



Agenda

Regular Meeting of Council

Corporation of the Township of The North Shore

Wednesday, October 7, 2026

6:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/86445898038?pwd=BdHAaiR66zG3YGfLvjUGHmzb07bObG.1>

Meeting ID: 864 4589 8038

Passcode: 620861

This meeting is being held in a Hybrid setting. Attendees may choose to attend via ZOOM or in person in the Municipal Office Council Chambers located at 1385 Highway 17, Algoma Mills.

Land Acknowledgement

Aanii/boozhoo

We acknowledge and give thanks to the land on which we live and work, and to the people who have cared for it. This land is the traditional territory of the Anishinaabeg Nation of the Robinson-Huron Treaty.

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DISCLOSURES OF PECUNIARY INTEREST
4. PRESENTATIONS/DELEGATION
5. ADOPTION OF MINUTES
 - a) Regular meeting of Council - September 2, 2026
 - b) Regular meeting of Council - September 16, 2026
6. COUNCIL MEMBERS REPORT
7. REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES, AND COMMUNICATIONS
 - a) Cemetery Committee - Bench
 - b) Cemetery Committee - Remaining Budget
 - c) Report - Integrity Commissioner
 - d) Report - Budget Variance
 - e) Report - Capital Activity
 - f) Report - Insurance Renewal
 - g) Report - Escribe Quote
 - h) Report - SCADA/PLC replacement/upgrade - Pronto Water Treatment Plant
 - i) Report - Terms of Reference - Compliance Audit Committee

- j) Support - Trent Hills
- k) Support - City of Hamilton
- l) Support - South Huron

8. CONSENT AGENDA

- a) FONOM Press Release - Northern Highways
- b) FONOM Press Release - Bail Reform
- c) Algoma Public Health - Board Minutes
- d) Algoma DSAB - Housing and Homelessness Plan
- e) Algoma DSAB - Housing and Homelessness Plan - Flyer
- f) MNRF - Aggregate Resources Act Permit Application #625990
- g) POA Audit Report
- h) POA Annual Report
- i) FONOM Press Release - Investment in Northern Manufacturing

9. OLD BUSINESS (INCLUDES THE FOLLOWING WRITTEN LETTERS/REPORTS)

10. INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS

- a) By-Law 26-42 Appoint a Compliance Audit Committee

11. NOTICES OF MOTION

12. CLOSED SESSION

To move to Closed Session pursuant to Section 239 (2) of the Municipal Act, to consider:

- (b) personal matters about an identifiable individual, including municipal or local board employees
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

For the purpose of human resource matters and legal matters with Council and the Acting Clerk in Attendance

13. REPORT FROM CLOSED SESSION

14. CONFIRMATORY BY-LAW

By-law 26-43 being a by-law to confirm the proceedings of Council at its meeting held October 7, 2026, be read a first, second and third time enacted and passed.

15. ADJOURNMENT

SA



Minutes

Regular Council Meeting
Township of the North Shore
Wednesday, September 2, 2026
6:00 p.m.
Hybrid Meeting

ATTENDANCE

Council: Tony Moor - Mayor
Richard Welburn - Ward 1
Len Menard - Ward 2 - electronic
Tracey Simon - Ward 3

Regrets: Robin Green - Councillor at Large

Staff: Craig Davidson - Acting Clerk/Interim Treasurer
Matt Simon - Public Works Manager

LAND ACKNOWLEDGEMENT

The Mayor offered a Land Acknowledgement. (At start of Committee of Adjustment)

CALL TO ORDER

The Mayor called the meeting to order at 6:06 p.m.

APPROVAL OF AGENDA

RESOLUTION #26-260

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated

CARRIED

DISCLOSURES OF PECUNIARY INTEREST - None Noted

PRESENTATIONS/DELEGATION

ADOPTION OF MINUTES

a) Minutes for the Regular Meeting August 12, 2026

RESOLUTION #26-261

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED: That Council of the Corporation of the Township of the North Shore approve the minutes of the August 12, 2026 Regular Council meeting.

CARRIED

COUNCIL MEMBERS REPORT

REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION

a) Restricted Acts

RESOLUTION #26-262

Moved by: R. Welburn

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the report on Restricted Acts for information.

CARRIED

b) Administration Activities

RESOLUTION #26-263

Moved by: R. Welburn

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the Administrative Activities report for information.

CARRIED

c) Waste Collection Days - September

RESOLUTION #26-264

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore receive the Staff Report regarding the Hazardous Waste Days for information.

CARRIED

d) Serpent River Drinking Water Inspection Report

RESOLUTION #26-265

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of the North Shore receive the report from Staff regarding the Serpent River Water Treatment Plant Inspection Report for Information.

CARRIED

e) Township of Armour - Provincial Support for Library Services

RESOLUTION #26-266

Moved by: T. Simon

Seconded by: L. Menard

BE IT RESOLVED That Council for the Corporation of the Township of The North Shore support resolution 2026-236 of the Township of Armour calling on the Province to substantially increase and provide sustainable, predictable operating funding for Ontario's Public Libraries.

CARRIED

f) Prescription Diversion Project

RESOLUTION #26-267

Moved by: T. Simon

Seconded by: R. Welburn

BE IT RESOLVED That Council for the Corporation of the Township of the North Shore support, in principle, the Prescription Diversion Project and direct a letter be drafted and sent with the Mayor's signature, indicating the same.

DEFEATED

CONSENT AGENDA

RESOLUTION #26-268

Moved by: T. Simon
Seconded by: R. Welburn

BE IT RESOLVED THAT Council for the Corporation of the Township of the North Shore receive September 2, 2026 Consent Agenda Items a to c for information.

CARRIED

OLD BUSINESS

INTRODUCTION, READING, AND CONSIDERATION OF BY-LAWS

a) By-Law 26-40 Agreement with PUC

RESOLUTION # 26-269

Moved By: T. Simon
Seconded By: L. Menard

BE IT RESOLVED: That By-Law No. 26-40, being a By-Law to enter into an agreement with PUC be read a first, second and third time, enacted and passed.

CARRIED

NOTICES OF MOTION

CLOSED SESSION

REPORT FROM CLOSED SESSION

CONFIRMATORY BY-LAW

RESOLUTION # 26-270

Moved By: L. Menard
Seconded By: T. Simon

BE IT RESOLVED: That By-Law No. 26-41, being a By-Law to Confirm the Proceedings of Council at its Regular Meeting held September 2, 2026, be read a first, second and third time, enacted and passed.

CARRIED

ADJOURNMENT

RESOLUTION # 26-271

Moved By: L. Menard
Seconded By: T. Simon

BE IT RESOLVED: That the Corporation of the Township of The North Shore Regular Council meeting of September 2nd do now adjourn at 6:30 p.m. to meet again on the 2nd day of September 2026 at 6:00 p.m., or at the call of the Chair.

CARRIED

Tony Moor, Mayor

Craig Davidson, Acting Clerk



Minutes

Regular Council Meeting
Township of the North Shore
Wednesday, September 16, 2026
6:00 p.m.
Hybrid Meeting

ATTENDANCE

Council: Tony Moor - Mayor
Richard Welburn - Ward 1
Len Menard - Ward 2 - electronic
Robn Green - Councillor at Large

Regrets: Tracey Simon - Ward 3

Staff: Craig Davidson - Acting Clerk/Interim Treasurer

LAND ACKNOWLEDGEMENT

The Mayor offered a Land Acknowledgement.

CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

RESOLUTION #26-272

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated.

Amendment Proposed

RESOLUTION #26-273

THAT the Agenda for the Meeting of September 16, 2026 be amended by adding "Discussion regarding Councillor Menard's recent criminal conviction and the Township's responsibilities moving forward including his continued service as a Volunteer Fire Fighter.

DEFEATED

Resolution after disposition of proposed amendment.

RESOLUTION #26-272

Moved by: R. Welburn

Seconded by: R. Green

BE IT RESOLVED: That Council for the Corporation of the Township of The North Shore approves the agenda as circulated.

Councillor Welburn left the meeting while the vote was being called and did not vote on the matter.
Councillor Green left the meeting while the vote was being called and did not vote on the matter.

With only two Members of Council remaining in the meeting, quorum was lost. The vote on Resolution #26-272 could not be finalized.

Mayor Moor adjourned the meeting at 6:05 pm as required by Section 2.8 of the Procedural By-Law.

Tony Moor, Mayor

Craig Davidson, Acting Clerk



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Cemetery Committee Recommendation

RECOMMENDATION: That Council approve the recommendation of received from the Cemetery Committee regarding an additional bench.

The Cemetery Committee of the Township of the North Shore met on September 9, 2026.

The bench that was ordered and intended to be placed at the cemetery was placed at the monument in front of the Municipal Office. The Committee passed the following recommendation:

The Cemetery Committee recommends that Council approve the purchase, in this term, of a bench to go at the cemetery to replace the bench that was approved for the cemetery and was put at the office."

FINANCIAL IMPLICATION

Based on the cost of the first bench, the cost of this bench and installation is estimated to be \$3,000. There remains sufficient funds within the Cemetery Budget to complete this transaction.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Cemetery Committee Recommendation

RECOMMENDATION: That Council approve the recommendation of received from the Cemetery Committee regarding used for their remaining budget.

The Cemetery Committee of the Township of the North Shore met on September 9, 2026.

The Committee is recommending that security cameras for the Cemetery and/or signage be purchased with the remaining 2026 budget and passed the following recommendation:

The Cemetery Committee recommends that Council to purchase security cameras for the Cemetery and or signage with remaining 2026 budget."

As Council is aware, Capital items not covered through a grant program are typically funded through a transfer from the appropriate reserve. Should funds not be spent, the transfer from reserves is adjusted appropriately.

FINANCIAL IMPLICATION

Based on the activity and assuming the resolution regarding the bench was approved, there would be approximately \$7,000 remaining in the Cemetery Capital Budget for 2026.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



October 1, 2026

Meeting of October 7, 2026

Council Report

SUBJECT: Integrity Commissioner

RECOMMENDATION: That Council receive the communication from the Integrity Commissioner dated September 24, 2026 and resolved to continue with Cunningham Swan as the Integrity Commissioner for the Township.

We received a letter from Cunningham Swan informing us that Tony Fleming will be retiring at the end of the year. The letter also included information regarding who would be tending to the Integrity Commissioner files once Mr. Fleming retires.

Council has the option of continuing with Cunningham Swan as the Integrity Commissioner for the Township. Alternatively, Council could direct Staff to take the steps necessary to have a Request for Proposal process to determine who the Integrity Commissioner would be.

Given where we are in the election cycle, it may be prudent to ensure the Integrity Commissioner is not changed until some point in 2027. By adopting the recommendation, Council could do just that and then the new Council could review options and provide the appropriate direction to Staff at that point in time.

The other item that makes maintaining our Integrity Commissioner at present is the new Provincial Bill which could alter the role of the Integrity Commissioner and how their work is completed. The Province has noted that they are hopeful to have regulations in place to support the new legislation by November 16th. These regulations could make changes to the Integrity Commissioner Protocol established by the Township. Once we can determine what, if any changes, are desirable in the Integrity Commissioner Protocol, then a Request for Proposal could be issued based on updated information, should the new Council choose to do so.

FINANCIAL IMPLICATION

There are no financial implication in accepting the recommendation.

Prepared and Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



Cunningham Swan
LAWYERS
• EST 1894 •

Tony E. Fleming
Direct Line: 613.546.8096
E-mail: tfleming@cswan.com

September 24, 2026

SENT BY EMAIL ONLY TO: municipalclerk@townshipofthenorthshore.ca

Township of The North Shore
1385 Highway 17
PO Box 108
Algoma Mills, Ontario
P0R 1A0

Dear Staff and Members of Council:

RE: Integrity Commissioner Services

It has been a pleasure to serve as your Integrity Commissioner. Assisting members of Council is at times challenging, but always rewarding.

I write this letter to let you know that I will be retiring from the practice of law and the role of Integrity Commissioner, effective December 31, 2026.

Whether you continue to use Cunningham Swan as your Integrity Commissioner is of course up to Council. Cunningham Swan would be honoured to continue to represent your municipality as its Integrity Commissioner. To ensure that there is a seamless transition Greg Dobney and Kalen Ingram are assuming carriage of all ongoing Integrity Commissioner files.

Both Greg and Kalen are very experienced labour and employment lawyers who serve a large number of municipalities. Their experience with municipal staff and council is a tremendous asset and will ensure that they can continue to provide the highest level of Integrity Commissioner services should you choose to continue with the Firm.

Greg and Kalen's practices include providing advice on freedom of information matters under the *Municipal Freedom of Information and Protection of Privacy Act*. They are familiar with the *Municipal Act, 2001* and *Municipal Conflict of Interest Act* through regular interactions between issues faced in municipal workplaces within the unique framework of municipal legislation and are well-versed in the requirements of objectivity, procedural fairness, confidentiality, and thorough evidence assessment that underpin a reliable investigative process. Greg and Kalen have both taken additional investigation training and regularly draft investigation reports,

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TEL: 613-544-0211
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ensuring that proper processes have been followed and that decision makers have confidence in their next steps.

Please reach out to Greg or Kalen directly if you have any questions about the transition.

Greg can be reached at gdobney@cswan.com or (613) 546-8078

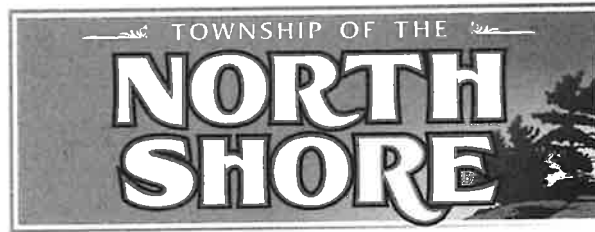
Kalen can be reached at kingram@cswan.com or (613) 546-8060

Sincerely,

Cunningham, Swan, Carty, Little & Bonham LLP



Tony E. Fleming,
Senior Legal Counsel
Anthony Fleming Professional Corporation



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Variance Report to August 31, 2026

RECOMMENDATION: That Council receive the Variance report to August 31, 2026 report for Information.

A budgetary control and a year-end projection are attached to and form part of this report. For Council's information, as of this report, the year is two-thirds (66.67%) completed (or 33% still to come). While there are individual account variances, by department, most are tracking in line with, or slightly below the approved budget. Some of these account variances could be due to the change in the chart of accounts from last year.

An integral part in variance reporting is the projection to the end of the year. While these have been prepared using careful estimates, these will also be monitored as the rest of the year unfolds. That being said, we are projecting a small operating surplus at the end of the year which would be transferred to Capital Reserves as per Municipal Policy.

