

## Agenda

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Regular Meeting of Council  
Corporation of the Township of The North Shore  
Wednesday, April 2<sup>nd</sup>, 2025  
6:00 PM

Township of the North Shore is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83194758648?pwd=U8RqXGU01tia7wtMSkg9nwaaVbPf3L.1>

Meeting ID: 831 9475 8648

Passcode: 242542

*This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.*

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. PRESENTATIONS/DELEGATION
5. ADOPTION OF MINUTES
  - a) Minutes of the Regular meeting of March 5<sup>th</sup>, 2025
6. COUNCIL MEMBERS REPORT
  - a) Mayor Moor - Duties and Long-Range Planning
7. REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES, AND COMMUNICATIONS
  - a) Procedure By-Law Amendment - Town Hall Meetings
  - b) Integrity Commissioner Inquiry Protocol - Disclosure of Names
  - c) Blind River Curling Club - Request for Donation
  - d) SCF Extension Request
  - e) Council Representative Appointment - Property Standards Appeals Committee
  - f) Interim Tax Levy
  - g) Surplus Equipment
  - h) Budget Update
  - i) Notice of Grant Approval - North Shore War Memorial

Consent Agenda

**8. OLD BUSINESS (INCLUDES THE FOLLOWING WRITTEN LETTERS/REPORTS**

**9. INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS**

- a) By-Law 25-15 being a by-law to amend the Procedure By-Law No. 19-13
- b) By-Law 25-16 being a by-law to approve a Petitions Policy for the Corporation of the Township of The North Shore.

**10. NOTICES OF MOTION**

**11. QUESTION PERIOD**

**12. CLOSED SESSION**

To move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (d) labour relations or employee negotiations
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Closed session meeting attendance by: Township of The North Shore Municipal Council, Clerk, Interim Treasurer

For the purpose of legal and human resource matters

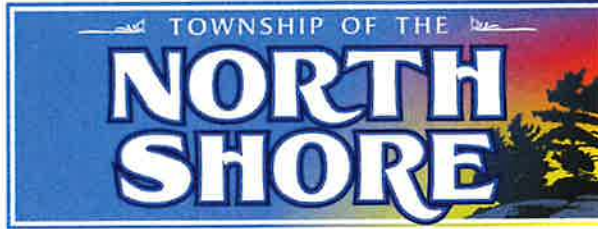
**13. REPORT FROM CLOSED SESSION**

**14. CONFIRMATORY BY-LAW**

By-law 25-17 being a by-law to confirm the proceedings of Council at its meeting held April 2<sup>nd</sup>, 2025, be read a first, second and third time enacted and passed.

**15. ADJOURNMENT**

5a



# Minutes

Regular Council Meeting  
Township of the North Shore  
Wednesday, March 5<sup>th</sup>, 2025  
6:00 p.m.  
Hybrid Meeting

## ATTENDANCE

- Council: Tony Moor - Mayor  
Richard Welburn - Ward 1 - electronic  
Tracey Simon - Ward 3 - electronic  
Robin Green - Councillor at Large - electronic
- Staff: Matt Simon, Public Works Manager/Fire Chief - *left meeting at 6:43 PM*  
Rachel Schneider, Municipal Clerk/Deputy Treasurer  
Craig Davidson - Interim Treasurer
- Absent: Len Menard - Ward 2

## CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

## APPROVAL OF AGENDA

### RESOLUTION #25-62

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated

CARRIED

## DISCLOSURES OF PECUNIARY INTEREST

## PRESENTATIONS/DELEGATION

- a) Bio Diffusion Technologies (BDT)

## ADOPTION OF MINUTES

- a) Minutes for the Regular meeting of February 18<sup>th</sup>, 2025

### RESOLUTION #25-63

Moved by: R. Green

Seconded by: T. Simon

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore approve the minutes of the February 18<sup>th</sup>, 2025, Regular Council meeting

CARRIED

**COUNCIL MEMBERS REPORT**

**REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION**

a) Recreation Committee report - Family Day

**RESOLUTION #25-64**

Moved by: R. Welburn

Seconded by: T. Simon

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report from the Recreation Committee regarding the 2025 Family Day Event for information purposes.

**CARRIED**

b) Resolution of Support - AMO Social and Economic Prosperity Review

**RESOLUTION #25-65**

Moved by: T. Simon

Seconded by: R. Green

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges - like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers - including people on fixed incomes and small businesses - can't afford to subsidize income re-distribution programs for those most in need

WHEREAS the province can, and should, invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario, Minister of Municipal Affairs and Housing, the Minister of Finance, and to the Association of Municipalities of Ontario.

**CARRIED**

c) Policy Review - S1- Disposal of Surplus and Obsolete Goods

**RESOLUTION #25-66**

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED that Council for the Corporation of the Township of The North Shore receives the report regarding the review of the Disposal of Surplus and Obsolete Goods Policy, that Council direct Staff to amend Policy S1 as highlighted in the report, and that Council directs Staff to proceed with the 2025 disposal of surplus property as outlined in the report.

**CARRIED**

d) 2024 Council Remuneration

**RESOLUTION #25-67**

Moved by: R. Welburn

Seconded by: T. Simon

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore receive the 2024 Council Statement of Remuneration & Expenses report as required under Section 284 of the Municipal Act, 2001, for information purposes.

