



## Agenda

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### CEMETERY COMMITTEE

Corporation of the Township of The North Shore  
Tuesday October 7, 2025  
9:30 am

Township of the North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83029439052?pwd=U9bQQeAqOGUr3QsLdvCZCAxS2dNlaF.1>

Meeting ID: 830 2943 9052

Passcode: 125344

*This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.*

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. APPROVAL OF PREVIOUS MINUTES
5. REPORTS OR MOTIONS FROM COMMITTEE MEMBERS
  - a- Committee discuss benches and work to be done to prepare ground
  - b- Committee discuss the planting of the perennials at the cemetery
  - c-
6. NEXT MEETING
7. ADJOURNMENT



## Minutes

### CEMETERY COMMITTEE MEETING

Township of the North Shore

Tuesday, September 9, 2025

10:00am

Hybrid Meeting

#### CALL TO ORDER

Heather Pelky, Chair, called the meeting to order at 10 am.

#### ATTENDANCE

Committee: Heather Pelky - Chair/Resident  
Richard Welburn - Councillor Ward 1  
Dan Lewis - Resident  
Joyce Johnson - Resident  
Veronica Charbonneau - Resident

GUEST: n/a

ABSENT: Susan Cicero - Secretary/Resident  
Joan Bartley - Resident

#### APPROVAL OF AGENDA

##### RESOLUTION #25-45

Moved by: Dan

Seconded by: Veronica

BE IT RESOLVED: That the Cemetery Committee approves the agenda for the Tuesday, September 9, 2025 meeting.

CARRIED

#### DISCLOSURES OF PECUNIARY INTEREST

Nil

#### APPROVAL OF PREVIOUS MINUTES

##### RESOLUTION #25-46

Moved by: Joyce

Seconded by: Richard

BE IT RESOLVED: That the Cemetery Committee approve the previous Minutes from the August 19, 2025 meeting.

CARRIED

**REPORTS AND MOTIONS FROM COMMITTEE MEMBERS**

- a- Discuss Benches Being Made in the Spring

**RESOLUTION # 25-47**

Moved by: Veronica

Seconded by: Richard

BE IT RESOLVED: That the Cemetery Committee discuss the benches being made in the spring and that the Cemetery Committee approve a design for the benches to give to Jeff Watts. Discuss the locations to put the benches once Jeff provides the number of benches he can make. That a Committee member provide Jeff with #3 and #7 benches that the Committee has approved. That we invite Jeff Watts to our next meeting.

CARRIED

- b- Discuss the Perennials to be Planted Along the Fence

**RESOLUTION # 25-48**

Moved by: Veronica

Seconded by: Dan

BE IT RESOLVED: That the Cemetery Committee discuss the perennials to be planted along the fence. Flowers have been ordered and we will pick a day to plant at our next meeting.

CARRIED

**NEXT MEETING**

**RESOLUTION # 25-49**

Moved by: Veronica

Seconded by: Richard

BE IT RESOLVED: That the Cemetery Committee schedules the next meeting for Tuesday October 7, 2025, at 10:00 am, or at the call of the Chair.

CARRIED

**ADJOURNMENT**

**RESOLUTION #25-50**

Moved by: Dan

Seconded by: Richard

BE IT RESOLVED: That the Cemetery Committee adjourn the meeting at 10:38 am.

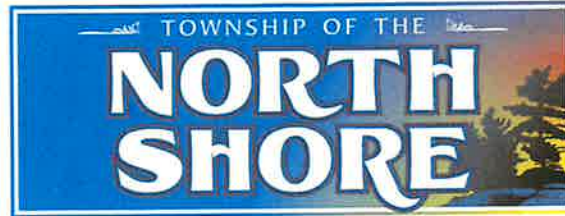
CARRIED

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Chair, Heather Pelky

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Secretary,



September 28, 2025

Tuesday October 7, 2025

## **Cemetery Committee Report**

**SUBJECT:** Benches and preparation work

**RECOMMENDATION:** That the Cemetery Committee discuss the benches and work to be done to prepare ground.

I requested a budget from Craig to determine if there is funds left in the budget to do the preparation work this fall. I also sent a list of questions to Richard to send to Jeff, this will determine what can be done.

Questions sent:

Time for meeting?

Did he like the benches we sent or does he have one he would like us to consider?

Does he know how many benches he can make with the wood he has?

Dan thinks the benches should be 5 feet

Dan mentioned putting 2 x 4 's or whatever size would be needed on the bottom of the legs, would this eliminate using stand up brackets and would the ground still require crusher stone and paving stones if we used wood?

Jeff will be able to answer these questions at the meeting.

If we wanted to do the work this fall we would have to send a request to Council for approval to have the students do the work.

Benches picked:



#3



#7

**Cemetery Expenses  
to September 18, 2025**

	Budget	Spent	Remaining
Operations			
Materials and Supplies	500	122.11	377.89
Repairs and Maintenance	2000	1390.34	609.66
Equipment Rental	300		300
Insurance	1045	706.32	338.68
Total Operations	<u>3845</u>	<u>2218.77</u>	<u>1626.23</u>
Capital	20500	6003.84	14496.16

**Materials and Supplies  
Wilson's Market**

122.11

**Repairs and Maintenance**

Home Hardware	199.48
Pave! Treeclimber	1080.64
Jl Enterprises	<u>110.22</u>
	<u>1390.34</u>

Insurance is for period from January 1-September 24  
Insurance for remainder of year will be calculated shortly

**Capital**

**Deposits paid to Elliot Lake Monuments**

Monument	5062.56
Bench	<u>941.28</u>
	<u>6003.84</u>

Grant of \$7500 has been received  
Reporting will be done when project is completed.



September 28, 2025

Tuesday October 7, 2025

## **Cemetery Committee Report**

**SUBJECT:** Planting of perennials

**RECOMMENDATION:** That the Cemetery Committee discuss the planting of the perennials at the cemetery

Joyce has ordered the flowers. She can give us an update on if they have arrived. We can discuss when to plant them.