Prepared and Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer

Based on Variance Report at August 31, 2026

\$ 649,416

Operating Revenue

Recreation Grants	\$ 4,900	\$ 143,775
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Operating Expenses

Materials and Supplies	\$ 60,000	\$ 755,975
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\$ 37,216

Budgetary Control
For the Period 01/01/2026 - 08/31/2026
 Cash & Accrual Budgets

Account #/Description	Current	Year to Date	Budget	Variance	%
Taxation					
1-4-1000-1900 - Taxation - Education not Shared	0.00	3,957.36	3,500.00	457.36	13.07
1-4-1000-2000 - Taxation Revenue - RT	14,081.43	1,087,226.35	1,066,873.00	20,353.35	1.91
1-4-1000-2020 - Taxation Revenue - TT	0.00	1,635.01	1,635.00	0.01	0.00
1-4-1000-2030 - Taxation Revenue - MT	0.00	4,619.34	4,619.00	0.34	0.01
1-4-1000-2100 - Taxation Revenue - CT	0.00	49,327.45	49,327.00	0.45	0.00
1-4-1000-2110 - Taxation Revenue - CU	0.00	232.52	233.00	-0.48	-0.21
1-4-1000-2120 - Taxation Revenue - CX	-487.92	12,476.35	12,964.00	-487.65	-3.76
1-4-1000-2300 - Taxation Revenue - IT	0.00	27,862.30	27,862.00	0.30	0.00
1-4-1000-2310 - Taxation Revenue - IH	0.00	5,331.85	5,332.00	-0.15	0.00
1-4-1000-2320 - Taxation Revenue - IU	0.00	1,277.55	1,278.00	-0.45	-0.04
1-4-1000-2330 - Taxation Revenue - IX	0.00	1,364.81	1,365.00	-0.19	-0.01
1-4-1000-2400 - Taxation Revenue - VT	0.00	3,075.54	3,076.00	-0.46	-0.01
1-4-1000-3000 - Taxation Revenue - RG	0.00	11,811.20	11,811.00	0.20	0.00
1-4-1000-3010 - Taxation Revenue - RP	0.00	819.86	820.00	-0.14	-0.02
1-4-1000-3100 - Taxation Revenue - CF	0.00	1,934.47	1,934.00	0.47	0.02
1-4-1000-3110 - Taxation Revenue - CP	0.00	2,424.98	2,425.00	-0.02	0.00
1-4-1000-3120 - Taxation Revenue - CG	0.00	12,099.08	12,099.00	0.08	0.00
1-4-1000-3200 - Taxation Revenue - HF	0.00	244.39	244.00	0.39	0.16
1-4-1000-3210 - Taxation Revenue - IP	0.00	23,253.30	23,253.00	0.30	0.00
1-4-1000-3320 - Taxation Revenue - IK	0.00	148.79	149.00	-0.21	-0.14
1-4-1000-3330 - Taxation Revenue - IQ	0.00	300.93	301.00	-0.07	-0.02
1-4-1000-4000 - PIL - Railway	0.00	18,096.10	18,000.00	96.10	0.53
1-4-1000-4100 - PIL - Power Plant	0.00	121,047.01	121,047.00	0.01	0.00
Total Taxation:	13,593.51	1,390,566.54	1,370,147.00	20,419.54	1.49
Grants					
1-4-1200-2500 - OMPF Funding	0.00	319,725.00	426,300.00	-106,575.00	-25.00
Total Grants:	0.00	319,725.00	426,300.00	-106,575.00	-25.00
Admin					
1-4-1200-4100 - Admin - Trailer Licence Fees	0.00	1,500.00	5,000.00	-3,500.00	-70.00
1-4-1200-4200 - Admin - Tax Certificates	60.00	660.00	1,000.00	-340.00	-34.00
1-4-1200-4300 - Admin - Misc Sales	0.00	0.00	50.00	-50.00	-100.00
1-4-1200-4400 - Admin - Leases	647.64	5,181.12	7,500.00	-2,318.88	-30.92
1-4-1200-5000 - Penalties and Interest on Taxation	4,135.44	27,321.27	25,000.00	2,321.27	9.29
1-4-1200-5100 - Investment Income	0.00	-2,188.27	0.00	-2,188.27	0.00

Budgetary Control
For the Period 01/01/2026 - 08/31/2026
Cash & Accrual Budgets

Account #/Description	Current	Year to Date	Budget	Variance	%
1-4-1200-6000 - Admin - Misc Revenue	20.40	506.87	4,000.00	-3,493.13	-87.33
Total Admin:	4,863.48	32,980.99	42,550.00	-9,569.01	-22.49
Fire					
1-4-2000-4000 - Fire - User Fees - Dispatch	0.00	0.00	2,400.00	-2,400.00	-100.00
1-4-2000-4100 - Fire - User Fees - Province	0.00	8,272.25	0.00	8,272.25	0.00
1-4-2000-6000 - Fire - Misc Revenue	40.00	2,612.90	300.00	2,312.90	770.97
Total Fire:	40.00	10,885.15	2,700.00	8,185.15	303.15
CBO					
1-4-2100-4000 - CBO - Building Permits	386.00	9,306.00	12,000.00	-2,694.00	-22.45
1-4-2100-4100 - CBO - Compliance Certificates	0.00	240.00	100.00	140.00	140.00
Total CBO:	386.00	9,546.00	12,100.00	-2,554.00	-21.11
BLEO					
1-4-2200-6000 - BLEO - Misc Revenue	0.00	600.00	900.00	-300.00	-33.33
Total BLEO:	0.00	600.00	900.00	-300.00	-33.33
Policing					
1-4-2500-6000 - POL - share of POA	0.00	0.00	600.00	-600.00	-100.00
1-4-2500-6100 - POL - Share of Det Revenues	0.00	126.00	0.00	126.00	0.00
Total Policing:	0.00	126.00	600.00	-474.00	-79.00
Landfill					
1-4-4000-4000 - LF - Tipping Fees	10,345.00	11,677.50	2,500.00	9,177.50	367.10
1-4-4000-4100 - LF - Commercial Bins	0.00	5,464.56	11,000.00	-5,535.44	-50.32
Total Landfill:	10,345.00	17,142.06	13,500.00	3,642.06	26.98
Cemetery					
1-4-5000-4000 - CEM - Plot Sales	0.00	4,500.00	1,500.00	3,000.00	200.00
1-4-5000-4010 - CEM - Trust Portion of Sales	0.00	-1,535.00	0.00	-1,535.00	0.00
1-4-5000-6000 - CEM - Misc Revenue	355.00	2,195.00	500.00	1,695.00	339.00
Total Cemetery:	355.00	5,160.00	2,000.00	3,160.00	158.00
Recreation					
1-4-7000-1000 - REC - Federal Grants	0.00	3,700.00	2,500.00	1,200.00	48.00
1-4-7000-2000 - REC - Provincial Grants	0.00	0.00	2,007.00	-2,007.00	-100.00
1-4-7000-6000 - REC - Misc Revenue	0.00	0.00	1,000.00	-1,000.00	-100.00

Budgetary Control
For the Period 01/01/2026 - 08/31/2026
Cash & Accrual Budgets

Account #/Description	Current	Year to Date	Budget	Variance	%
1-4-7000-6100 - REC - Committee Revenue	0.00	1,493.00	2,000.00	-507.00	-25.35
Total Recreation:	0.00	5,193.00	7,507.00	-2,314.00	-30.82
Planning and Development					
1-4-8000-4000 - Planning Fees	0.00	510.00	0.00	510.00	0.00
1-4-8000-6000 - INFO - Rental	0.00	0.00	6,000.00	-6,000.00	-100.00
1-4-8000-6100 - INFO - Recoveries	0.00	0.00	3,300.00	-3,300.00	-100.00
Total Planning and Development:	0.00	510.00	9,300.00	-8,790.00	-94.52
Serpent River Water					
1-4-9000-4000 - SRW - Water Fees	0.00	48,239.80	51,070.00	-2,830.20	-5.54
1-4-9000-4100 - SRW - Connection Fees	0.00	0.00	60.00	-60.00	-100.00
Total Serpent River Water:	0.00	48,239.80	51,130.00	-2,890.20	-5.65
Pronto East Waterworks					
1-4-9500-4000 - PEW - Water Fees	0.00	28,813.88	28,816.00	-2.12	-0.01
1-4-9500-4100 - PEW - Connection Fees	0.00	60.00	0.00	60.00	0.00
1-4-9750-4000 - PEW - Sewer Fees	0.00	7,713.05	7,714.00	-0.95	-0.01
Total Pronto East Waterworks:	0.00	36,586.93	36,530.00	56.93	0.16
Revenue Totals:	29,582.99	1,877,261.47	1,975,264.00	-98,002.53	-4.96
Council					
1-5-1100-1010 - Council - Honourariums	5,005.84	42,549.67	65,100.00	22,550.33	34.64
1-5-1100-1110 - Council - Benefits	467.60	3,971.72	7,700.00	3,728.28	48.42
1-5-1100-1200 - Council - Travel	0.00	0.00	1,000.00	1,000.00	100.00
1-5-1100-1300 - Council - Seminars and Workshops	0.00	0.00	1,500.00	1,500.00	100.00
1-5-1100-1320 - Council - Memberships	0.00	1,335.15	1,400.00	64.85	4.63
1-5-1100-2050 - Council - Communications	178.84	1,437.05	2,000.00	562.95	28.15
1-5-1100-2130 - Council - Computer Expenses	0.00	933.86	600.00	-333.86	-55.64
1-5-1100-2210 - Council - Legal Expenses	0.00	5,000.00	20,000.00	15,000.00	75.00
1-5-1100-2215 - Council - Integrity Commissioner	0.00	3,398.79	20,000.00	16,601.21	83.01
1-5-1100-5050 - Council - Election Costs	3,167.01	17,596.08	30,000.00	12,403.92	41.35
1-5-1100-6000 - Council - Donations	0.00	500.00	1,000.00	500.00	50.00
1-5-1100-6100 - Council - Misc Expenses	0.00	103.33	500.00	396.67	79.33
1-5-1100-7000 - Council - To/From Reserves	0.00	-13,000.00	-8,000.00	5,000.00	62.50
Total Council:	8,819.29	63,825.65	142,800.00	78,974.35	55.30

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Account #/Description	Current	Year to Date	Budget	Variance	%
Administration					
1-5-1200-1010 - ADMIN - Wages	4,612.23	54,262.26	140,425.00	86,162.74	61.36
1-5-1200-1110 - ADMIN - Benefits	385.79	13,166.90	27,200.00	14,033.10	51.59
1-5-1200-1115 - ADMIN - Consultants	7,097.78	72,605.78	90,000.00	17,394.22	19.33
1-5-1200-1150 - ADMIN - Professional Services	6,945.14	35,878.52	5,000.00	-30,878.52	-617.57
1-5-1200-1200 - ADMIN - Travel	0.00	80.83	2,000.00	1,919.17	95.96
1-5-1200-1300 - ADMIN - Seminars and Workshops	0.00	814.08	5,000.00	4,185.92	83.72
1-5-1200-1320 - ADMIN - Memberships	0.00	836.47	1,500.00	663.53	44.24
1-5-1200-2010 - ADMIN - Material and Supplies	0.00	1,038.17	2,000.00	961.83	48.09
1-5-1200-2024 - ADMIN - Heat	0.00	1,769.10	3,000.00	1,230.90	41.03
1-5-1200-2030 - ADMIN - Hydro	326.73	6,437.00	7,000.00	563.00	8.04
1-5-1200-2045 - ADMIN - Janitorial Supplies	0.00	520.41	500.00	-20.41	-4.08
1-5-1200-2050 - ADMIN - Communications	703.99	5,608.27	12,000.00	6,391.73	53.26
1-5-1200-2100 - ADMIN - Postage	371.02	2,175.80	3,000.00	824.20	27.47
1-5-1200-2120 - ADMIN - Office Supplies	0.00	2,678.16	2,000.00	-678.16	-33.91
1-5-1200-2130 - ADMIN - Computer Expenses	1,695.01	15,810.26	13,000.00	-2,810.26	-21.62
1-5-1200-2140 - ADMIN - Copier Costs	72.61	2,891.72	4,000.00	1,108.28	27.71
1-5-1200-2210 - ADMIN - Legal Fees	0.00	0.00	5,000.00	5,000.00	100.00
1-5-1200-2300 - ADMIN - Advertising	0.00	619.72	1,000.00	380.28	38.03
1-5-1200-2400 - ADMIN - Repairs and Maintenance	58.41	531.80	3,500.00	2,968.20	84.81
1-5-1200-4020 - ADMIN - Insurance	0.00	33,015.32	51,165.00	18,149.68	35.47
1-5-1200-4025 - ADMIN - Audit	0.00	0.00	25,000.00	25,000.00	100.00
1-5-1200-5100 - ADMIN - Bank Charges	187.74	2,262.40	3,000.00	737.60	24.59
1-5-1200-5200 - ADMIN - Cash Rounding	0.00	-0.51	0.00	0.51	0.00
1-5-1200-5300 - ADMIN - Taxes Written Off	0.00	0.00	1,000.00	1,000.00	100.00
1-5-1200-5500 - ADMIN - Payments in Lieu	0.00	0.00	850.00	850.00	100.00
1-5-1200-5600 - ADMIN - Mining Land Taxes	0.00	922.29	1,200.00	277.71	23.14
1-5-1200-6000 - ADMIN - Misc Expenses	0.00	904.06	1,000.00	95.94	9.59
1-5-1200-6100 - ADMIN - Assessment Services	0.00	14,283.81	19,100.00	4,816.19	25.22
1-5-1200-7000 - ADMIN - To/From Reserves	0.00	30,000.00	30,000.00	0.00	0.00
1-5-1200-7100 - ADMIN - To Capital Fund	0.00	209.77	0.00	-209.77	0.00
Total Administration:	22,456.45	299,322.39	459,440.00	160,117.61	34.85
Fire Services					
1-5-2000-1010 - FD - Wages/Honourariums	0.00	10,456.89	25,000.00	14,543.11	58.17
1-5-2000-1110 - FD - Benefits	0.00	2,034.06	7,000.00	4,965.94	70.94
1-5-2000-1300 - FD - Seminars and Workshops	0.00	2,739.74	5,500.00	2,760.26	50.19

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1-5-2000-1320 - FD - Memberships	0.00	284.93	500.00	215.07	43.01
1-5-2000-1325 - FD - Dispatch	32.22	2,745.45	3,600.00	854.55	23.74
1-5-2000-2000 - FD - Travel	0.00	0.00	500.00	500.00	100.00
1-5-2000-2010 - FD - Materials and Supplies	225.13	1,063.70	2,500.00	1,436.30	57.45
1-5-2000-2120 - FD - Office Supplies	0.00	198.69	100.00	-98.69	-98.69
1-5-2000-2400 - FD - Repairs and Maintenance	0.00	817.56	1,500.00	682.44	45.50
1-5-2000-2450 - FD - Protective Equipment	0.00	392.81	3,000.00	2,607.19	86.91
1-5-2000-4020 - FD - Insurance	0.00	18,605.14	26,500.00	7,894.86	29.79
1-5-2000-6000 - FD - Misc Expenses	12.00	2,116.40	2,000.00	-116.40	-5.82
1-5-2000-6100 - FD - Forest Fire Management	0.00	1,789.29	1,900.00	110.71	5.83
1-5-2000-6200 - FD - Fire Prevention	0.00	0.00	500.00	500.00	100.00
1-5-2000-7000 - FD - To/From Reserves	0.00	5,000.00	5,000.00	0.00	0.00
1-5-2010-2024 - FD - AM Hall Heat	0.00	587.34	1,200.00	612.66	51.06
1-5-2010-2030 - FD - AM Hall Hydro	89.32	1,516.08	3,500.00	1,983.92	56.68
1-5-2010-2050 - FD - AM Hall Communications	94.91	756.04	1,400.00	643.96	46.00
1-5-2010-2400 - FD AM Hall Maintenance	0.00	0.00	300.00	300.00	100.00
1-5-2020-2024 - FD - SR Hall Heat	0.00	2,038.83	2,000.00	-38.83	-1.94
1-5-2020-2030 - FD - SR Hall Hydro	145.30	2,574.95	3,500.00	925.05	26.43
1-5-2020-2040 - FD - SR Hall Water and Sewer	0.00	1,273.83	1,280.00	6.17	0.48
1-5-2020-2050 - FD - SR Hall Communications	219.34	1,872.98	2,600.00	727.02	27.96
1-5-2020-2400 - SR Hall - Repairs and Maintenance	0.00	622.01	0.00	-622.01	0.00
1-5-2030-2400 - FD - 92 International Supplies	0.00	0.00	3,000.00	3,000.00	100.00
1-5-2040-2400 - FD - 2005 Pumper Supplies	0.00	0.00	3,000.00	3,000.00	100.00
1-5-2060-2400 - FD - F700 Rapid Attack	0.00	153.90	3,000.00	2,846.10	94.87
Total Fire Services:	818.22	59,640.62	109,880.00	50,239.38	45.72
Building Inspection Services					
1-5-2100-1150 - CBO - Contract Professional	1,916.53	9,408.50	22,400.00	12,991.50	58.00
1-5-2100-6000 - CBO - Misc Expenses	0.00	0.00	500.00	500.00	100.00
1-5-2100-7000 - CBO - Reserve Transfer	0.00	0.00	-8,000.00	-8,000.00	-100.00
Total Building Inspection Services:	1,916.53	9,408.50	14,900.00	5,491.50	36.86
By-Law Enforcement Services					
1-5-2200-1010 - BLEO - Wages	0.00	1,700.00	8,000.00	6,300.00	78.75
1-5-2200-1110 - BLEO - Benefits	0.00	143.03	1,000.00	856.97	85.70
1-5-2200-1200 - BLEO - Travel	0.00	0.00	500.00	500.00	100.00
1-5-2200-1230 - BLEO - Animal Control	4.58	9.67	0.00	-9.67	0.00
1-5-2200-1300 - BLEO - Seminars and Workshops	0.00	0.00	500.00	500.00	100.00