**CARRIED**

Consent Agenda

**OLD BUSINESS**

- a) Petition Policy

**RESOLUTION #25-68**

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the staff report as presented for consideration, that Council review the proposed amendments as submitted by Council, and that Council approve the Petition Policy

**CARRIED**

**INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS**

- a) By-Law 25-13 being a by-law to approve a Town Hall Meetings Policy for the Corporation of the Township of The North Shore.

**RESOLUTION #25-69**

Moved by: T. Simon

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approve By-Law 25-13 being a by-law to approve a Town Hall Meetings Policy for the Corporation of the Township of The North Shore. be read a first, second and third time enacted and passed.

**CARRIED**

**NOTICES OF MOTION**

**Nil**

**QUESTION PERIOD**

Per the Township of The North Shore Procedure By-Law, (*Section 6.5.2.17*) "*Questions and answers will be noted in the meeting's minutes in general terms*"

There were 0 questions asked during the Question Period of the March 5<sup>th</sup>, 2025, meeting:

**CLOSED SESSION**

**RESOLUTION #25-70**

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (d) labour relations or employee negotiations
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Closed session meeting attendance by: Township of The North Shore Municipal Council, Clerk, Interim Treasurer

For the purpose of legal and human resource matters

**CARRIED**

*M. Simon left the meeting at 6:43 PM*

*C. Davidson exited Council Chambers at 7:25 PM and returned at 7:26 PM*

**REPORT FROM CLOSED SESSION**

**RESOLUTION #25-41**

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore arise from Closed Session at 7:26 PM and report as follows: Council gave direction to the Mayor and Clerk regarding the human resources matters, and that Council direct the Clerk to post the job ad and job description for Treasurer.

**CARRIED**

**CONFIRMATORY BY-LAW**

**RESOLUTION # 25-72**

Moved By: R. Welburn

Seconded By: T. Simon

BE IT RESOLVED: That the Council of the Corporation of the Township of The North Shore hereby approve By-Law No. 25-14, Being a By-Law to Confirm the Proceedings of Council at its Regular meeting held March 5<sup>th</sup>, 2025, be read a first, second and third time, enacted and passed.

**CARRIED**

**ADJOURNMENT**

**RESOLUTION # 25-73**

Moved By: T. Simon

Seconded By: R. Green

BE IT RESOLVED: That the Corporation of the Township of The North Shore Regular Council meeting of March 5<sup>th</sup>, 2025, do now adjourn at 7:28 PM to meet again on the 2<sup>nd</sup> day of April 2025 at 6:00 p.m., or at the call of the Chair.

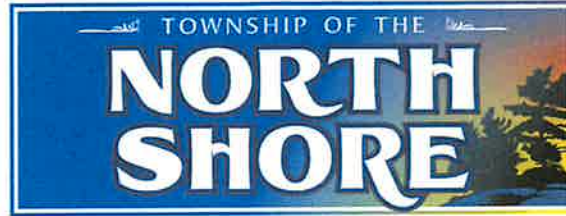
**CARRIED**

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Tony Moor, Mayor

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Rachel Schneider, Clerk/Deputy Treasurer



March 26, 2025

Meeting of April 2, 2025

## **Council Member Report**

**SUBJECT: Duties and Long-Range Planning**

**RECOMMENDATION: That Council receive the Council Member Report from Mayor Moor for information purposes.**

### **FOR YOUR CONSIDERATION: DUTIES & LONG-RANGE PLANNING**

As a councillor, you/we have three main roles to play in the municipality: an elected representative, a policy maker and a steward. As an elected official you are required to represent your ward keeping in mind the overall impact of your decision making as it relates to the entire municipality. The representative role of council is clearly indicated in section 224 of the Act. On one hand you were elected by your constituents to represent their views. You cannot affect all their opinions and views. Some may well clash with the other wards. Compromise after discussion needs to take place. On the other hand, election to office requires you to have a broader understanding of the issues that impact the municipality as a whole. Evidence-based decisions are made taking into account all available information. Here, you will have an opportunity to work with the rest of council, staff and listen to the recommendations from your constituents. Obviously, the budget will have a major impact upon the decision-making process. It is here then that we have the opportunity to plan for the future be it on an annual basis, within the confines of our term of office or beyond. The key is, of course, to work for the betterment of the municipality. Council's role in policy making is important to provide direction for municipal operations. Policy making/approval is another key council responsibility identified in section 224 of the Act. Policy making generally requires council to identify an issue that needs to be dealt with, reach agreement on the facts of the issue making sure the objectives are met; then give direction to staff to research the issue, identify the available options and report back to council with recommendations; engage members of the public and consider their feedback; make a decision based upon best course of action available, adopt that policy and direct staff to implement same. To ensure community involvement, committees may be struck. This may be a committee of the whole of council or a committee where a councillor is a member. In either case, these committees make recommendations to council.

The head of council has special responsibilities, and they are set out in section 226.1 of the act. Stewardship requires that council ensure the municipality's financial and administrative resources are being used as efficiently as possible. There may be circumstances where decisions are made by designated staff who operate at arm's length from council. Statutory officers, such as the clerk, treasurer & fire chief. In some of these cases it is inappropriate to interfere or to be seen to be interfering. Day-to-day operations are not the realm of council.

