bringing funded, EPR blue box recycling to your community.**
- Submission deadline is December 31, 2024; earlier submission is better to allow for negotiations.
- Camilla Stanley, Compliance Support Officer
registry@rpra.ca
- Phone number **1-833-600-0530**



Thank you!

Andrew Pollock
Managing Director
apollock@thecif.ca

Janet Robins
Project Support
jrobins@thecif.ca



thecif.ca

Cathie Green
Project Support
(613) 200-0195
cgreen@thecif.ca

Brad Whitelaw
Project Support
(905) 736-4928
bwhitelaw@cogeco.ca

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000

Ontario

234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Calandra', written over a light grey circular stamp.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: Jessica Lippert, Chief of Staff
Owen Macri, Deputy Chief of Staff
Martha Greenberg, Deputy Minister
Caspar Hall, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal Services Division
Municipal Clerks and CAOs

CAF

**Ministry of Natural
Resources**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



354-2024-1335

December 12, 2024

His Worship Tony Moor
Mayor
Township of The North Shore
Mayor@townshipofthenorthshore.ca

Dear Mayor Moor:

Thank you for your email regarding Bootlegger's Bay. I appreciate your concerns.

The property in question is owned by Infrastructure Ontario but is managed as Crown land under the *Public Lands Act* by the Ministry of Natural Resources. This location is not managed as a park but is managed similar to other Crown land for the enjoyment of the people of Ontario and to ensure opportunities for economic development, tourism and recreation.

Crown land is generally unmaintained and should be used at your own risk. When using Crown land, the ministry asks the public to act responsibly to help protect the natural environment and understand the risks associated with their activities. We encourage the public to pick up and pack out litter and respect the land.

My ministry truly appreciates your commitment to enhancing Bootlegger's Bay and your proactive approach in reaching out to us. While our primary focus for the disposition of Crown land is to support the social and economic development of municipalities and Indigenous communities, we are open to revisiting applications that align with our policies and goals. Municipalities may request to buy or rent Crown land, and we encourage you to consider reapplying as we value collaborative efforts to improve public spaces.

If you would like more information or have any further questions, please contact Steve Acorn, District Supervisor, Sault Ste. Marie-Blind River District, at steve.acorn@ontario.ca or 705-943-0389.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read "Graydon Smith".

The Honourable Graydon Smith
Minister of Natural Resources

c: Steve Acorn

CAg)

Municipal Clerk

From: Mayor
Sent: December 13, 2024 8:00 AM
To: Municipal Clerk
Subject: Fw: Northern Ontario School of Medicine

Follow Up Flag: Follow up
Flag Status: Flagged

Agenda item. For information purposes?

Get [Outlook for iOS](#)

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Tuesday, December 10, 2024 2:30 PM
To: Mayor <Mayor@townshipofthenorthshore.ca>
Subject: Re: Northern Ontario School of Medicine

Mayor Moor

I understand that paramedics, nurses, and doctors (maybe psw's as well) can apply for a program, and their tuition, books, and other expenses are covered every year of their education. The benefit to a region is they have to work for a number of years within a radius of the post-secondary institution they attended. So a Nursing student at Nipissing or Laurentian, upon graduation, works for two years in Northern Ontario in the public system. Afterwards, they can work wherever they wish.

NOSM students can apply for the same program, but I do not know the contract's length afterward.

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
Ph. 705-498-9510

On Tue, Dec 10, 2024 at 1:57 PM Mayor <Mayor@townshipofthenorthshore.ca> wrote:
Good afternoon,

The Township of the North Shore is part of the North Shore Health Network where we are experiencing frequent emergency coverage shortages. In addition we are trying very hard to recruit doctors, NP, RN to

the area. Just a quick question; has any thought been given to requiring NOSOM graduates to agree with a service requirement that they practice for, at least 3/4/5 years in a northern community? I would like this question addressed and maybe something similar can be done in order to secure improved health services in the north. Just a thought. Thank you.

Cheers,

Tony

*Tony Moor, Mayor
Township of The North Shore*

Individuals who submit any form of written correspondence or information to the Township of The North Shore should be aware that what is submitted may be forwarded to the Municipal Council and the Clerk if there is a direct relevance or impact to the Township of The North Shore and its business. Any personal information contained in the submitted communications may become part of the public record and made available to the public through the Council Agenda process or that of a Committee of Council or a Local Board.

BY-LAW 24-62

THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

**Being a bylaw to confirm the proceedings of Council
at its Regular Council Meeting of December 18th, 2024.**

The Council of the Corporation of the Township of The North Shore hereby enacts as follows:

WHEREAS Section 5(3) of the *Municipal Act, 2001, S. O. 2001, c.25*, as amended requires municipal Council to exercise a municipal power including a municipality’s capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Corporation of the Township of the North Shore deems it desirable to confirm the proceedings of Council at its Regular Council Meeting of December 18th, 2024.

NOW THEREFORE the Council of the Corporation of the Township of the North Shore hereby enacts as follows:

1. That each motion, resolution, and other action passed and taken by the Council at its Regular Council meeting of December 18th, 2024, is hereby adopted, and ratified and confirmed.
2. The Head of Council and the proper officers of the Corporation of the Township of the North Shore are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk, or if absent, the designate, are hereby directed to affix the Corporate Seal of the Municipality to all such documents.

**READ A FIRST, SECOND AND THIRD TIME ENACTED AND FINALLY PASSED
THIS 18th DAY OF DECEMBER 2024.**

Tony Moor, Mayor

Rachel Jean Schneider, Clerk/Deputy Treasurer