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1-5-2200-1320 - BLEO - Memberships	0.00	182.00	100.00	-82.00	-82.00
1-5-2200-2010 - BLEO - Materials and Supplies	0.00	0.00	500.00	500.00	100.00
Total By-Law Enforcement Services:	4.58	2,034.70	10,600.00	8,565.30	80.80
Emergency Management					
1-5-2400-1150 - CEMC - Professional Services	0.00	6,360.00	12,720.00	6,360.00	50.00
1-5-2400-2050 - CEMC - Communications	0.00	242.85	500.00	257.15	51.43
Total Emergency Management:	0.00	6,602.85	13,220.00	6,617.15	50.05
Policing					
1-5-2500-6100 - Policing Contract	10,920.50	88,257.03	132,273.00	44,015.97	33.28
1-5-2500-6200 - POL - Police Services Board Transfer	0.00	0.00	3,500.00	3,500.00	100.00
Total Policing:	10,920.50	88,257.03	135,773.00	47,515.97	35.00
Public Works					
1-5-3000-1010 - PW - Wages	0.00	25,207.99	49,658.00	24,450.01	49.24
1-5-3000-1110 - PW - Benefits	0.00	8,457.52	12,534.00	4,076.48	32.52
1-5-3000-1300 - PW - Seminars/Workshops	0.00	0.00	500.00	500.00	100.00
1-5-3000-1320 - PW - Memberships	0.00	664.31	1,000.00	335.69	33.57
1-5-3000-2010 - PW - Materials and Supplies	156.83	822.50	3,000.00	2,177.50	72.58
1-5-3000-2024 - PW - Propane	0.00	2,490.62	2,500.00	9.38	0.38
1-5-3000-2030 - PW - Hydro	111.70	2,369.67	2,300.00	-69.67	-3.03
1-5-3000-2120 - PW - Office Supplies	0.00	0.00	100.00	100.00	100.00
1-5-3000-2300 - PW - Advertising	0.00	0.00	100.00	100.00	100.00
1-5-3000-2400 - PW - Repairs and Maintenance	0.00	1,522.61	2,000.00	477.39	23.87
1-5-3000-4020 - PW - Insurance	0.00	7,041.16	9,855.00	2,813.84	28.55
1-5-3000-4030 - PW - Licenses and Permits	51.00	1,940.00	4,200.00	2,260.00	53.81
1-5-3000-6000 - PW - Misc Expenses	0.00	0.00	500.00	500.00	100.00
1-5-3000-7000 - PW - Toll/road Reserves	0.00	-11,719.26	-18,397.00	-6,677.74	-36.30
1-5-3000-8000 - PW - LTD Principal	1,554.01	12,209.76	16,773.00	4,563.24	27.21
1-5-3000-8100 - PW - LTD Interest	120.17	1,183.68	1,624.00	440.32	27.11
1-5-3100-2010 - PW - Bridges and Culverts	2,625.41	3,173.15	12,000.00	8,826.85	73.56
1-5-3200-2010 - PW - Ditching	0.00	0.00	2,000.00	2,000.00	100.00
1-5-3210-2010 - PW - Grass and Weeds	0.00	0.00	1,800.00	1,800.00	100.00
1-5-3220-2010 - PW - Shoulder Maintenance	0.00	0.00	1,000.00	1,000.00	100.00
1-5-3300-2010 - PW - Hardtop Patching	0.00	1,026.59	4,000.00	2,973.41	74.34
1-5-3310-2010 - PW - Sweeping	0.00	1,530.31	1,500.00	-30.31	-2.02
1-5-3410-2010 - PW - Grading	0.00	0.00	2,000.00	2,000.00	100.00

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1-5-3500-2010 - PW - Snowplowing	0.00	15,084.65	8,000.00	-7,084.65	-88.56
1-5-3510-2010 - PW - Sanding/Salting	0.00	5,410.80	8,000.00	2,589.20	32.36
1-5-3520-2010 - PW - Culvert Thawing	0.00	0.00	500.00	500.00	100.00
1-5-3600-2010 - PW - Signals and Safety Devices	0.00	1,777.52	1,000.00	-777.52	-77.75
1-5-3700-2010 - PW - Plow Truck	0.00	9,615.28	14,000.00	4,384.72	31.32
1-5-3710-2010 - PW - GMC 3500	2,256.90	9,759.73	14,000.00	4,240.27	30.29
1-5-3720-2010 - PW - Dodge Ram	417.26	2,969.09	4,000.00	1,030.91	25.77
1-5-3730-2010 - PW - John Deere Backhoe	111.55	1,898.98	4,000.00	2,101.02	52.53
Total Public Works:	7,404.83	104,436.66	166,047.00	61,610.34	37.10
Streetslights					
1-5-3800-2030 - Streetlight - Hydro	349.34	2,304.89	4,000.00	1,695.11	42.38
1-5-3800-2400 - Streetlight - Maintenance	0.00	0.00	1,000.00	1,000.00	100.00
Total Streetslights:	349.34	2,304.89	5,000.00	2,695.11	53.90
Landfill					
1-5-4000-1010 - LF - Wages	1,019.27	11,579.20	22,060.00	10,480.80	47.51
1-5-4000-1110 - LF - Benefits	67.88	1,716.42	2,200.00	483.58	21.98
1-5-4000-1240 - LF - Garbage Collection	3,346.26	26,770.08	40,200.00	13,429.92	33.41
1-5-4000-1245 - LF - Commercial Bins	1,059.46	8,475.68	12,300.00	3,824.32	31.09
1-5-4000-1250 - LF - Cover and Compaction	1,104.10	4,722.44	6,000.00	1,277.56	21.29
1-5-4000-1300 - LF - Seminars and Workshops	0.00	0.00	300.00	300.00	100.00
1-5-4000-2010 - LF - Materials and Supplies	0.00	483.31	1,000.00	516.69	51.67
1-5-4000-2030 - LF - Hydro	0.00	368.02	800.00	431.98	54.00
1-5-4000-2310 - LF - Recycling	0.00	0.00	1,000.00	1,000.00	100.00
1-5-4000-2320 - LF - Monitoring	19,923.30	37,171.62	75,000.00	37,828.38	50.44
1-5-4000-2400 - LF - Repairs and Maintenance	267.22	5,646.72	1,000.00	-4,646.72	-464.67
1-5-4000-4020 - LF - Insurance	0.00	5,009.77	7,500.00	2,490.23	33.20
1-5-4000-4500 - LF - Building and Lot Maintenance	0.00	0.00	2,000.00	2,000.00	100.00
1-5-4000-6000 - LF - Misc Expense	0.00	1,409.81	500.00	-909.81	-181.96
1-5-4000-7000 - LF - To/From Reserves	0.00	-5,905.11	-3,328.00	2,577.11	77.44
1-5-4000-8000 - LF - LTD Principal	0.00	25,745.11	23,160.00	-2,585.11	-11.16
1-5-4000-8100 - LF - LTD Interest	0.00	160.00	168.00	8.00	4.76
1-5-4100-2400 - LF - Dozer Maintenance	111.55	1,963.97	2,500.00	536.03	21.44
Total Landfill:	26,899.04	125,317.04	194,360.00	69,042.96	35.52
Cemetery					
1-5-5000-2010 - CEM - Materials and Supplies	152.78	549.44	500.00	-49.44	-9.89

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1-5-5000-2400 - CEM - Repairs and Maintenance	413.54	3,125.83	2,000.00	-1,125.83	-56.29
1-5-5000-4020 - CEM - Insurance	0.00	780.44	1,000.00	219.56	21.96
1-5-5000-6000 - CEM - Misc Expense	0.00	20.32	1,800.00	1,779.68	98.87
Total Cemetery:	566.32	4,476.03	5,300.00	823.97	15.55
Social and Health					
1-5-5100-6100 - DSSAB Levy	30,212.17	241,697.36	362,546.00	120,848.64	33.33
1-5-5200-6100 - Public Health Levy	0.00	25,282.25	27,043.00	1,760.75	6.51
1-5-5200-6200 - Doctor Recruitment Levy	0.00	6,425.00	6,425.00	0.00	0.00
Total Social and Health:	30,212.17	273,404.61	396,014.00	122,609.39	30.96
Recreation					
1-5-7000-1010 - REC - Wages	13,484.54	25,476.14	53,628.00	28,151.86	52.49
1-5-7000-1110 - REC - Benefits	1,436.32	4,874.43	12,800.00	7,925.57	61.92
1-5-7000-1320 - REC - Memberships	0.00	500.00	500.00	0.00	0.00
1-5-7000-2010 - REC - Materials and Supplies	8.78	479.16	1,500.00	1,020.84	68.06
1-5-7000-2030 - REC - Hydro	144.84	1,212.97	3,000.00	1,787.03	59.57
1-5-7000-2050 - REC - Communications	56.73	453.84	700.00	246.16	35.17
1-5-7000-2080 - REC - Vehicles	0.00	0.00	1,000.00	1,000.00	100.00
1-5-7000-2300 - REC - Advertising	0.00	0.00	200.00	200.00	100.00
1-5-7000-2400 - REC - Repairs and Maintenance	0.00	24.43	2,000.00	1,975.57	98.78
1-5-7000-4020 - REC - Insurance	0.00	11,713.35	16,400.00	4,686.65	28.58
1-5-7000-6000 - REC - Misc Expense	0.00	0.00	1,000.00	1,000.00	100.00
1-5-7000-6100 - REC - Committee Expenses	0.00	5,555.23	4,000.00	-1,555.23	-38.88
1-5-7000-6500 - Library Contribution	0.00	0.00	2,007.00	2,007.00	100.00
1-5-7100-2400 - Rink Maintenance	0.00	0.00	500.00	500.00	100.00
1-5-7200-2400 - Parks Maintenance	350.01	1,568.77	6,000.00	4,431.23	73.85
1-5-7300-2400 - Trails Maintenance	0.00	0.00	1,000.00	1,000.00	100.00
1-5-7400-2400 - Docks Maintenance	0.00	0.00	1,000.00	1,000.00	100.00
Total Recreation:	15,481.22	51,858.32	107,235.00	55,376.68	51.64
Planning and Development					
1-5-8000-1150 - PLN - Professional Fees	0.00	645.18	4,000.00	3,354.82	83.87
1-5-8000-1320 - PLN - Memberships	0.00	895.50	500.00	-395.50	-79.10
1-5-8100-2300 - INFO- Hydro	54.94	502.82	2,000.00	1,497.18	74.86
1-5-8100-2400 - INFO - Repairs and Maintenance	12.56	29.62	1,000.00	970.38	97.04
1-5-8100-4020 - INFO - Insurance	0.00	3,913.41	5,475.00	1,561.59	28.52
Total Planning and Development:	67.50	5,986.53	12,975.00	6,988.47	53.86

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Serpent River Water					
1-5-9000-1010 - SRW - Wages	0.00	4,275.14	0.00	-4,275.14	0.00
1-5-9000-1110 - SRW - Benefits	0.00	979.17	0.00	-979.17	0.00
1-5-9000-1260 - SRW - Plant Operations	4,837.34	33,861.30	59,208.00	25,346.70	42.81
1-5-9000-1300 - SRW - Seminars and Workshops	0.00	0.00	500.00	500.00	100.00
1-5-9000-2010 - SRW - Materials and Supplies	0.00	39.14	100.00	60.86	60.86
1-5-9000-2024 - SRW - Propane	76.32	254.29	300.00	45.71	15.24
1-5-9000-2050 - SRW - Communications	128.69	875.92	1,500.00	624.08	41.61
1-5-9000-2165 - SRW - Pipes and Connections	0.00	0.00	2,000.00	2,000.00	100.00
1-5-9000-2300 - SRW - Hydro	0.00	7,613.72	17,500.00	9,886.28	56.49
1-5-9000-2400 - SRW - Repairs and Maintenance	0.00	2,151.20	1,000.00	-1,151.20	-115.12
1-5-9000-4020 - SRW - Insurance	0.00	3,097.13	4,400.00	1,302.87	29.61
1-5-9000-6000 - SRW - Misc Expenses	0.00	731.41	2,000.00	1,268.59	63.43
Total Serpent River Water:	5,042.35	53,878.42	88,508.00	34,629.58	39.13
Pronto East Waterworks					
1-5-9500-1010 - PEW - Wages	0.00	1,049.58	0.00	-1,049.58	0.00
1-5-9500-1110 - PEW - Benefits	0.00	386.06	0.00	-386.06	0.00
1-5-9500-1260 - PEW - Plant Operations	5,514.58	48,953.98	67,497.00	18,543.02	27.47
1-5-9500-1300 - PEW - Seminars and Workshops	0.00	0.00	500.00	500.00	100.00
1-5-9500-2010 - PEW - Materials and Supplies	0.00	20.77	0.00	-20.77	0.00
1-5-9500-2024 - PEW - Propane	0.00	138.18	500.00	361.82	72.36
1-5-9500-2050 - PEW - Communications	317.14	1,786.97	2,500.00	713.03	28.52
1-5-9500-2165 - PEW - Pipes and Connections	0.00	0.00	1,000.00	1,000.00	100.00
1-5-9500-2300 - PEW - Hydro	84.28	1,911.90	12,000.00	10,088.10	84.07
1-5-9500-2400 - PEW - Repairs and Maintenance	0.00	2,738.35	500.00	-2,238.35	-447.67
1-5-9500-4020 - PEW - Insurance	0.00	3,803.63	5,400.00	1,596.37	29.56
1-5-9500-6000 - PEW - Misc Expenses	0.00	2,370.08	2,000.00	-370.08	-18.50
1-5-9750-1260 - PEW - Sewer Operations	1,741.44	13,931.60	21,315.00	7,383.40	34.64
Total Pronto East Waterworks:	7,657.44	77,091.10	113,212.00	36,120.90	31.91
Expenditure Totals:	138,615.78	1,227,845.34	1,975,264.00	747,418.66	37.84
Total Net Surplus/Deficit:	-109,032.79	649,416.13	0.00	649,416.13	0.00



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Capital Activity to August 31, 2026

RECOMMENDATION: That Council receive the Capital Activity Report to August 31, 2026 report for Information.

A summary of the capital budget vs actual is attached to and forms part of this report.

By way of update:

Administration

- Kitchen counter has now been replaced. The final project cost will be reported next month. We were able to replace only the countertop with no adjustment or replacements required for the bottom unit which was initially envisioned.
- Asset Management Software – we have been working with Marmak – we have yet to be billed for either the license agreement or their professional fees. Prior to the end to the end of the year, this budget line should be spent.
- Meeting Management Software – we have had a demonstration and received a quote, including initial set up, from eScribe in the amount of \$8,100.
- Computer system – we have asked for an update quote for the replacement of the server. We anticipate this work being completed shortly after the election.