Officers and employees of the municipality are to implement council's decisions and establish administrative practices and procedures necessary to act upon council (council as a whole) direction. Further, staff research and provide advice to council with respect to policy and program. As well, staff and officers of the municipality are to carry out the duties of the Act and any other duties assigned by council.

Strategic planning is paramount and should utilize all resources; community, staff and council. Through the planning process a municipal council can develop strategies, goals, objectives, resource and financial allocation, and action plans to achieve the future it desires. There are many strategic plan models that have been adopted by municipalities. There are many planning opportunities for: recreation, roads, marine, potable water and economic development. Just as a school principal's role is to assist staff with their role, so to the actors at play in a municipality (ratepayers, staff and council) need to support one and other in order to ensure best practices are taking place.

I have received a number of items that we, as a municipality, may want to look at/revisit: purchase of a trailer to transport the backhoe thereby reducing tire wear and non-use hours; a dock, similar to the one at Lauzon Creek, for Pronto; a more in-depth study of the costs associated with a gated fob entry to garbage and recycling locations – can we extend the land fill life span and is that financially reasonable; culverts at Lauzon Village Road, Wagoosh and River Road; the need for policies dealing with the planned quarry (should it come into existence). These are some of the concerns raised: the point is that as a municipality, we should work on these in concert. Together we can accomplish great things.

Respectfully submitted  
Mayor Moor  
March 26, 2025



7a



March 6, 2025

Meeting of April 2, 2025

## Council Report

**SUBJECT: PROCEDURE BY-LAW AMENDMENT – TOWN HALL MEETINGS**

**RECOMMENDATION: That Council receive the report as presented regarding proposed amendments to the Township of The North Shore Procedure By-Law, and that Council approve the proposed addition of wording regarding Town Hall Meetings**

At the February 5<sup>th</sup>, 2025, Regular Council meeting, the proposed Town Hall Meetings Policy was presented to Council for review and Council was asked to forward any comments, concerns, or amendments to the Clerk for Council to review at the February 19<sup>th</sup>, 2025, Regular Council meeting.

Council approved the Policy via Resolution at the February 18<sup>th</sup>, 2025, Regular Council meeting and by By-Law (By-Law 25-13) at the March 5<sup>th</sup>, 2025 Regular Council meeting.

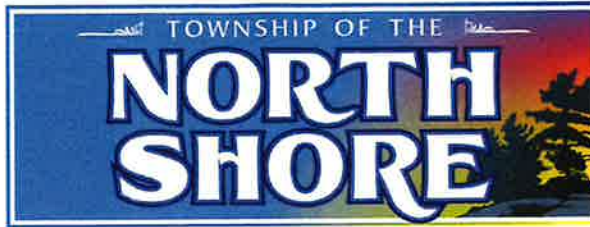
As the Policy has now been approved by By-Law, it is proposed that the following wording be added to the Township of The North Shore Procedure By-Law:

Please see the following proposed amendments:

- Under Section 4 – Meetings – ADDITION of the following:
  - o “4.7 Town Hall Meetings”
  - o “4.7.1 Town Hall meetings allow for an open dialogue between residents and Council for an exchange of ideas and information in an informal atmosphere. Town Hall Meetings are based on a Question and Answer format with all Members of the public welcome to pose questions and provide comments to Council Members.”
  - o “4.7.2 Town Hall Meetings will be conducted in accordance to the Town Hall Meetings Policy.”

Prepared and submitted by:

Rachel Jean Schneider, Municipal Clerk/Deputy Treasurer



March 5, 2025

Meeting of April 2, 2025

### Council Report

**SUBJECT: Integrity Commissioner Inquiry Protocol – Disclosure of Names**

**RECOMMENDATION:** That Council receive the staff report as presented for consideration, that Council direct the Clerk to keep the current wording in the Township of The North Shore Integrity Commissioner Inquiry Protocol regarding confidentiality and Bad Faith requests, and that Council approves to exclude any language that would require the disclosure of the names of individuals who have submitted complaints as described in Section 9. Bad Faith Requests, of the Township of The North Shore Integrity Commissioner Inquiry Protocol.

At the February 18<sup>th</sup>, 2025, Regular Council meeting, a report was brought to Council regarding the Township of The North Shore’s Integrity Commissioner Inquiry Protocol.

During the discussion of the item, it was asked if the name of a complainant can be disclosed if a complaint is dismissed and what processes other Municipalities are following regarding this (for clarity, the question and other comments have been summarized to highlight main points).

#### Ontario Ombudsman

The “Municipal Integrity Commissioner: Best Practices Guide”, as published by the Ontario Ombudsman, and of which members of the public often reference during our Council meetings, provides plain language on the topic of Confidentiality and references the Municipal Act:

#### **“9. Preserve confidentiality**

*Integrity commissioners are required to preserve the secrecy of all matters that come to their knowledge in the course of their work [s. 223.5(1)].*

*However, they may disclose information:*

- *Where required by law in a criminal proceeding [s. 223.5(2)];*
- *With respect to advice provided to a member, with that member’s consent [s. 223.5(2.1)–(2.2)];*
- *During an inquiry respecting the Municipal Conflict of Interest Act, if the integrity commissioner holds a public meeting, applies to a judge, or when publishing reasons [s. 223.5(2.3)];*
- *In summary form when providing a periodic report to the municipality on their activities, without including confidential information that could identify an individual [s. 223.6(1)]; and*
- *When reporting to the municipality or local board as to whether a member has contravened the code of conduct [s. 223.6(2)].”*

There is a reference to court cases regarding confidentiality in this section of the document, as well as the following statement:

*“Because the extent of disclosure is within the discretion of the commissioner, complainants/applicants and witnesses should be told if their identity will be disclosed, including when it is necessary to disclose a complainant’s name to the member whose conduct is under review.”*

<https://www.ombudsman.on.ca/resources/brochures,-posters-and-resources/municipal-resources/municipal-integrity-commissioners-best-practice-guide>

To summarize the quoted text, there are several reasons why an Integrity shall or shall not disclose information, however, at the discretion of the Integrity Commissioner, names of complainants or witnesses may be disclosed only to the Member whose has received a complaint against them.

### **Other Municipalities**

A Jurisdictional Scan has been completed and there were no examples of Municipalities in Ontario that have shown to have publicly disclosed the names of complainants who have filed frivolous, of bad faith, or vexatious complaints or requests against a Member, with the exception of Dufferin County.

### **The Township of The North Shore**

The Township’s current Integrity Commissioner Inquiry Protocol, which is in the process of being amended, allows for anyone to submit complaints to the Municipal Clerk or directly to the Integrity Commissioner using the “Integrity Commissioner Request for Inquiry – Code of Conduct” request form, which can be found on the Township’s website and is listed as Schedule A of the document.

The request form (attached to this report) provides the option for the complainant to either agree or disagree to release their identity with regard to their request. Additionally, near the bottom of the form, under For Office Use Only, which would be filled out by the Integrity Commissioner’s office, it states:

*“Personal Information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of requesting an inquiry.”*

As previously stated, Integrity Commissioner complaints can be submitted to the Municipal Clerk or directly to the Integrity Commissioner – when a complaint is submitted to the Municipal Clerk, confidentiality is upheld, and originals of the complaint are destroyed after it is confirmed that the Integrity Commissioner office has received the documents.

Section 7 of the Township of The North Shore Integrity Commissioner Inquiry Protocol speaks to confidentiality, with Section 7.2 specifically addressing confidentiality of those involved:

#### ***“7.2 Confidentiality of those involved in inquiry***

*Out of respect for the relevant individuals, it is essential that the Requestor, Respondent, witnesses and anyone else involved in the inquiry conducted by the Integrity Commissioner hereunder maintain confidentiality throughout the inquiry and afterwards.”*

Section 9 of the Protocol speaks of Bad Faith Requests, and although it references “recourse”, it does not provide wording on disclosing identities of the complaint:

**“9. Bad Faith Requests**

*If a person or entity makes a request for an inquiry hereunder and the Integrity Commissioner determines such request is made in bad faith, notwithstanding anything to the contrary in protocol, the Integrity Commissioner may disclose all relevant information concerning the request to the Municipality such that the Municipality may pursue any recourse available against the individual or entity. Examples of bad faith include, but are not limited to, making a report knowing the allegations therein are untrue or making a report for improper purpose.”*

**Legal**

The Jurisdictional Scan completed was expanded to include court cases where individuals have initiated litigation against Municipalities for specifically publishing their names in Integrity Commissioner reports or other documents for submitting complaints deemed vexatious, of bad faith, or frivolous, as well as other fraudulent accusations against Council Members without given consent.

While many examples of litigation against Municipalities for slander and defamation were found, none were specific to this subject. However, it does indicate that there is a risk.

**Recommendation**

It is recommended, based on the information provided in this report, that Council direct the Clerk to keep the current wording regarding confidentiality and Bad Faith requests, and exclude any language that would require the disclosure of the names of individuals who have submitted complaints as described in Section 9. Bad Faith Requests, of the Township of The North Shore Integrity Commissioner Inquiry Protocol.

**SCHEDULE "A"**  
**INTEGRITY COMMISSIONER REQUEST FOR INQUIRY**  
**CODE OF CONDUCT**

This form will be used to request the Integrity Commissioner conduct an inquiry of an alleged Code of Conduct contravention	Submit completed complaint in a sealed envelope to: <b>Integrity Commissioner</b> <b>Request for Inquiry Re Code of Conduct</b> <b>Tony Fleming</b> <a href="mailto:tfleming@eswan.com">tfleming@eswan.com</a> <b>613-544-0211</b>
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**REQUESTOR'S INFORMATION**

Last Name:	First Name:
Street Address:	Municipality:
Postal Code:	Phone #:
E-mail Address:	Name of Member:

**DETAILS OF ALLEGED CODE OF CONDUCT CONTRAVENTION**

Date(s) of alleged Code of Conduct contravention:	
Provision(s) of Code of Conduct allegedly contravened:	
Facts constituting the alleged Code of Conduct contravention (please use separate page(s) if required)	
Name(s) and contact information of any witnesses:	
<input type="checkbox"/> I agree to release my identity with regard to this request <input type="checkbox"/> I do NOT agree to release my identity with regard to this request	
Signature:	Date: Year:                      Month:                      Day:

**FOR OFFICE USE ONLY**

Date Received Year:      Month:      Day:	Request #:	Comments:
Personal information contained on this form is collected under the authority of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> and will be used for the purpose of requesting an inquiry.		