Fire/Emergency Management

- While it appears that more than the budget was spent, the budget did not include the fire grant in the amount of \$35,000. Actuals reflect the purchase of SCBA and other protective equipment included in this fire grant.
- We have received one quote for the generator and are working at securing a second quote.

Roads

- Both Handy Spot and Riverview Road are offset by grants (either the pothole program or NORDS)

Waterworks

- There has been isolation work on the leaks at Serpent River and we are expecting an engineer report and a tender to replace the lines on the north side of Highway 17 shortly.

- Walkerton Clean Water Centre is continuing their analysis and we are expecting these results as well as recommendations from PUC concerning these results shortly.
- Later in this meeting there is a proposal for replacing the SCADA and updating the PLC at Pronto.

Prepared and Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Insurance Renewal

RECOMMENDATION: That Council approve the insurance quotes - \$4,070 for cybersecurity and \$107,065 for general municipal insurance, both with 8% tax in addition.

We have received the renewal documents for our Municipal Insurance.

We received two quotes for Cyber Security being \$2,685 and \$4,070. The difference is the amount of coverage, either \$1 million or \$2 million.

For the main insurance package, the proposed fee is \$107,065. This compares to \$106,863 or an increase of \$202 (0.19%). (Page 15 of the proposal)

I have asked, and have yet to receive, what the premiums would be with a \$10,000 deductible rather than the present \$5,000. Given that the premiums are, in essence, the same as they were last year, Council could approve this quote and could consider the updated information when received.

FINANCIAL IMPLICATION

Based on the approval of \$4,070 cybersecurity and the main package, with the addition of RST, Insurance costs would be \$120,025 with \$29,267 being applied to 2026, which is lower than anticipated (expectation was \$41,000).

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



2026 Municipal Insurance Program

CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE

Renewal Report for the Policy Term September 24, 2026, to September 24, 2027.

In Partnership with:
Brenda DiLabio
Northern Insurance Brokers Limited
855 Queen Street East, Suite 200
Sault Ste Marie, ON P6A 2B3

Submitted by: Intact Public Entities Inc.
Address: 278 Pinebush Rd., Suite 200
Cambridge, ON N1T 1Z6

Prepared by:
Alexandra Weed, R.I.B.(Ont.), B.A.
Regional Manager

phone: 1-800-265-4000
email: connectwithus@intactpublicentities.ca

Ref 54200/df 25 August 2026



How to Report a Claim

Steps you need to take to report a claim:

1. During business hours please **call your broker** (if applicable) or **IPE** at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
2. For **legal expense claims** please call **ARAG** at 1-855-953-1434.
3. For **automobile claims** please call IPE at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
4. For **cyber incidents** please carefully review your cyber policy to identify the Subscribing Partner and their corresponding claims contact information.
5. **After hours**, please call 1-866-287-4971.

Property Damage

Have you experienced property damage from a storm, flood, or fire? Have you found mould or asbestos? Call **On Side Restoration**, the IPE preferred vendor for your property restoration needs.



ON SIDE RESTORATION.  **public entities**

FIRE | WATER | STORM | MOULD | ASBESTOS

On Side Restoration is Canada's leading property restoration firm with 45+ branches, from Victoria, BC to St John's Newfoundland and Labrador. For over 45 years, On Side has been restoring damaged homes and businesses 24 hours a day, 365 days a year.

CALL US DAY OR NIGHT

 888-663-6604  contactus@onside.ca  www.onside.ca

Tips for paying your IPE Insurance Policies

IMPORTANT: IPE operates independently from Intact Insurance

Premium payments cannot be transferred between the two companies if misapplied. This could lead to policies being cancelled for non-payment.

1. IPE accepts payment via cheque, EFT, or ClearPay.
See the Client Payment Details attached with your documents or monthly statement.
2. IPE payment terms are 30 Days.
3. IPE does not currently offer automatic withdrawal (Direct Bill) or premium financing.
4. Some IPE policies are written through a third-party subscriber (Auto, Aviation, Cyber, D&O (Not-for-Profit) & Equipment Breakdown). *See the Client Payment Details attached with your documents or monthly statement.*
*Premium payments to be addressed to **Intact Public Entities**. IPE pays our subscribing companies.*
5. For questions regarding payment please contact Accounts-
Receivable@intactpublicentities.ca
6. For questions regarding your policy please contact your company representative.

About IPE

IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. IPE is a wholly-owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario. For additional information about IPE visit www.intactpublicentities.ca.

IPE is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

IPE is a licence-holder through the Registered Insurance Brokers of Ontario (RIBO) and in multiple jurisdictions across Canada, and as such we are required to disclose our professional duties and obligations to you as a current or potential client. Learn about our principles of conduct, how we are compensated by the insurers we represent, and see our privacy policy by reviewing the following:

[Code of Consumer Rights and Responsibilities](#)

[CISRO Code of Conduct for Insurance Intermediaries and Fact Sheet – About Your Registered Insurance Broker](#)

[Broker Compensation Disclosure](#)

[Our Privacy Promise](#)

Canadian Owned Company With 90+ Years of Continuous Operation

Market Leader

Municipal, Public Administration
& Community Services

Municipal market share leader in Ontario with strong representation of municipal, public administration and community-based organizations across Canada.

Innovative

New Products & Services

Cyber Risk Insurance
Fraudulently Induced Transfer
Road Reviews
Fleet Management

In-House

Claims & Risk Management

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.



**Municipal Market Share
Leader in Ontario**



**First Municipal Client
The Village of Ayr, Ontario**

The Advantage of a Managing General Agent

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for IPE to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

Risk Management Services

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, risk control consultants and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

Claims Management Services

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



**MGA
Advantage**



**Risk Management
Services**



**Claims Management
Services**

*Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Intact Public Entities prior to the release of any information contained herein for any other purpose than evaluating this submission.

Best in Class Value Added Services

IPE offers more than just an insurance policy. As a leading MGA specializing in public entities, we provide Canadian municipalities with a complete insurance program. What's the difference? A vested interest in helping you reduce your total cost of risk while providing you with complimentary best in class value-added services that help improve your overall performance.

Advocacy & Municipal Association Support

IPE employees are continually recruited to serve on legislative committees and are aware of changes that will be introduced. We can move quickly to help you begin to modify your policies and procedures to maintain regulatory compliance.

IPE advocates and supports your public entities across the country.



Risk Management

Asset Valuation and Risk Inspections

Inspections provide you with calculated reconstruction costs for insurance purposes and ensure insurance to value. Leveraging specialized software and advanced tools – including thermal imaging cameras and our Self-Inspection App – we identify and analyze potential areas of harm and provide risk recommendations to reduce the frequency and severity of incidents.

Roads & Sidewalks

Road Risk Assessment

Non-repair of road liability claims are costly to defend, result in high court awards and greatly impact a municipality's cost of risk. To help municipalities minimize exposure to non-repair of road claims, road assessments can be employed to review documentation, compliance with the Ontario Traffic Manual, adequacy of policies and procedures and select road segments.

Sidewalk Services

Our sidewalk consulting services can help to reduce the frequency of falls on your sidewalks.

Driver Education

Fleets and individual drivers can receive comprehensive driver education through the use of seminars, tools and guidelines that assist with everything from pre-employment checklists and driver management policies to defensive and cooperative driving education.

Fleet Management Evaluation

Have your municipality's fleet risk management practices evaluated. Topics for review include: management structure with the fleet, areas of operation/travel, driver training/hiring practices and loss control management.

MMS Compliance

Our Minimum Maintenance Standards (MMS) compliance analysis focuses on reviewing your policies/procedures/ documentation and comparing these to the required standards set under the MMS as well as the best practices developed by the Good Roads.

Municipal Education

We develop and provide customized sessions on specific risk issues for your municipality. These customized sessions can be tied to a claims review, documentation review, policy & procedure review or any risk issue facing your municipality.

We provide training on any topic of your choosing and can be offered either in-person or virtually. The sessions will be developed and delivered by specialists in the field and are recorded and made available to you so your managers can use them at any time to train new staff or as a refresher for existing staff.

Reviews & Analysis

Contract Reviews

This complimentary service is among our most popular because a third-party contract review can make a substantial difference. You'll receive valuable feedback and insight from a Paralegal on the suitability and effectiveness of liability provisions and insurance clauses in contracts and agreements.

Policy and Procedural Reviews

Includes an audit of systems and processes to reduce potential losses within your organization. Reviews focus on identifying gaps or inconsistencies between written policies and procedures, operational procedures and current legislation. The review also includes a claims analysis to identify trends, patterns and adherence or its lack of to the written operational policies and procedures.

Risk Management Centre of Excellence

The IPE [Risk Management Centre of Excellence](#) is an online resource that provides clients with the information and tools needed to manage a myriad of risk issues. The Centre of Excellence is the hub for articles, information, case studies, and useful templates that can transform your municipality's risk management results. The Centre of Excellence is available 24/7 and is continually updated with timely and relevant content.

Claims Services

Claims Management Best Practices Framework

Manage claims under your deductible with greater efficiency using our tested claims analytics and measures that are guaranteed to have a positive effect on cost savings. Couple this with strong claims and risk management and your organization will be better prepared to help mitigate and manage future incidents.

In-House Claims Management Services

Your claims will be handled better. We have in-house claims authority – others may not. Why does this matter? You'll experience faster turnaround, one point of contact, reduced frustration, better claims resolution and improved expense management.

Claims History Analysis

Identify the cause of claims and focus on trends and patterns to help eliminate risk sources so as to better identify risk trends and address them with mitigation techniques.

Guidewire ClaimCenter® Claims Management

View the status of claims in addition to data mining capabilities for risk management purposes so as to better identify risk trends and address them with mitigation techniques.

Claims Education

Customized municipal seminars on claims related topics delivered to solve specific risk issues.

Expertise

Canadian municipal claims experience and expertise is important. Our understanding of the complex municipal landscape allows us to better service your unique claims requirements.

Your Insurance Coverage

Important Information

General Information

The premium quoted is based on information provided at the date of this Report (the date is noted on the first page of this report/quotation). Additional changes to information are subject to satisfactory underwriting information and express approval by Intact Public Entities Inc. Changes in information and coverage may also result in premium changes.

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Wildfire and Flood Exposures

Due to the high risk of wildfires and active floods, Intact Public Entities Inc. is taking a very conservative approach to such exposures/natural disasters. We are currently reviewing all risks to determine if any part of a risk is within 50km of an active wildfire or 15km of an active flood event.

Quoting and Binding Coverage Restrictions

The quote provided is only valid for 60 days. Should you require an extension beyond the 60 days from the date of this report, you must contact an underwriter at Intact Public Entities Inc. for written confirmation that the quotation is still valid.

Coverage quoted cannot be bound unless expressly agreed to in writing by an underwriter at Intact Public Entities. Intact Public Entities Inc. reserves the right to decline to bind coverage.

Your marketing representative can assist in co-ordinating your correspondence with the correct underwriter for the account should you wish a quotation extension or are requesting coverage be bound.

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$)*Deductibles	(\$)*Limit of Insurance
General Liability (Occurrence Form) <i>Broad Definition of Insured</i>	5,000	10,000,000 Per Occurrence No Aggregate
Voluntary Medical Payments	Nil	50,000 Per Person 50,000 Per Accident
Voluntary Property Damage	Nil	50,000 Per Occurrence 50,000 Annual Aggregate
Voluntary Compensation - Employees	Nil	50,000 Each Person 250,000 Annual Aggregate
Sewer Backup	5,000 Per Claimant	Included
Wrongful Dismissal (Legal Expense – Claims Made)	5,000	250,000 Per Claim 250,000 Aggregate
Forest Fire Expense	Nil	1,000,000 1,000,000 Aggregate
Abuse Liability – Claims Made Form Retroactive Date: September 24, 2022	5,000	2,000,000 Per Claim 2,000,000 Aggregate
Errors & Omissions Liability (Claims Made Form)	5,000	10,000,000 Per Claim No Aggregate
Non-Owned Automobile Liability		10,000,000
Legal Liability for Damage to Hired Automobiles	500	250,000
Environmental Liability (Claims Made Form)	5,000	2,000,000 Per Claim 4,000,000 Aggregate

*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Crime

Coverage Description	(\$)*Deductibles	(\$)*Limit of Insurance
Employee Dishonesty – Form A (Commercial Blanket Bond)		1,000,000
Loss Inside the Premises (Broad Form Money & Securities)		300,000
Loss Outside the Premises (Broad Form Money & Securities)		300,000
Audit Expense		200,000
Money Orders and Counterfeit Paper Currency		200,000
Forgery or Alteration (Depositors Forgery)		1,000,000
Computer and Transfer Fraud (Including Voice Computer Toll Fraud)		200,000

Accident

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
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Board Members: Persons Insured Mayor, Four (4) Councillors and One (1) Clerk/Treasurer Board Members Accidental Death & Dismemberment Paralysis		250,000 500,000
Weekly Income – Total Disability		500
Weekly Income – Partial Disability		300
Accidental Death of a Spouse while Travelling on Business		Included
Firefighters': Persons Insured Thirteen (13) Firefighters' Firefighters' Accidental Death & Dismemberment Paralysis		250,000 500,000
Weekly Income – Total Loss of Time		400
Weekly Income – Partial Loss of Time		200

Conflict of Interest

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
----------------------	---------------------	----------------------------

Legal Fees Expenses	Nil	100,000 Per Claim No Aggregate
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Legal Expense (Claims Made)

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
----------------------	---------------------	----------------------------

Legal Defence Cost	Nil	100,000 500,000 Aggregate
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Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Property

Coverage is on an All Risk Basis unless otherwise specified. Basis of Settlement is Replacement Cost unless otherwise specified. The Deductible is on a Per Occurrence Basis.