7c



March 7, 2025

Meeting of April 2, 2025

## Council Report

**SUBJECT: BLIND RIVER CURLING CLUB – Request for Donation**

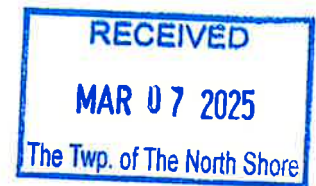
**RECOMMENDATION:** That Council receive the staff report as presented for consideration, that Council approve the donation to the Blind River Curling Club in the amount of \$500.

On March 7, 2025, Allison Calder of the Blind River Curling Club, attended the Township of The North Shore Municipal Office and provided the Clerk with a letter (attached and consent given to provide details) requesting monetary or prize donations for upcoming events, including their “March Marché” event on March 23<sup>rd</sup>, 2025.

Allison was notified that the next Council meeting would not be until April 2<sup>nd</sup>, 2025, but that her letter would be brought forward to Council. Allison explained that any proceeds received that could not be put towards the event or used by the end of the current curling season, would be put towards future events when the 2025/2026 season starts in September.

Additionally, the Blind River Curling Club is looking for volunteers and invites those interested in volunteering to contact them.

Prepared and Submitted by: Rachel Jean Schneider, Clerk/Deputy Treasurer



Blind River Curling Club  
Fundraising & Donation Outreach

*March 5th, 2025*

Dear Fellow Community Members,

I am Allison Calder, the Blind River Curling Club's Community Outreach Coordinator, which is a position funded by an Ontario Trillium Grant. As a non-profit organization, we are seeking monetary or prize donations as well as volunteers for future events which we hope will expand to become more collaborative within our community.

Recently, our partnership with local schools has provided the opportunity for more than 150 students to learn about the importance of teamwork, leadership and communication through the sport of curling. We have also hosted other events to engage with the community, sharing the common goal of retaining, maintaining and expanding our current services. We are hoping to welcome new faces and further increase long-term sustainability by engaging with youth in a safe, fun space for healthy recreation and socialization.

In a few short weeks, the club will host local small businesses, vendors and artisans while offering entertaining family activities with prizes at our "March Marché" event on the 23<sup>rd</sup> of this month, from 10am – 3pm. If you are in a position of providing a financial or prize donation, it would be most appreciated. All proceeds are being raised specifically for Blind River Curling Club youth programs.

Thank you for considering this request for donations and volunteer assistance. Please do not hesitate to decline, as we understand the challenges faced within our local economy.

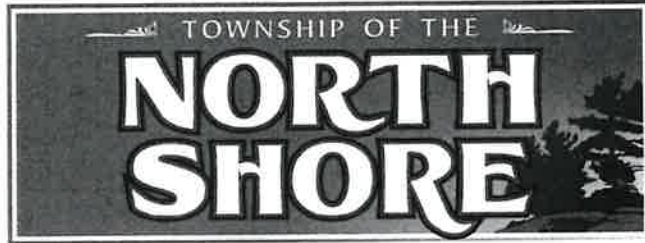
Please contact me if you have any questions, or if you are able to provide donations or time. We look forward to bringing local businesses together to celebrate Blind River's already strong community spirit.

Sincerely,

A handwritten signature in black ink, appearing to read "A Calder".

Allison Calder  
(647) 888-9797  
Blind River Curling Club  
Community Outreach Coordinator

7d



March 27, 2025

Meeting of April 2<sup>nd</sup>, 2025

### Council Report

**SUBJECT:** SCF Extension Request

**RECOMMENDATION:** That Council direct Staff to make application to the SCF program to extend last date of project SCF-073 to September 30, 2027

Staff recently had a meeting with AECOM to discuss the expansion project at the landfill site. Presently, we are operating under a Small Communities Fund (SCF) approval for this project. AECOM updated their projected timeline and propose applying for an extension of our current Certificate of Approval (CofA) to December 31, 2027 with part of the terms of this extension to include completion studies that might be required for the eventual expansion of this landfill site.

Presently, the SCF fund runs until September 15<sup>th</sup> of this year. Requesting an extension of this deadline, if approved, would allow for costs incurred beyond September 15, 2025 to be included in this project. While there is a Federal election presently underway, making application sooner rather than later will allow Program Staff an opportunity to do their due diligence prior to a new federal government being formed.

So Council is aware, AECOM committed to having budget numbers for 2025 available by April 8, 2025.

Respectively Submitted  
Craig Davidson  
Interim Treasurer



7e



March 27, 2025

Meeting of April 2<sup>nd</sup>, 2025

## **Council Report**

**SUBJECT: COUNCIL REPRESENTATIVE APPOINTMENT –  
PROPERTY STANDARDS APPEALS COMMITTEE**

**RECOMMENDATION:** That Council receive the staff report for consideration, and that Council appoint a new member of Council to the Property Standards Appeals Committee as the Council Representative for the remainder of the 2022-2026 Council term

The Council Representative for the Property Standards Appeals Committee has decided to step away from the Committee and a new member of Council needs to be appointed as the Council Representative. There have been several Property Standards complaints received by the Township of The North Shore recently, however the Committee is currently inactive and the By-Law Officer cannot move forward with the Complaint process.

The last meeting held by the Property Standards Appeals Committee was on January 23<sup>rd</sup>, 2024.

The Property Standards Appeals Committee exists to hear appeals from any property owner within the Township who has been issued an Order to Remedy by the Property Standards Officer/By-Law Officer on his or her property, and to which the property owner disagrees.

The Committee is meant to meet four times per year for general meetings and again whenever an appeal is filed. Usually there are no more than one or two appeals heard per year, so the time required for this committee is not overwhelming. Remuneration for mileage is offered, if applicable. Members of the Committee are required to reside on property within the Township and have the ability to be fair and objective in the decision-making process.

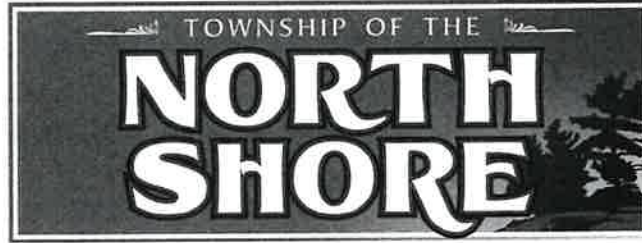
The Property Standards Appeals Committee is an independent body of Council and staff, and its rulings are based on the merits of the complaint and appeal evidence. The Committee has the same powers as the Property Standards Officer/By-Law Officer, in so much as they have the authority to either confirm the Order as it was written by the Officer, rescind the Order entirely, extend the timeline given to carry out the particulars of the Order, as well as modifying the Order in whatever manner the Committee decides upon.

The Property Standards Appeals Committee plays a very important role for the Township. Without the Property Standards Appeals Committee, there can be no Property Standards By-Law Enforcement.

This committee is expected to have 3-5 members with at least one (1) member from EACH Ward as a resident within the Township.

Prepared/Submitted by: Rachel Jean Schneider, Clerk/Deputy Treasurer

7A



March 27, 2025

Meeting of April 2<sup>nd</sup>, 2025

## Council Report

**SUBJECT: Interim Tax Levy**

**RECOMMENDATION: That Council receive the Interim Tax Levy Report as information**

As Council is aware, By-Law 25-06 established an Interim Tax Levy. As part of this By-Law, installment due dates of March 27, 2025 and May 28, 2025 were established.

As Council is also aware, the accounting system of the municipality needed to be replaced in quick order. This was done and training held but there was also a fair bit of work to initialize the system and ensure processes were functioning appropriately. Due to this, the earliest we were able to print the Interim Tax Bills was March 26, 2025.

The Municipal Act requires municipalities provide 21 days between the date of a tax bill and the first due date. Accordingly, an administrative change altered the first installment due date to April 24, 2025 with the second installment due date remaining unchanged.

Respectively Submitted  
Craig Davidson  
Interim Treasurer

7g



March 27, 2025

Meeting of April 2<sup>nd</sup>, 2025

### Council Report

**SUBJECT:** Surplus Equipment

**RECOMMENDATION:** That Council declare the equipment listed in this report as surplus to the municipal need and direct Staff to advertise for sale with the reserve bids as noted

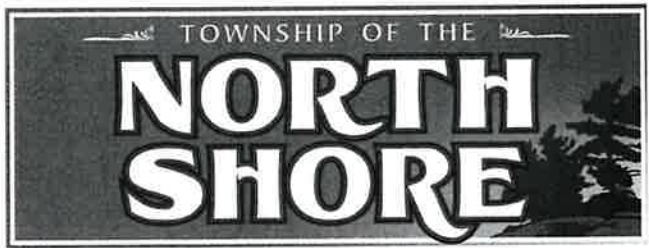
At the last meeting of Council, the Sale of Surplus policy was reviewed. In accordance with this policy, Staff are proposing the following equipment be declared as surplus to the municipal need and advertised for sale. Reserve prices are approximately equal to the scrap price the equipment could receive. The equipment is:

Lafrance Rescue Unit (95)	Reserve price \$1,000
Yellow Plow Truck (01)	Reserve price \$1,000
2005 Dodge Ram	Reserve Price \$500
Generator (dated)	Reserve Price \$200

Should the recommendation be approved, Staff would advertise these items through municipal channels.

Respectively Submitted  
Craig Davidson  
Interim Treasurer

Th



March 27, 2025

Meeting of April 2<sup>nd</sup>, 2025

**Council Report**

**SUBJECT: Budget Update**

**RECOMMENDATION: That Council receive the budget update as information**

As noted in the SCF report, we expect to have information from AECOM regarding monitoring at the waste site and the expansion project available for April 8<sup>th</sup>. As well, we hope we will have updated information for the DSSAB by this time.

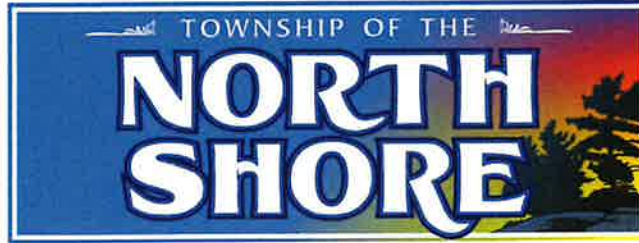
Accordingly, Staff is planning to have the next budget review on April 16<sup>th</sup>.