Coverage Description	(\$) Deductibles	Basis	(\$) Limit of Insurance
Property of Every Description - Blanket	5,000	RC	8,845,118
Scheduled Items			
Coverage, Deductible and Basis of Settlement as per Schedule	Refer to Schedule		428,000
Excluded Item or Locations	Refer to Schedule		Refer to Schedule

Property Supplemental Coverage

(Included in the Total Sum Insured unless otherwise specified in the wording)

Building By-laws	5,000	6,000,000
Building Damage by theft	5,000	Included
Debris Removal	5,000	Included
Electronic Computer Systems		
Electronic Computer Hardware and Media	5,000	Included
Electronic Computer Systems Breakdown	5,000	34,600
Electronic Computer Systems – Extra Expense	5,000	25,000
Extra Expense Period of Restoration	5,000	90 Days
Expediting Expense	5,000	Included
Fire or Police Department Service Charges	5,000	Included
First Party Pollution Clean-up	5,000	1,000,000
Fungi and Spores	5,000	10,000
Furs, Jewellery and Ceremonial Regalia		
Ceremonial Regalia	5,000	Included
Furs and Jewellery	5,000	25,000
Inflation Adjustment	5,000	Included
Live Animals Birds or Fish	5,000	25,000
Newly Acquired Property	5,000	1,000,000
Professional Fees	5,000	Included
Property and Unnamed Locations	5,000	Included

Property Temporarily Removed Including while on Exhibition and during Transit	5,000	Included
Recharge of Fire Protection Equipment Expense	5,000	Included
Sewer Backup and Overflow	5,000	Included

Municipal & Public Administration Extension Endorsement

(In Addition to the Total Sum Insured unless specifically scheduled in the wording)

Accounts Receivable	5,000	500,000
Bridges and Culverts	5,000	50,000
Buildings Owned due to Non Payment of Municipal Taxes	5,000	100,000
Buildings in the Course of Construction Reporting Extension By Laws – Governing Acts	5,000	1,000,000
		25,000
Consequential Loss Caused by Interruption of Services		
On Premises	5,000	Included
Off Premises	5,000	1,000,000
Cost to Attract Volunteers Following a Loss	5,000	10,000
Docks, Wharves and Piers	5,000	100,000
Errors and Omissions	5,000	Included
Exterior Paved Surfaces	5,000	25,000
Extra Expense	5,000	500,000
Fine Arts		
At Insured's Own Premises	5,000	25,000
On Exhibition	5,000	100,000
Fundraising Expenses	5,000	10,000
Green Extension	5,000	50,000
Growing Plants		
Any One Item	5,000	1,000
Per Occurrence	5,000	100,000
Ingress and Egress	5,000	Included
Leasehold Interest	5,000	25,000
Master Key	5,000	25,000
Peak Season Increase	5,000	25,000
Personal Effects	5,000	25,000
Property of Others	5,000	25,000
Rewards: Arson, Burglary Robbery and Vandalism	5,000	25,000
Signs	5,000	Included
Vacant Property	5,000	1,000,000
Valuable Papers	5,000	500,000

Business Interruption

Rent or Rental Value	5,000	500,000
Additional Endorsements		
Virus and Bacteria Exclusion	Not Applicable	Included
Flood Coverage		
Flood Coverage	\$ 50,000	Included
Notes Applicable to Flood Coverage		
1. Flood coverage applies to: all property insured unless it is specifically excluded. Specifically excluded property will be shown under Changes to Your Insurance Program – Property in this Report.		
2. Deductible is applicable to each premises.		
Flood Aggregate – Applicable to All Provinces		"Total Sum Insured" and "all coverages" as declared to the Insurer at the time of the "flood".
Other Endorsements		
Fine Arts	2,500	42,768
Bridges	5,000	83,480
(\$) Total Amount of Insurance		12,094,366
RC = Replacement Cost ACV = Actual Cash Value VAL = Valued		

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Equipment Breakdown (Advantage/BM31)

Coverage Description	(\$) Deductibles / Waiting Period	(\$) Limit of Insurance
Direct Damage – Including Production Machines	2,500	50,000,000 Per Accident
Direct Damage – Production Machines Deductible	2,500	
Extra Expense	24 Hours	500,000
Consequential Damage	2,500	50,000
Expediting Expense		Included
Hazardous Substances		500,000
Ammonia Contamination		500,000
Water Damage		500,000
Professional Fees		500,000
Interruption by Civil Authority		30 days
Errors and Omissions		500,000
Loss of Data		100,000
Selling Price		Included
By-Law Cover		Included
Off Premises Mobile Object		25,000
Brands and Labels		250,000
Environmental “Green” Coverage		250,000
Service Interruption		Included Within 2500 metres
Contingent Business Interruption	24 Hours	25,000
Public Relations Coverage		10,000
Gross Rents	24 Hours	500,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Owned Automobile

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
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Liability

Bodily Injury		10,000,000
Property Damage		Included
Accident Benefits		As stated in Section 4 of the Policy
Uninsured Automobile		As stated in Section 5 of the Policy

Direct Compensation – Property Damage

*This policy contains a partial payment of recovery clause for property damage if a deductible is specified for direct compensation-property damage.

Loss or Damage**

Specified Perils (excluding Collision or Upset)

Comprehensive (excluding Collision or Upset)

Collision or Upset

All Perils	VRS	Included
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Endorsements

Fire Department Vehicles		Included
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Replacement Cost		Included
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#5 - Permission to Rent or Lease Automobiles and Extending Coverage to Specified Lessee(s)		Included
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#23A - Lienholder Protection		Included
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#32 - Use of Recreational Vehicle by Unlicensed Operators		Included
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#44R - Family Protection Coverage		2,000,000
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# 47R – Optional Accident Benefits		Included
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* This policy contains a partial payment of loss clause
A deductible applies for each claim except as stated in your policy

Account Premium

Prior Term	Total Annual Premium (Excluding Taxes Payable)	\$ 106,863	Total Annual Premium (Excluding Taxes Payable)	\$ 107,065
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*Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply.
The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 45,337	\$ 45,337
Errors and Omissions Liability	12,525	12,525
Non-Owned Automobile Liability	163	163
Environmental Liability	2,673	2,673
Crime	717	717
Board Members Accident	402	402
Firefighters' Accident	1,170	1,170
Conflict of Interest	324	324
Legal Expense	1,077	1,077
Property		
Property	27,258	27,422
Equipment Breakdown	1,261	1,299
Automobile		
Owned Automobile	13,956	13,956
Total Annual Premium	\$ 106,863	\$ 107,065
(Excluding Taxes Payable)		

Changes to Your Insurance Program

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Please be advised of the following changes to your insurance program that now apply:

Property Policy

Please note, at Renewal the Building By-Law Limit under Supplemental Coverage will be amended to \$ 6,000,000.

Building Values Increased

- Building values have been increased in order to reflect inflationary trends.

Automobile Policy

- Please be advised, the following changes will be applied at renewal:
 - The policy number will be amended to add the prefix "FM" as we transition to a new system,
 - The 2023 CHEVROLET 3500HD W/PLOW, 1GB4YSEY6PF176051 will be issued with Scotia Bank as a lienholder unless no longer applies.

General Conditions and Cancellation Clause Updates

- We have reviewed and made changes to ensure the cancellation clauses in all of our wordings will be the **same** for all coverage/lines of business/policies we issue for a client - E.g. the Insured can cancel anytime, the Insurer can cancel when 15 days notice of cancellation is for nonpayment of premium and the specified number of days number of days shown in the appropriate cancellation clause for any other reason (typically 90 days). **While most cancellation clauses were similar, it must be noted that the Not For Profit Directors and Officers policy can now be cancelled by the Insurer in the same manner as any other policy/coverage. Please refer to your policy wordings for full details.**

General Conditions Update

- Where there were 'conditions' within a specific wording, we have clarified that there is any conflict between those conditions and any conditions as shown in Form number GNGX3569 (General Conditions applicable to Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland) or GNGX3755 (General Conditions applicable to British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon), only the conditions found in GNGX3569 or GNGX3755 shall prevail.

Program Options

Intact Public Entities offers a comprehensive insurance program. Outlined below are the program options, followed by your current coverage highlights.

Crime Coverage – Other Optional Coverages

- Other Optional Coverages are also available. See attached Crime Cover Options page for further details.
- Quote is available on request (completed application is required).

Crime Coverage – Fraudulently Induced Transfer Coverage

- Fraudulently Induced Transfer Coverage is now available. Covers a loss when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.
- For coverage information and available options refer to the Fraudulently Induced Transfer Endorsement Coverage Highlights Sheet.

Property Coverage – Income Replacement

- Income can change from year to year so it is important to annually review your Business Interruption needs.
- Higher limits or Optional Coverages to protect your income are available.
- All income producing facilities need to be considered (e.g. arenas, pools, libraries, community halls etc.)

Drone (UAV) Coverage

- Property and/or Liability Cover may be available for your Drone (UAV)
- Application required to quote.
- For Coverage information refer to the Drone (UAV) Coverage Highlight Sheet.



Description of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2025 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.

Municipal Liability Coverage Highlights

Overview

We are specialists at insuring Municipal & Public Administrations. Our liability wording has been specially designed to meet the unique needs of these types of risks.

Coverage

- Limits up to \$50,000,000 Available.
- Occurrence coverage with No General Aggregate.
- Territory – World-wide for all coverage.
- Products and Completed Operations – liability arising out of the Insured's operations conducted away from the Insured's premises once those operations have been completed or abandoned.
- Bodily Injury including coverage for assault and battery.
- Personal Injury coverage - broad coverage (including advertising coverage) for acts that violate or infringe on the rights of others.
- Liquor Liability for bodily injury or property damage imposed upon an Insured by a Liquor Liability Act.
- Blanket Contractual for liability assumed by the Insured in contracts, whether reported to the Insurer or not.
- Products Liability - legal liability incurred by an Insured because of injury or damage resulting from a product's exposure.
- Professional/Malpractice Liability including for bodily injury or property damage from professional exposures.
- Employers Liability providing coverage for liability to employees for work-related bodily injury or disease, other than liability imposed on the Insured by a workers compensation law.
- Sewer backup Liability
- Watercraft Liability - full coverage with no restrictions.
- Tenants legal liability
- Cross Liability
- Broad Definition of Insured.

Common Endorsements

In addition to the base wording, we have many optional endorsements to tailor coverage for individual accounts including:

- Wrongful Dismissal (Legal Expense)
- Forest Fire Expense
- Marina Liability Extension
- Sexual Abuse Therapy and Counselling Extension for long term care homes.
- Other endorsements specifically crafted for a particular exposure.

Coverage is Provided for Unique Exposures

- Products and Completed Operations Aggregate Limit may come into play for exposures such as road maintenance, snow removal, garbage collection / waste disposal, street cleaning or other duties that the Insured Municipality has to perform on behalf of third parties.
- Assault and battery coverage is imperative when there are security exposures (e.g. police).
- Products exposures such as utilities (e.g. water) are covered.
- Full Malpractice including Medical Malpractice as well as professional exposures are covered.
- Professional exposures include those such as medical, engineering, design errors or building inspection operations.

Municipal & Public Administration Errors and Omissions Liability Coverage Highlights

Municipal & Public Administration Errors and Omissions Insurance

Municipal & Public Administration Errors and Omissions Insurance (E&O) Coverage protects risks from civil litigation caused by allegations of professional negligence or failure to perform professional duties. E&O focuses on providing coverage when there is financial loss to a third party (rather than bodily injury or property damage as general liability does).

Features

Limits	Typically limits follow that of our Liability. We have the availability to offer up to \$50,000,000.
Defence Costs	Over and above the Limit of Insurance. Whether a potential claim is baseless, or not, mounting legal expense can have serious monetary consequences for an Insured.
No Annual Aggregate	With higher out of court settlements and increased damage awards, large or even a series of small claims can quickly erode an annual aggregate limit.
Claims Made Policy	Pays for claims occurring and reported during the policy period. Our policy provides retroactive coverage (no date need be specified) and stipulates that a claim is first known only when written notice is first received.
Claims Definition	The definition of claim also includes arbitration, mediation or alternative dispute resolution proceedings.
Insured Definition	Includes Councilors, Statutory Officers, Council Committees, Firefighters, Employees and Volunteers.

Coverage Is Provided For Unique Exposures

Insurance	No exclusion for failure to procure or maintain adequate insurance bonds or coverage (e.g. construction projects).
Benefit Plans	Errors or omissions in administering Employee Benefit Plans are covered.
Misrepresentations	Municipal governments are required to provide information with respect to local matters and must ensure the information which is provided is accurate, true and not misleading. Our definition of a Wrongful Act covers misstatements or misleading statements
Other Specialists and Services	Covers errors or omissions when they are rendered in connection with operations that are typical of public sector such as those of building inspections, zoning, planning, developing or regulating by-laws. Officials and employees acting in good faith are often times the subject of lawsuits.

Non-Owned Automobile Coverage Highlights

Overview

Non-Owned and hired automobile liability insurance covers bodily injury and property damage caused by a vehicle not owned by the Insured (including rented or borrowed vehicles). Coverage is provided for Third Party Liability arising from the use or operation of any automobile not owned or licensed in the name of the Insured if it results in bodily injury (including death), property damage (if the property was not in possession of the Insured) to a third party.

Features

SEF No. 96 Contractual Liability:

- When renting a vehicle you engage in a contractual relationship with the rental company where you assume liability for the operation of the automobile. It is therefore important that contractual coverage is added to the policy by way of an endorsement known as SEF (Standard Endorsement Form) No. 96. Contractual Liability coverage is automatically provided for all written contractual agreements with our Non-Owned Automobile coverage.

SEF No. 99 Long Term Lease Exclusion:

- When Contractual Liability is provided under the policy there is also an exclusion for Long Term Leased vehicles SEF No. 99. This excludes coverage for vehicles hired or leased for longer than a certain period such as 30 days.

Territory:

- The Non-Owned Automobile policy provides coverage while in Canada and United States.

Termination Clause:

- The standard termination clause has been amended in that the Insured may still provide notice of cancellation at any time, however, the Insurer must provide ninety days' notice of cancellation to the Insured rather than the standard 15 or 30 days.

SEF No. 94 Legal Liability (Physical Damage) to a Hired/Rented Automobile:

- We automatically provide coverage for damage to a vehicle that you have hired or rented. Coverage is provided via endorsement SEF No. 94. We automatically provide 'All Perils' coverage. The limit of coverage will vary per client.

Additional Information

Courts have repeatedly held that when an automobile is used on a person's behalf or under a person's direction, that person (or entity) has a responsibility for the operation of the automobile and may be held liable for damages in the event of an accident even though he or she is not the owner or driver of the vehicle. This common law principle has been supported by a number of court decisions making an employer responsible for the use and operation of an automobile when an employee is operating an automobile (not owned by the employer) while being used for the employer's business.

Environmental Coverage Highlights

Overview

Pollution incidents are a significant risk that can result in serious harm to public health and safety as well as to the environment.

We provide pollution liability insurance for claims for third-party bodily injury and property damage. Coverage is provided on a blanket basis resulting from pollution conditions on or migrating from premises owned, occupied, rented or leased by the Insured that are discovered and are reported during the policy period. The policy responds to events that are gradual in nature as well as those that are sudden and accidental, causing third-party damage whether pollutants are released on land, into the atmosphere or in the water.

Features

Defence Costs

- Our Defence costs are over and above the limit of insurance and will respond even if allegations are groundless or false.

Storage Tanks

- Seepage or leakage from both above and below ground storage tanks are covered without being specifically listed on the policy.

Territory

- Worldwide territory.

Limits of Insurance

- Both a 'per incident' and an 'aggregate' limit is applicable.

Additional Information

Environmental exposures pose an imminent and substantial threat to public health, safety or welfare or to the environment. Exposures could stem from: wastewater treatment plants, electric utility plants, construction sites, flood and rainwater runoff or retention basins, underground fuel storage tanks, herbicides, pesticides, and fertilizers, road salts and chemicals used to de-ice roads and bridges, contaminated waste from medical facilities or health clinics, marina's, fire-fighting chemicals or even contaminated swimming pools.

An environmental exposure arising from sewers is covered under our liability.

Crime Coverage Highlights

Overview

Our crime coverage is one of the broadest and most flexible in the industry. An Insured may elect to purchase any or all of the Standard Crime Coverage we have available. In addition to the Standard crime coverage the Insured may elect to also purchase any of our Optional Coverages.

Optional Crime Coverage Includes:

- Extortion Coverage (Threats to persons and property).
- Pension or Employment Benefit Plan coverage.
- Residential Trust Fund Coverage.
- Credit Card Coverage.
- Client Coverage (Third Party Bond).
- Fraudulently Induced Transfer Coverage (otherwise known as Social Engineering). *Separate Coverage Highlights Sheet for Fraudulently Induced Transfer Coverage is available.*

For more information on our Optional Coverage refer to our Crime Coverage Options Highlight Sheet.

Features of Our Standard Crime Coverage

Below is a brief description of the Standard Crime Coverage an Insured may elect to purchase:

Employee Dishonesty – Form A Commercial Blanket Bond

- This protects the employer from financial loss due to the fraudulent activities of an employee or group of employees. The loss can be the result of theft of money, securities or other property belonging to the employer.

Loss Inside and Loss Outside the Premises (Broad Form Money and Securities)

- Covers loss by theft, disappearance, or destruction of the Insured's money and securities inside the Insured's premises (or Insured's bank's premises) as well as outside the Insured's premises while in the custody of a messenger.

Money Orders and Counterfeit Paper Currency

Covers Loss

- Due to acceptance of a money order that was issued (or is purported to have been issued) by a post office or express company; and
- From the acceptance of counterfeit paper currency of Canada or the United States.

Forgery and Alteration

- Covers loss due to dishonesty from a forgery or alteration to a financial instrument (cheque, draft or promissory note).

Audit Expense

- Coverage for the expenses that are incurred by the Insured for external auditors to review their books in order to establish the amount of a loss. This is a separate limit of insurance.

Computer and Transfer Fraud (Including Voice Computer Toll Fraud)

- Loss caused when money, securities, or other property is transferred because of a fraudulent computer entry or change. The entry or change must be within a computer system that the Insured owns (and on their premises).
- Loss caused when money or securities are transferred, paid, or delivered from the Insured's account at a financial institution based on fraudulent instructions (at the financial institutions premises).
- Voice computer toll fraud covers the cost of long distance calls if caused by the fraudulent use of an account code or a system password.

Board Members' (Including Councillors') Accidental Death and Dismemberment Coverage Highlights

D&D and Paralysis Limits	Option 1	Option 2
Accidental Death or Dismemberment (including loss of life and heart attack coverage)	\$100,000	\$250,000
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit		
Permanent Total Disability - Accidental Death and Dismemberment Limit		

Weekly Indemnity	Option 1	Option 2
Total Loss of Time	\$300	\$500
Partial Loss of Time	\$150	\$300

Accident Reimbursement - \$15,000

Chiropractor	Crutches [†]
Podiatrist/Chiropodist	Splints [†]
Osteopath	Trusses [†]
Physiotherapist	Braces (excludes dental braces) [†]
Psychologist	Casts [†]
Registered or Practical Nurse	Oxygen Equipment – Iron Lung
Trained Attendant or Nursing Assistant [‡]	Rental of Wheelchair
Transportation to nearest hospital [†]	Rental of Hospital Bed
Prescription drugs or Pharmaceutical supplies [‡]	Blood or Blood Plasma [‡]
Services of Physician or Surgeon outside of the province	Semi Private or Private hospital room [‡]

[†]Maximum \$1,000 per accident. [‡]If prescribed by physician

Dental Expenses

Dental Expenses	\$5,000
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Occupational Retraining – Rehabilitation

Retraining – Rehabilitation for the Named Insured	\$15,000
Spousal Occupational Training	\$15,000

Repatriation

Repatriation Benefit (expenses to prepare and transport body home)	\$15,000
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Dependent Children – Per Child

Dependent Children's Education (limit is per year- maximum 4 years)	\$10,000
Dependent Children's Daycare (limit is per year- maximum 4 years)	\$10,000

Transportation/Accommodation

(When Treatment Is Over 100km From Residence)

Transportation costs for the Insured when treatment is over 100km from home.	\$1,500
Transportation and accommodation costs when Insured is being treated over 100km from home.	\$15,000

Home Alternation and Vehicle Modification

Expenses to modify the Insured's home and/or vehicle after an accident.	\$15,000
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Seatbelt Dividend

10% of Principal Sum	\$25,000
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Funeral Expense

Benefit for loss of life	\$10,000
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Identification Benefit

Benefit for loss of life	\$5,000
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Eyeglasses, Contact Lenses and Hearing Aids

When Insured requires these items due to an accident.	\$3,000
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Convalescence Benefit – Per Day

Insured Coverage	\$100
One Family Member Coverage	\$50

Workplace Modification Benefits

Specialized equipment for the workplace.	\$5,000
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Elective Benefits**Complete Fractures**

Skull	\$ 5,200	Foot & Toes	\$ 2,200
Lower Jaw	\$ 2,800	Two or More Ribs	\$ 1,900
Collar Bone	\$ 2,800	Colles' fracture	\$ 2,800
Shoulder Blade	\$ 3,500	Potts' fracture	\$ 3,400
Shoulder Blade complications	\$ 3,700	Dislocation	
Thigh	\$ 4,600	Shoulder	\$ 2,200
Thigh/hip joints	\$ 4,600	Elbow	\$ 2,200
Leg	\$ 3,500	Wrist	\$ 2,500
Kneecap	\$ 3,500	Hip	\$ 4,600
Knee/joint complications	\$ 4,000	Knee	\$ 3,500
Hand/Fingers	\$ 2,200	Bones of Foot or Toe	\$ 2,500
Arm (between shoulder & elbow)	\$ 4,600	Ankle	\$ 2,800
Forearm (between wrist & elbow)	\$ 2,800		

Aggregate Limit

Aggregate Limit only applicable when 2 or more board members are injured in same accident.	\$ 2,500,000
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Coverage Extensions

- Standard coverage is applicable while the Insured is 'On Duty'. Coverage for Accidents that may occur 24/7 may be purchased.
- Accidental Death of a Spouse While Travelling on Business is automatically included when this coverage is purchased. This endorsement provides for Accidental Death of a spouse when the spouse is travelling with an Insured Person on business. Coverage applies while travelling to or from such an event and /or if the loss of life occurs within one year of the accident.
- When Board Members' Accidental Death and Dismemberment Coverage is purchased, the Insured also has the option to purchase Critical Illness Coverage.

Additional Information

- Loss of life payments up to 365 days from date of Accident or if permanently disabled up to 5 years.
- Weekly Indemnity coverage pays in addition to Elective Benefits.
- Weekly Indemnity payments take other income sources into consideration (e.g. automobile, CPP, group plans).
- Coverage is applicable to Insured 80 years of age or under.

Firefighters' Accidental Death and Dismemberment Coverage Highlights

Overview

This coverage applies to injury while the insured Person is on duty as a firefighter on behalf of the Insured. On duty means: actually on duty as a firefighter, ambulance driver or attendant, including responding directly to and returning directly from a fire, an emergency alarm or request; participating in rescue operations, emergency medical activities, training, drills, parades, fund-raising events, approved meetings and conventions, and tests or trials of firefighting or ambulance equipment, including while travelling directly to or returning directly from any of the activities specified.

AD&D and Paralysis Limits

Accidental Death or Dismemberment (including loss of life and heart attack coverage)	Option of:
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit	\$100,000
Permanent Total Disability - Accidental Death and Dismemberment Limit	\$200,000

Weekly Indemnity

Total Loss of Time	\$400
Partial Loss of Time	\$200

Accident Reimbursement - \$10,000

Various expenses (e.g. private hospital room, services of Chiropractor, Physiotherapist, prescription drugs etc.).

Additional Coverage

Dental Expenses	\$1,000
Rehabilitation	\$10,000
Repatriation	\$10,000
Dependent Children's Education	\$7,500 Per Child
Dependent Children's Day Care	\$7,500 Per Child
Spousal Occupational Training	\$10,000
Transportation/Accommodation	\$10,000
Home Alteration/Vehicle Modification	\$10,000
Seatbelt Dividend	\$10,000
Funeral Expenses	\$10,000
Eyeglasses, contact lenses and hearing aids	\$2,000

Heart or Circulatory Malfunctions

If an Insured person suffers from heart or circulatory malfunctions while on duty weekly indemnity coverage or loss of life coverage is payable.	\$100,000
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Infectious Disease, HIV Benefit, Permanent Disfigurement from Burns

If an Insured person sustains any of the above while on duty coverage is extended to pay a benefit.	\$100,000
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Additional Information

- Coverage is applicable when an accident occurs when an Insured is on duty as a firefighter.
- Loss of life payments up to 365 days from date of Accident.
- No Age Restriction.
- Coverage extends to automatically replace new volunteer firefighters without being specifically named on the policy.

Conflict of Interest Coverage Highlights

Overview

Conflict of Interest can be described as a situation in which public servants have an actual or potential interest that may influence or appear to influence the conduct of their official duties or rather divided loyalties between private interests and public duties.

Conflict of Interest coverage provides protection for the cost of legal fees and disbursements in defending a charge under the Municipal Conflict of Interest Act (or other similar Provincial Legislation in the respective province of the Insured).

Features

Coverage is offered as a standalone coverage providing the client a separate limit of insurance that is not combined with any other coverage such as legal expense coverage.

- Per Claim Limit only – No Annual Aggregate.
- Coverage provided on a Reimbursement Basis.

Coverage Description

Coverage is provided for legal costs an Insured incurs in defending a charge under the Provincial Conflict of Interest Act if a court finds that:

- There was no breach by the Insured; or
- The contravention occurred because of true negligence or true error in judgment; or
- The interest was so remote or insignificant that it would not have had any influence in the matter.

Additional Information

Coverage is provided for elected or appointed members of the Named Insured including any Member of its Boards, Commissions or Committees as defined in the 'Conflict of Interest Act' while performing duties related to the conduct of the Named Insured's business.

Conflict of Interest coverage is applicable to only those classes of businesses that are subject to the Municipal Conflict of Interest Act (or other similar Provincial legislation in the respective province of the Insured).

Legal Expense Coverage Highlights

Coverage Features

We offer comprehensive Legal Expense Coverage to protect an Insured against the cost of potential legal disputes arising out of your operations.

- Coverage will pay as costs are incurred.
- Broad Core Coverage.
- Optional Coverage.
- Coverage for Appeals for Legal Defence Costs and any Optional Coverage purchased.
- Unlimited Telephone Legal Advice and access to Specialized Legal Representation in event of legal disputes.
- Additional Optional Coverage available.
- Broad Definition of Insured including managers, employees and volunteers.

Broad Core Coverage

The core coverage provides Legal Defence Costs for:

- Provincial statute or regulation (including human rights tribunals).
- Criminal Code Coverage when being investigated or prosecuted. Coverage is applicable whether pleading guilty or a verdict of guilt is declared.
- Civil action for failure to comply under privacy legislation.
- Civil action when an Insured is a trustee of a pension fund for the Named Insured's employees.

Optional Coverage

In addition to the Core Coverage an Insured can mix and match any of the following Optional Coverage:

- Contract Disputes and Debt Recovery
- Statutory License Protection
- Property Protection
- Tax Protection

Limits and Deductibles

- Coverage is subject to a Per Claim and an Aggregate Limit.
- The Core Coverage is typically written with no deductible however a deductible may be applied to Optional Coverage.

Exclusions

- Each Insuring Agreement is subject to Specific Exclusions and Policy Exclusions.
- Municipal Conflict of Interest Act (or other similar provisions of other Provincial legislation) is excluded.
* Conflict of Interest Coverage may be provided under a separate policy for eligible classes of business.

Telephone Legal Advice and Specialized Legal Representation

- General Advice (available from 8 am until 12 am local time, 7 days a week).
- Emergency access to a Lawyer 24 hours a day, 7 days a week.
- Services now automatically include the option of using an appointed representative from a panel of Lawyers with expertise in a variety of areas.

Client Material and Wallet Card

- The 'Legal Expense Important Information' wording attached to each policy explains the steps that are to be taken in event of a claim.
- A wallet card is now attached to the policy which the Named Insured can copy & distribute to each Insured (e.g. managers, employees, etc.).

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverages, exclusions, conditions and limitations refer to the policy wording. While coverage may be provided on a policy, a covered coverage is only applicable if and in so far as it is on the Schedule Page of Schedule of Coverage. Intact Design is a registered trademark of Intact Financial Corporation. All other trademarks are the property of their respective owners. © 2020 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.

Property Coverage Highlights

Overview

Property insurance is about planning for the unexpected and protecting your physical assets in order to minimize your business disruption should a loss occur. It is important that your property insurance includes broad coverage to protect these assets (e.g. buildings and other property you own, lease or are legally liable for) from direct physical loss.

We will work closely with you to customize a property coverage solution. We cover a wide variety of property, including buildings, inventory and supplies, office furniture and fixtures, computers, electronics, equipment (including unlicensed mobile equipment, maintenance and emergency equipment) and other unique property.

The IPE property wording is flexible and adaptable. Your policy will be comprised of a Base Property Wording and a Municipal & Public Administration Extension of Coverage Endorsement as well as any miscellaneous or specific endorsements to tailor coverage to meet your needs.

Features and Benefits

Features and Benefits include:

- Coverage is typically written on an all-risk basis including replacement cost.
- Our standard practice is to write property on a Property of Every Description (POED) or blanket basis, however, coverage can be scheduled separately if required.
- We have two Deductible Clauses: A standard Deductible Clause and a Dual Policy Deductible Clause. The Dual Policy Deductible clause states how a deductible will be applied when there is both an automobile policy and a property policy involved in the same loss (when both policies are written with IPE).
- Worldwide Coverage
- Unlicensed Equipment (e.g. Contractors Equipment): Automatically includes Replacement Cost as the basis of settlement up to five years in age. For years 6 to 15 coverage will be amended to scheduled, Replacement Cost value. Any Contractors Equipment over 15 years will be amended Actual Cash Value (ACV) or Valued basis if required (applicable only if the Insured owns the unlicensed equipment).
- Flood and Earthquake coverage are available.

Supplemental Coverage Under the Base Property Wording

The Base Property Wording automatically includes numerous Supplemental Coverages such as:

- | | |
|---|---|
| • Building Bylaws | • Furs, Jewellery and Ceremonial Regalia |
| • Building Damage by Theft | • Inflation Adjustment |
| • Debris Removal Expense | • Live Animals, Birds or Fish |
| • Electronic Computer Systems | • Newly Acquired Property |
| • Expediting Expense | • Professional Fees |
| • Fire or Police Department Service Charges | • Property at Unnamed Locations |
| • First Party Pollution Clean-Up Coverage | • Property Temporarily Removed including while on Exhibition and during Transit |
| • Fungi (covers the expense for any testing, evaluating or monitoring for fungi or spores required due to loss) | • Recharge of Fire Protective Equipment |
| | • Sewer Back Up and Overflow |

Note: The Supplemental Coverage does not increase your Total Sum Insured in most cases.

Municipal & Public Administration Extensions of Coverage Endorsement

Each Extension of Coverage has an individual Limit of Insurance and will be shown on the Summary of Coverage/Declarations Page.

The Limit of Insurance for each Extension of Coverage is over and above the Total Sum Insured (unless shown as 'included' on the declarations or otherwise stipulated within the wording).

- Accounts Receivable
- Bridges and Culverts
- Building Coverage Owned Due to the Non Payment of Municipal Taxes – *Named Perils Coverage applies.*
- Building(s) in the Course of Construction Reporting Extension
- By Laws – Governing Acts
- Consequential Loss caused by Interruption of Services
- Cost to Attract Volunteers Following a Loss
- Docks, Wharves and Piers
- Errors and Omissions
- Exterior Paved Surfaces
- Extra Expense
- Fine Arts at Own Premises and Exhibition Site
- Fundraising Expenses
- Green Extension
- Growing Plants
- Ingress and Egress
- Leasehold Interest
- Master Key
- Peak Season Increase
- Personal Effects
- Property of Others
- Rewards: Arson, Burglary, Robbery and Vandalism
- Signs
- Vacant Properties – *Named Perils Coverage applies on an Actual Cash Value basis.*
- Valuable Papers

Equipment Breakdown Advantage Highlights

Overview

Property policies typically exclude losses that Equipment Breakdown Insurance is designed to cover.

Equipment Breakdown Coverage insures against losses (property damage and business interruption) resulting from 'accidents' (as defined in the wording) to various types of equipment such as pressure, mechanical, electrical and pressure equipment. Coverage also extends to electronic equipment for 'electronic circuitry impairment'. Coverage typically extends to production machinery unless specifically excluded.

Features

Coverage is extended to pay for:

Property Damage: The cost to repair or replace damaged equipment or other covered property, including computers, due to a covered accident.

Business Income: The loss of business income due to an interruption caused by a covered accident from the date of loss until such equipment is repaired or replaced or could have been repaired or replaced plus additional time to allow your business to become fully operational.

Extra Expense: Additional costs (e.g., equipment rental) you incur after a covered loss to maintain normal operations.

Expediting Expenses: The cost of temporary repairs or to expedite permanent repairs to restore business operations.

Service Interruption: Business income and extra expense resulting from a breakdown of equipment owned by a supplier with whom the Insured has a contract to supply a service. If there is no contract, the equipment must be within 2500 metres of the location.