At the last meeting of Council a presentation was made by BDT regarding their road rehabilitation process. While there has been no direction to include a pilot project, or not, Staff intend to include \$200,000 for the resurfacing/rehabilitation for the Handi Spot Road.

If Council could review the budget documents that were circulated earlier and email any questions or concerns to the Treasurer prior to April 9<sup>th</sup>, this would assist in getting a budget update included for the agenda of April 16<sup>th</sup>.

Respectively Submitted  
Craig Davidson  
Interim Treasurer

71



March 27, 2025

Meeting of April 2<sup>nd</sup>, 2025

## Council Report

**SUBJECT:** Notification of Grant Approval

**RECOMMENDATION:** That Council receive the report advising of approval of the Township of the North Shore War Memorial project in the amount of \$7,500

We received notification from Veterans Affairs Canada that our application for the Township of the North Shore War Memorial was approved. The approval is \$7,500 based on expenditures of \$15,000.

These amount have already been included in our budget.

Respectively Submitted  
Craig Davidson  
Interim Treasurer



Veterans Affairs  
Canada

P.O. Box 7700  
Charlottetown, P.E.I.  
C1A 8M9

Anciens Combattants  
Canada

C.P. 7700  
Charlottetown (Î.P.É.)  
C1A 8M9

Craig Davidson  
Deputy-Treasurer  
Corporation of the Township of the North Shore  
1385 Hwy 17 West, PO Box 108  
Algoma Mills, Ontario  
P0R 1A0

Dear Craig Davidson:

I am pleased to inform you that Veterans Affairs Canada has approved funding of \$7,500 to Corporation of the Township of the North Shore, under the Commemorative Partnership Program. This grant will assist with the eligible costs of constructing the Township of the North Shore War Memorial in Algoma Mills, Ontario.

I would like to thank you for your organization's efforts to commemorate Veterans and those who made the ultimate sacrifice in service to Canada.

Sincerely yours,

**Thomson, Paul**

Digitally signed by Thomson,  
Paul

Date: 2025.02.13 16:22:57 -04'00'

Paul Thomson  
Director General, Commemoration Division

Canada

99

**BY-LAW 25-15**

**THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE**

**Being a by-law to amend the Procedural By-Law No. 19-13.**

WHEREAS Council, pursuant to Section 238 of the *Municipal Act*, 2001, as amended, has adopted By-Law No. 19-13 which establishes the procedures governing the Meetings of Council and Committees, the conduct of its Members and the calling of Meetings;

AND WHEREAS Council deems it expedient to amend the Township of The North Shore Procedural By-Law by undertaking corrections to reflect the guidelines of Regular and Closed Meetings;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE HEREBY ENACTS AS FOLLOWS:**

1. That the Procedural By-law be hereby amended as follows:

*Under Section 4 – Meetings – ADDITION of the following:*

- “4.7 Town Hall Meetings”
- “4.7.1 Town Hall meetings allow for an open dialogue between residents and Council for an exchange of ideas and information in an informal atmosphere. Town Hall Meetings are based on a Question and Answer format with all Members of the public welcome to pose questions and provide comments to Council Members.”
- “4.7.2 Town Hall Meetings will be conducted in accordance to the Town Hall Meetings Policy.”

2. This by-law shall come into effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME ENACTED AND FINALLY PASSED THIS 2<sup>nd</sup> DAY OF APRIL 2025.**

\_\_\_\_\_  
Tracey Simon, Deputy Mayor

\_\_\_\_\_  
Rachel Jean Schneider, Clerk/Deputy Treasurer

**BY-LAW NO: 25-16**

**Being a bylaw to adopt the Petitions Policy for  
The Corporation of the Township of The North Shore**

WHEREAS Section 5(1) of the Municipal Act S.O. 2001, c.25, as amended, grants that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Municipal Act 2001 S.O. 2001, c.25, as amended, provides that a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 5(4) subsections (1) to (3) of the Municipal Act S.O. 2001, c.25, as amended, apply to all municipal powers, whether conferred by this Act or otherwise;

AND WHEREAS the Council of the Corporation of the Township of the North Shore deems it appropriate to adopt a Petitions Policy;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE HEREBY ENACTS AS FOLLOWS:

1. That the Petitions Policy hereto as Schedule “A” be adopted.
2. That Schedule “A” be declared to form part of this by-law.
3. This By-Law shall come into force and take effect on the date of passing thereof and its short title is “Petitions Policy By-Law”

**READ A FIRST, SECOND AND THIRD TIME, ENACTED AND FINALLY PASSED THIS 2<sup>nd</sup> DAY OF APRIL 2025.**

\_\_\_\_\_  
Tracey Simon, Deputy Mayor

\_\_\_\_\_  
Rachel Jean Schneider, Clerk/Deputy Treasurer



THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

POLICY MANUAL

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POLICY TITLE:	SUBJECT:
Petitions Policy	Submitting Petitions to Council
POLICY SECTION:	POLICY NO:
P	9
EFFECTIVE DATE:	ENACTED BY:
March 5, 2025 April 2, 2025	Resolution By-Law 25-16

**1. Policy Statement**

The Township of The North Shore is committed to citizen engagement and supports Petitions as a tool for citizens to have input into Council's decision-making process. Petitions are a way for residents to communicate their opinions to members of Council and bring attention to a matter of public interest or concern that is within the authority of Council.