Data Restoration: The restoration of data that is lost or damaged due to a covered loss.

By laws: The additional costs to comply with building laws or codes.

Other Coverage: Spoilage, Hazardous Substances, Ammonia, Water damage, Professional Fees, Errors and Omissions, Newly Acquired Locations or Civil Authority

Coverage Automatically Includes:

Microelectronics Coverage: Provides insurance when physical damage is not detectable or when firmware or software failure causes non-physical damage. Triggered when covered equipment suddenly stops functioning as it had been and that equipment or a part containing electronic circuitry must be replaced.

Service Interruption: Pays for business interruption and extra expense when your cloud computing service provider experiences an outage due to an equipment breakdown.

Off Premises Objects: Extends coverage to transportable equipment anywhere in North America.

Brands and Labels: Pays for the cost of removing labels or additional cost of stamping salvaged merchandise after a loss.

Equipment Upgrade: Pays for any increase in the replacement of new equipment that is capable of performing the same functions that may include technological improvements, 25% max of \$250,000.

Selling Price: Pays for regular cash selling price at the time of loss of such manufactured products or merchandise at the location

Other Benefits

Public Relations Coverage: (when business income coverage is purchased other than extra expense) pays for public relations assistance to help manage your reputation that may be damaged by business interruption or data loss.

Contingent Business Interruption: (when business income coverage is purchased other than extra expense) pays for Business Income resulting from a covered accident to property not owned, operated or controlled by the Insured.

Additional Information

Intact automatically provides inspection services for boilers and pressure vessels to satisfy the provincial inspection requirements on our behalf.

Owned Automobile Coverage Highlights

Overview

We can provide mandatory automobile coverage for all licensed vehicles owned and/or leased by the Insured.

Features

Third Party Liability Coverage:

- Coverage is provided for Third Party Liability (bodily injury and property damage) protecting you if someone else is killed or injured, or their property is damaged. It will pay for claims as a result of lawsuits against you up to the limit of your coverage, and will pay the costs of settling the claims. Coverage is for licensed vehicles you own and/or leased vehicles.

Standard Statutory Accident Benefits Coverage:

- We automatically provide standard benefits if you are injured in an automobile accident, regardless of who caused the accident. Optional Increased Accident Benefits Coverage is available upon written request.

Optional Statutory Accident Benefits Coverage - Available upon request

- Including coverage for: Income Replacement; Caregiver, Housekeeping & Home Maintenance; Medical & Rehabilitation; Attendant Care; Enhanced Medical Rehabilitation & Attendant Care; Death & Funeral; Dependent Care; Indexation Benefit (Consumer Price Index) – Ontario

Direct Compensation Property Damage:

- Covers damage to your vehicle or its contents, and for loss of use of your vehicle or its contents, to the extent that another person was at fault for the accident as per statute.

Physical Damage Coverage:

- Various basis of settlement including: Replacement Cost, Valued Basis and Actual Cash Value. Refer to Owned Automobile Replacement Cost Coverage Highlights page for details on Replacement Cost Coverage.

Additional Information

Blanket Fleet Endorsement:

- Coverage may be provided on a blanket basis under the 21B – Blanket Fleet Endorsement. When this endorsement is attached to the policy, premium adjustment is done on renewal. Adjustment is made on a 50/50 or pro rata basis as specified in the endorsement. Mid-term endorsements are not processed on policies with this blanket cover.

Single Loss:

- If a single loss involves both the Automobile and Property Insurance policies, the Property policy deductible is waived only on any insured property attached to the automobile.

For a list of vehicles quoted, refer to Exhibit "B".

Owned Automobile Replacement Cost Coverage Highlights

Overview

The Replacement Cost Endorsement if attached to your automobile policy amends Section 7 'Loss or Damage Coverages' of the policy to remove our right to deduct depreciation in the event of a loss.

Coverage under this endorsement is as follows:

We will pay:

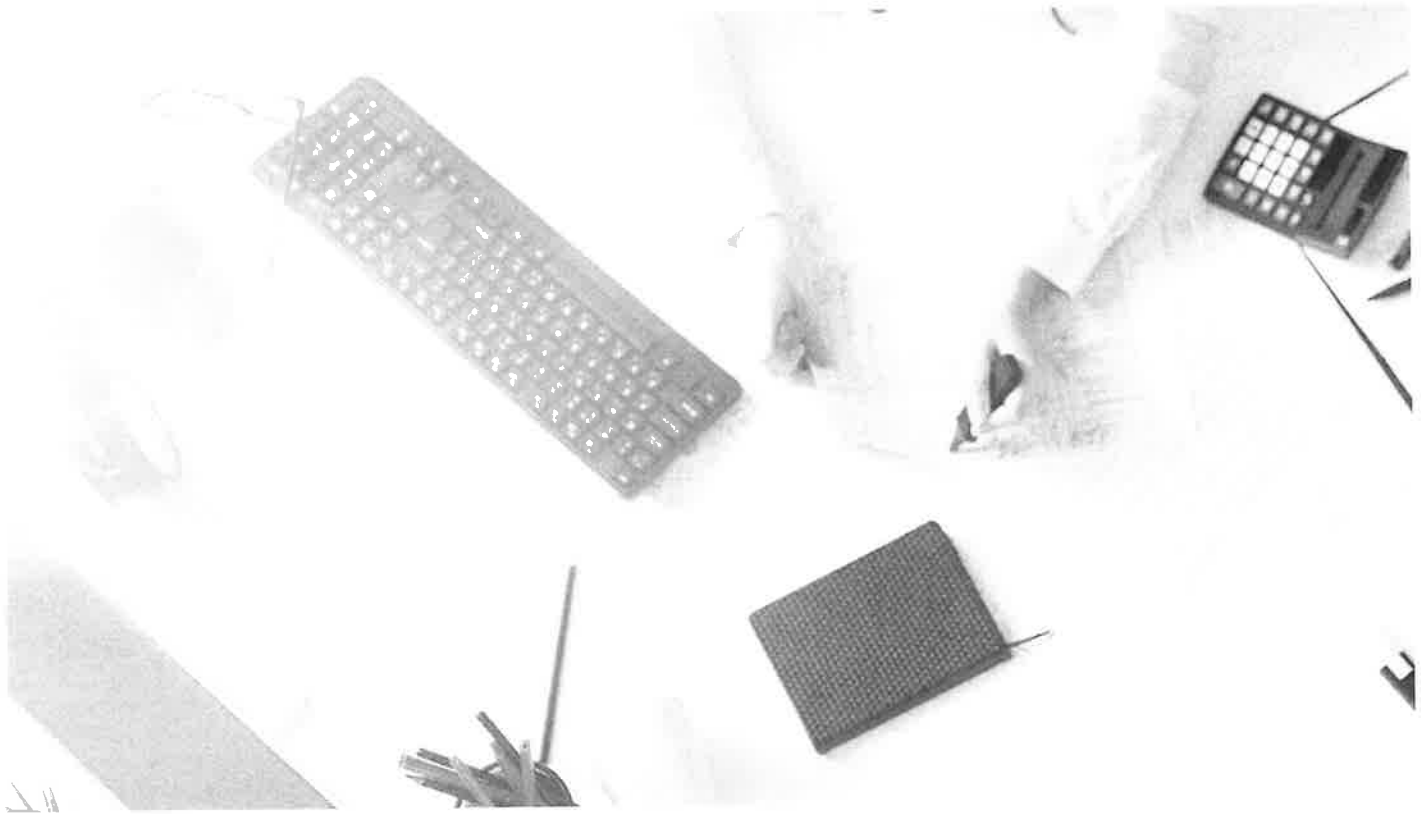
- the cost to repair the automobile with material of like kind and quality
- In the event of constructive or total loss:
 - the cost of **replacing the automobile** with a new automobile of the same make and model, similarly, equipped **if you are the original purchaser** and the automobile was new at the time of delivery;
 - **the actual price paid by you** for the automobile and its equipment or actual cash value whichever is greater:
 - i) **if the automobile was not new** at the time of purchase, or
 - ii) **if you are not the original purchaser**, or
 - for **fire trucks over 20 years but not exceeding 25 years, the actual price paid by you** for the automobile and its equipment or actual cash value whichever is greater.

The following conditions apply:

- coverage only applies to owned light and heavy commercial automobiles, licensed contractor equipment and trailers that are **20 years old or newer** and **for fire trucks over 20 years but not exceeding 25 years as stipulated above**
- coverage does not apply to any automobiles branded rebuilt
- coverage does not apply to any automobiles insured on an agreed value basis

Important Information

- Replacement Cost Coverage is no longer available for Private Passenger Vehicles and Miscellaneous Vehicles
- Please refer to the endorsement wording for complete details of coverage.
- When providing us with details of additional or substituted vehicles, please advise us of the purchase price and whether the vehicle was purchased new or used.



Program Options Highlights of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.

Crime Coverage Options

Extortion Coverage (Threats to Persons and Threats to Property)

Coverage for both 'Threats to a Person' and 'Threats to Property' are sold together with a separate limit of insurance applying to each.

Threats to Person:

- Coverage responds when a threat is communicated to the Insured to do bodily harm to a director, officer or partner of the Insured (or a relative) when these persons are being held captive and the captivity has taken place within Canada or the U.S.A.

Threats to Property:

- Coverage responds when a threat is communicated to the Insured to do damage to the premises or to property of the Insured is located in Canada or the U.S.A.

Pension or Employee Benefit Plan Coverage

Coverage is for loss resulting directly from a dishonest or fraudulent act committed by a fiduciary (a person who holds a position of trust) in administering a pension or employee benefit plan. Coverage is provided whether the fiduciary is acting alone or in collusion with others. Fiduciary relationships may be created by statute however; individuals may also be deemed fiduciaries under common law.

Residential Trust Fund Coverage (for Select Classes of Business Only)

- Covers loss of property (money, securities or other property) belonging to a resident when it is held in trust by a residential facility. Coverage is for loss directly attributable to fraudulent act(s) committed by an employee of the facility whether the employee was acting alone or in collusion with others.
- A residential facility comprises a wide range of facilities and includes any residential facility operated for the purpose of supervisory, personal or nursing care for residents.
- Coverage stipulates that the 'resident' must be a person who is unable to care for themselves (this could be due to age, infirmity, mental or physical disability).
- When a resident is legally related to the operator of the residential facility, coverage is specifically excluded.

Credit Card Coverage

Coverage is for loss from a third party altering or forging a written instruction in connection with a corporate credit card issued to an employee, officer or partner.

Client Coverage (Third Party Bond)

Coverage is extended to provide for theft of a clients' property by an employee (or employees) of the Insured.

Fraudulently Induced Transfer Coverage

Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.

Fraudulently Induced Transfer Endorsement Coverage Highlights (Social Engineering)

Overview

Fraud today has become much more sophisticated and complex with Fraudulently Induced Transfer Crimes (otherwise known as Social Engineering) trending in today's marketplace. In response to this trend we now offer a Fraudulently Induced Transfer Endorsement as part of our suite of Crime Coverage.

These types of crimes are usually a targeted approach where criminals are after something definite from the target, either money (usually in the form of a wire transfer) or information (such as a list of vendors, routing numbers, etc.). Often times communications are sent to an employee (most often via email, telephone or a combination of the two), which are doctored to appear as if they are sent by a senior officer of the company or by one of its customers or vendors. Essentially criminals prey on human and procedural vulnerabilities. The standard crime coverage does not respond to these types of losses as an employee of the organization has voluntarily parted with the money or securities and would be considered an active participant in the loss.

Example 1

Instructions to an employee supposedly coming from a vendor or customer are often accomplished by informing the employee that they have changed banks and require the company to use the new banking information for future payments.

Example 2

Instructions to an employee supposedly coming from an internal source (e.g. senior staff) to bypass in-house safeguards and redundancies, criminals apply pressure by imposing a time constraint, demanding secrecy or simply flattering the ego of the target by including him or her "in" on an important business transaction.

Fraudulently Induced Transfer coverage is an optional endorsement that may be purchased. Coverage is subject to a satisfactory supplementary application being completed.

Fraudulently Induced Transfer Losses, Cyber Losses and Current Crime Policies

Even though this fraud often involves emails and wire transfers, cyber policies are not designed to cover them:

- Cyber policies cover losses that result from unauthorized data breaches or system failures. Fraudulently Induced Transfer actually depends on these systems working correctly in order to communicate with an organization's employees and transfer information or funds.
- Crime policies cover losses that result from theft, fraud or deception. As the underlying cause of a loss is 'fraud', a company would claim a loss under its crime policy rather than its cyber policy. Without this endorsement, coverage would be denied under a crime policy due to the Voluntary Parting Exclusion.

Fraudulently Induced Transfer Endorsement Features

- Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured (employee) has transferred, paid or delivered money or securities to this third party.
- Fraudulently Induced Transfer is defined as: The intentional misleading of an employee, through misrepresentation of a material fact which is relied upon by an employee, believing it to be genuine to voluntarily transfer funds or valuable information to an unintended third party.

Limits and Deductible

The Fraudulently Induced Transfer Endorsement is subject to:

- Separate Limits of Insurance (both an Occurrence and Aggregate);
- A separate deductible;
- Limits ranging from \$10,000 - \$100,000.

Drone (UAV) Coverage Highlights

Overview

- Liability or property policies can be enhanced with endorsements to cover Drones. Coverage may be available when operators are in compliance with current regulations.
- Coverage offered is intended to close the gap in liability and property insurance because of aviation exclusions.
- Coverage Territory is limited to Canada only for both property and liability coverage.
- Below are the highlights of coverage, please refer to your wordings for more specific information.

Property Coverage

- Property All Risk Coverage including electrical and mechanical breakdown for the Drone and Equipment if specifically scheduled.
- Basis of settlement options include: Replacement Cost, Valued Amount or Actual Cash Value.
- **In addition to the standard property exclusions the following exclusions there are also drone specific exclusions including:**
 - Drones being rented to, leased to or lent to others.
 - Drones not being operated in compliance with the manufacturer's specifications
 - Hijacking or unauthorized control of the Drone or Equipment.
 - A criminal, dishonest or willful act or omission of the Insured or someone drone was entrusted to.
 - Theft or attempted theft from unlocked vehicle.
 - Failure to comply with any statute, permit, rule, regulation or any requirement for qualification to operate the Drone or the equipment.
 - Mysterious disappearance after commencement of a flight unless Drone remains unrecovered for 30 days.
 - Unmanned watercraft is expressly excluded

Liability Coverage

- We will follow the liability limit up to \$15,000,000, when operators meet Transport Canada regulations.
- Drones and their attached equipment when scheduled within the endorsement.
- Warranty for Drone Battery storage.
- **In addition to the standard exclusions within the Liability wording, the following exclusions there are also drone specific exclusions including:**
 - Invasion of privacy exposures.
 - Fines or penalties from use or operation of a drone.
 - Renting, leasing or use of a drone without a pilot.
 - Unmanned watercraft.

Important Information

While our endorsements are primarily designed to offer coverage for Drones 25kg or less, we may be able to offer coverage for those falling outside of these parameters through our general aviation market.

Claims Exhibit

IMPORTANT: This claims report is prepared by Intact Public Entities for the sole and exclusive use of Intact Public Entities, the Insured and, where applicable, their broker and may not be relied upon by any other party. By receipt of this information the Insured and their broker acknowledge their responsibility for keeping this information *strictly confidential*. Neither Intact Public Entities nor its representatives shall be liable, either directly or indirectly, for any loss, damage, injury or costs suffered or incurred by the Insured or any other party arising or alleged to have arisen by the reliance on this report, outside of Intact Public Entities. Intact Public Entities is not responsible for any changes or alterations to this report from its original form or content. For further information, please refer to your policy.