A Petition can be most effective when the information contained in it is accurate and verifiable. The Township of The North Shore is not accountable for the accuracy or reliability of petitions that are submitted.

Matters that are administrative or operational in nature should first be raised with Municipal Staff in the relevant department.

**2. Purpose**

This policy outlines the Township of The North Shore's procedure for receipt and recognition of public Petitions.

**3. Requirements**

- The Township of The North Shore Petition Form (Appendix A of this Policy) may be used when submitting a Petition, or the Principal Petitioner may create their own document by following the requirements listed in this Policy.
- Petitions must contain a statement of purpose that is repeated at the top of each page.
- Pages of Petitions should be numbered, and the total number of pages indicated.
- Petitions must include the name of the Principal Petitioner, their address and telephone number (email address is optional).
- Petitions must include signatures of affected citizens who:
  - Reside in the Township of The North Shore, or is the owner or a tenant of land in the Township of The North Shore, or the spouse of such owner or tenant
  - Must be at least 18 years old
- Petitions must include the address of each citizen signing.
- Petitions must include at least twenty-five (25) signatures
- Petitions must be legible, typewritten or printed in ink (no pencil).
- For electronic petitions, petitioners must provide name, address and valid e-mail address.

- Petitions must be free of erasures or interlineations in its text; that is, the text of a petition may not be altered by erasing words, crossing out words, or adding words or commentary.
- Material such as maps, pictures, news articles, explanatory or supporting statements attached or appended to Petitions are welcomed.
- Petitions must be appropriate and respectful in tone and must not contain any improper or offensive language or information.
- Petitions will not be accepted if they are ruled by the Clerk to contain content that is:
  - Abusive, profane, or derogatory
  - Slanderous or defamatory remarks, obscene language or sexual content
  - Content that promotes, fosters, or encourages discrimination based on race, creed, colour, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation
  - Encouragement of illegal activity
  - Promotion of political candidates
  - Information that compromises the safety or security of the public, public systems or employees of the Township of The North Shore
- Petitions must clearly disclose, on each page, that it will be considered a public document and that information contained in it may be subject to the scrutiny of the Township and other members of the general public.

#### **4. Submission of Petitions**

- Physical Petitions are to be remitted to the Municipal Clerk at the Township of The North Shore Municipal Office at the address provided in Section 7 of this Policy.
- Electronic Petitions containing verifiable information may be submitted electronically to the attention of the Municipal Clerk at [municipalclerk@townshipofthenorthshore.ca](mailto:municipalclerk@townshipofthenorthshore.ca)
- Council Members are responsible for forwarding all Petitions received by them to the Municipal Clerk.
- Petitions deemed to comply with the requirements will be presented to Council on a Public Agenda for consideration.

#### **5. Responsibilities**

- The Municipal Clerk is responsible for receiving all Petitions.
- The Municipal Clerk will evaluate all Petitions to ensure that the requirements of the Policy are met.

#### **6. Personal Information**

- Personal information on a Petition will be collected by the Principal Petitioner under the authority of Section 28(2) of the Municipal Freedom of Information and Protection of Privacy Act for the purpose of informing Council of the views of the Petition.
- Personal information will not be used by the Township of The North Shore for any purpose other than to ensure it meets Council's requirements for a valid Petition and to ensure contact with the Principal Petitioner.
- Original Petitions will be presented to Council at a Regular Meeting of Council.
- Petitions, in their entirety, will be available at the Township of The North Shore Municipal Office (1385 Highway 17, Algoma Mills, Ontario) for public viewing.

#### **7. Contact Information**

By-Law 25-16

Township of The North Shore  
1385 Highway 17  
Algoma Mills, Ontario  
P0R 1A0

9:00 AM – 4:30 PM

Monday, Tuesday, Thursday, Friday – Municipal Office Closed to the Public on Wednesdays  
The Municipal Office is Closed on Holidays and weekends

Telephone : 705-849-2213  
Fax: 705-849-2428

[municipalclerk@townshipofthenorthshore.ca](mailto:municipalclerk@townshipofthenorthshore.ca)

**BY-LAW 25-17****THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE****Being a bylaw to confirm the proceedings of Council  
at its Regular Council Meeting of April 2<sup>nd</sup>, 2025.**

**The Council of the Corporation of the Township of The North Shore hereby enacts as follows:**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S. O. 2001, c.25*, as amended requires municipal Council to exercise a municipal power including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Corporation of the Township of the North Shore deems it desirable to confirm the proceedings of Council at its Regular Council Meeting of April 2<sup>nd</sup>, 2025.

NOW THEREFORE the Council of the Corporation of the Township of the North Shore hereby enacts as follows:

1. That each motion, resolution, and other action passed and taken by the Council at its Regular Council meeting of April 2<sup>nd</sup>, 2025, is hereby adopted, and ratified and confirmed.
2. The Head of Council and the proper officers of the Corporation of the Township of the North Shore are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk, or if absent, the designate, are hereby directed to affix the Corporate Seal of the Municipality to all such documents.

**READ A FIRST, SECOND AND THIRD TIME ENACTED AND FINALLY PASSED  
THIS 2<sup>nd</sup> DAY OF APRIL 2025.**

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Tracey Simon, Deputy Mayor

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Rachel Jean Schneider, Clerk/Deputy Treasurer