WARNING: Claim reserves by their nature are estimates only and are subject to change. Casualty claims can be complex and can take many years to reach resolution. Over that time it is not unusual for claims costs to escalate, sometimes dramatically, from current estimates. Further, for many reasons liability claims are often reported after a policy year has ended - sometimes years later. Therefore, this report is likely not a complete or final view of the ultimate incurred claims for this Insured.

Classification of Claim	Year	Number	Incurred Amount *
1. Liability			
	2016-2017	0	
	2017-2018	0	
	2018-2019	1	21,361
	2019-2020	0	
	2020-2021	1	26,697
	2021-2022	0	
	2022-2023	0	
	2023-2024	1	-
	2024-2025	2	50,000
	2025-2026	1	100
	TOTAL	6	\$ 98,158
2. Errors and Omissions			
	2016-2017	0	
	2017-2018	0	
	2018-2019	1	2,264
	2019-2020	0	
	2020-2021	0	
	2021-2022	0	
	2022-2023	0	
	2023-2024	0	
	2024-2025	0	
	2025-2026	0	
	TOTAL	1	\$ 2,264

Classification of Claim	Year	Number	Incurred Amount *
3. Automobile			
	2016-2017	0	
	2017-2018	0	
	2018-2019	0	
	2019-2020	0	
	2020-2021	0	
	2021-2022	0	
	2022-2023	0	
	2023-2024	0	
	2024-2025	1	12
	2025-2026	0	
	TOTAL	1	\$ 12
4. Property Buildings/Contents			
	2016-2017	0	
	2017-2018	1	740
	2018-2019	0	
	2019-2020	0	
	2020-2021	0	
	2021-2022	0	
	2022-2023	0	
	2023-2024	1	78,450
	2024-2025	0	
	2025-2026	0	
	TOTAL	2	\$ 79,190

* INCURRED AMOUNT - Includes all payments plus outstanding reserves plus expenses, less any deductible applying.

EXHIBIT “A”

Estimate of Values

The information contained herein is confidential, commercial, financial, scientific and/or technical information that is proprietary to Intact Public Entities Inc. and cannot be disclosed to others. Any such disclosure could reasonably be expected to result in significant prejudice to the competitive position of Intact Public Entities Inc., significant interference with its competitive position and/or cause it undue loss. TM & © 2023 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.



INDICATION OF TERMS

REFERENCE NUMBER:	7501548
COMPANY NAME:	The Township of the North Shore
TOTAL PAYABLE:	CAD4,070.00
Premium breakdown:	
Cyber & Privacy:	CAD3,885.00
Policy Administration Fee:	CAD185.00
BUSINESS OPERATIONS:	Township
LEGAL ACTION:	Worldwide
TERRITORIAL SCOPE:	Worldwide
AGGREGATE DEDUCTIBLE:	CAD10,000.00 in the aggregate
REPUTATIONAL HARM PERIOD:	12 months
INDEMNITY PERIOD:	12 months
TIME FRANCHISE:	8 hours
WORDING:	Cyber Proactive Response v4.0
ENDORSEMENTS:	Regulatory Statement (CAN) Absolute Theft of Funds Exclusion Clause Schedule Of Information Notice Concerning Personal Information Code Of Consumer Rights And Responsibilities Ontario Commercial Liability Notice Service of Suit Clause Policy Aggregate Limit of Liability Clause
SUBJECTIVITIES:	N/A
POLICY PERIOD:	12 months
DATE OF ISSUE:	10 Jul. 2026
OPTIONAL EXTENDED REPORTING PERIOD:	12 months for 100% of applicable annualized premium
ADDITIONAL NOTES:	
SECURITY:	100% Lloyd's Underwriters
UNDERWRITER:	Josh Bilson

THIS QUOTATION IS ONLY VALID FOR 30 DAYS FROM THE DATE OF ISSUE

PLEASE REFER TO THE FOLLOWING PAGES FOR A FULL BREAKDOWN OF LIMITS, RETENTIONS AND APPLICABLE CLAUSES



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: eScribe quote

RECOMMENDATION: That Council approve the quote from eScribe for meeting management software in the amount of \$7,000 plus \$1,000 implementation fee.

Most municipalities in this area, if they use a meeting management software, appear to use the services of eScribe. While there is one other main player in this field, we had a presentation from eScribe which, if implemented, would allow us to reach out to our neighbours should assistance be required.

The quote received was \$7,000 for a 12 month period. We are considering an implementation date of November 1 so, about \$1,200 would end up being a 2026 expense. In addition to this, the implementation fee would be \$1,000 provided we sign an agreement before the end of the month.

The optional services included in their quote could be added after we see how well the integration is with the zoom platform we presently use to broadcast our meetings and allow Members to participate electronically.

FINANCIAL IMPLICATION

Cost would be \$8,000 plus HST of which \$2,200 would be a 2026 cost. Budget was \$12,000.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: SCADA/PLC update

RECOMMENDATION: That Council approve the quote from Cond Electrical and Controls Inc dated July 14, 2026 in the amount of \$74,495.54 plus HST.

The attached quote was received from PUC on Tuesday, September 8, 2026.

In discussion with PUC, there are very few options when it comes to SCADA and PLC controls. The proposal is from the company that they use to manage our present system.

The SCADA is older and is starting to experience periods where it shuts down. While to date, this has been able to be restarted but it puts to mind the old server that eventually could not be restarted. In that case it was an accounting system that had to be replaced. If the SCADA cannot be restarted it could affect potable drinking water.

This is more than the estimate included in the 10 year forecast but this is totally replacing the SCADA and parts of the PLC rather than just providing updates. It would have our SCADA with the most up to date system possible.

These costs are included in the Pronto Water Treatment Plant retrofit.

FINANCIAL IMPLICATION

Cost of \$74,495.54 would be funded by ICIP Green and OCIF and are within the budget limits established for the overall project.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer

CONTROL SYSTEM UPGRADE PROPOSAL

FlexLogix to CompactLogix Migration with FactoryTalk View SE HMI

Prepared for: Township of The North Shore - Pronto Water Treatment Plant

Prepared by: Caleb Cond — Cond Electrical and Controls Inc

Date: July 14, 2026

Revision: r0

1. Executive Summary

This proposal outlines the replacement of the existing Allen-Bradley FlexLogix 1794-L34 control system with an Allen-Bradley CompactLogix 5380 5069-L320ER controller, and the upgrade of the existing RSView HMI to FactoryTalk View Site Edition (SE) running on a Lenovo ThinkStation P3 Tiny Gen 2 workstation.

The new control equipment — CompactLogix 5380 controller, 5069-SERIAL serial interface module, and Allen-Bradley Stratix 2100 EtherNet/IP switch — will be installed on a new DIN rail section mounted in the right-hand column of the existing PLC cabinet, fed from the existing cabinet 24VDC through fused terminals. All existing FLEX I/O modules on both FlexBus banks remain on their existing DIN rails and connect to the new controller via two 1794-AENTR EtherNet/IP adapters and Ethernet cabling routed directly to new CompactLogix controller located in same cabinet.

The existing FlexLogix platform was discontinued by Rockwell Automation in 2009 and is no longer supported. The existing XLReporter day log reporting function — which generates 5-minute interval water quality Excel reports for pH, turbidity, chlorine residual, and other Ontario MECP compliance parameters — will be preserved by upgrading the existing XLReporter installation to XLReporter 2025. XLReporter samples the live process data on a 5-minute schedule and generates the automated daily Excel reports. The site already runs an older version of XLReporter, making migration to XLReporter 2025 straightforward with existing report templates readily convertible.

This migration moves the system to the current-generation CompactLogix 5380 platform (5069 series), which is Rockwell Automation's current Active lifecycle platform, is fully supported, and is compatible with Studio 5000 Logix Designer programming software. The 5069-L320ER was selected specifically to support future migration of the FLEX I/O to the local 5069 backplane — the L320ER supports up to 31 local I/O modules, accommodating all 12 planned 5069 I/O modules with headroom to spare.

2. Existing System Overview

The current control system consists of a FlexLogix 1794-L34 controller with two FlexBus I/O banks:

FlexBus Local 1 — Connected to 1794-L34 CPU

- 1794-L34 FlexLogix Controller (CPU) + 1788-ENBT/A EtherNet/IP Daughtercard
- 1794-IB16/A — 16-Ch. Digital Input (×5)
- 1794-OB16/A — 16-Ch. Digital Output (×2)

- 1794-PS13 — 24VDC Power Supply (currently powers BOTH buses via FLA bridge)

FlexBus Local 2 — Connected to 1794-FLA

- 1794-FLA — FlexLogix Extended Local I/O Adapter
- 1794-IE8/B — 8-Ch. Analog Input (×3)
- 1794-OF4I/A — 4-Ch. Analog Output (×1)
- 1794-OB16/A — 16-Ch. Digital Output (×1)
- ProSoft MVI94-MCM — Modbus/Multi-Protocol Module (×1)

3. Proposed System Architecture

3.1 PLC Cabinet Installation — Right Column DIN Rail

The new control equipment will be installed on a new 35mm DIN rail section mounted in the right-hand column of the existing PLC cabinet. There is sufficient space in the PLC cabinet right column for the new equipment, so no separate remote enclosure is required. The DIN rail section will contain the following equipment:

- CompactLogix 5380 5069-L320ER controller — integrated 24VDC power supply, no separate chassis PSU required
- 5069-SERIAL Compact 5000 serial interface module — for DF1 communication with the RACO Verbatim Auto Dialer via RS-232
- Allen-Bradley Stratix 2100 (1783-USP5T) EtherNet/IP switch
- Fused terminal blocks distributing the existing cabinet 24VDC to the CompactLogix controller and the Stratix 2100 switch — no additional DIN rail power supply is anticipated.
- Terminal block distribution for 24VDC and grounding

Approximately 260mm of contiguous DIN rail width is required (5069-L320ER ≈155mm + 5069-SERIAL module + Stratix switch ≈30mm + fused terminals). Available DIN rail width in the PLC cabinet right column must be confirmed on site before installation.

3.2 EtherNet/IP Network — Stratix 2100 Switch (1783-USP5T)

The Allen-Bradley Stratix 2100 is Rockwell Automation's current recommended unmanaged industrial Ethernet switch for small EtherNet/IP control networks

The 1783-USP5T provides 5 Fast Ethernet (10/100 Mbps) RJ45 ports, DIN rail mounting, 24VDC power input. No configuration is required — plug and play. In this application the switch carries: the CompactLogix controller (Port 1) and the HMI (Port 2). The two 1794-AENTR adapters are NOT connected to the switch — they sit on a separate linear EtherNet/IP segment off CompactLogix Port 2 (see Section 3.4). Port assignments:

Switch Port	Connected Device	Location / Notes
Port 1	5069-L320ER CompactLogix 5380	MCC right column — connect to CompactLogix built-in EtherNet/IP Port 1. Port 1 carries star EtherNet/IP traffic to the switch, HMI, and (future) plant network.
Port 2	Lenovo ThinkStation P3 Tiny Gen 2 (HMI)	Routes to HMI workstation at operator station. Armoured Cat5e/6 STP cable.

Switch Port	Connected Device	Location / Notes
Port 3	SPARE	Available for laptop programming access or plant network uplink.
Port 4	SPARE	Available for future device or expansion.
Port 5	SPARE	Available for future device or expansion.

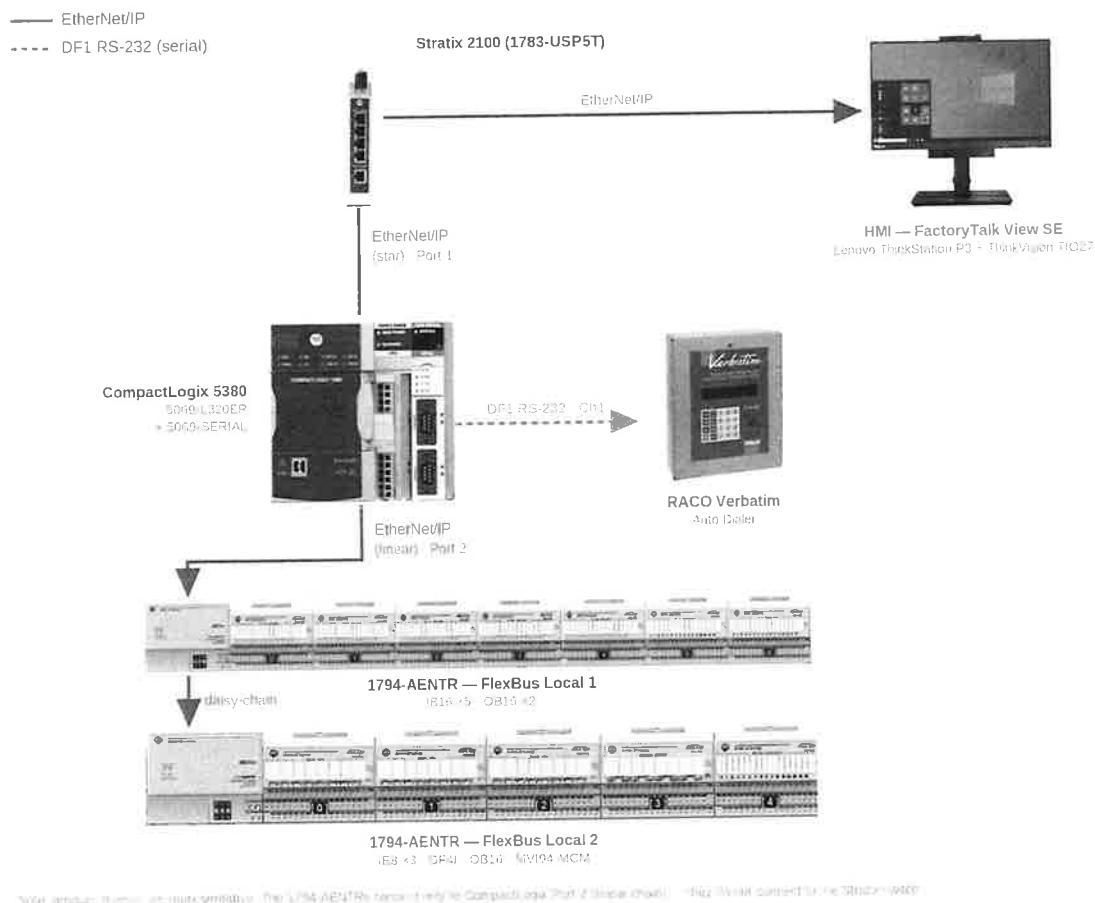


Figure 1 — Proposed network architecture

3.3 PLC — CompactLogix 5380 (5069-L320ER)

- 2 MB user memory — all usable for program
- Dual EtherNet/IP ports at 1 Gbps full-duplex
- Integrated 24VDC power supply
- Supports up to 40 EtherNet/IP I/O nodes and 31 local 5069 Compact I/O modules — sufficient for both current AENTRs and full future FLEX I/O migration to the local backplane
- No local I/O required at this stage — all I/O remains on the FLEX I/O banks via 1794-AENTRs — however the controller is sized to support a full future migration of all FLEX I/O to local 5069 modules

- No battery — integrated energy storage module replaces lithium battery backup, eliminating periodic battery replacement
- Lifecycle status: Active — current generation platform with full Rockwell support
- Programmed with Studio 5000 Logix Designer v31 or later — same Logix instruction set as FlexLogix. Version 31 is the minimum required for the 5069-SERIAL Add-On Profile (AOP).

3.3a Conformal Coating — Optional Upgrade to 5069-L320ERP

The standard 5069-L320ER is the baseline controller specified in this proposal. An optional upgrade to the 5069-L320ERP (conformal coated process controller) is presented for consideration.

Why conformal coating for a water treatment plant:

- Conformal coating is recommended when certain environmental conditions present — specifically humidity, chlorine gas, hydrogen sulphide, and corrosive particulates. Conformal coated products provide protection from corrosives, contaminants, and humidity, and recommends hardened products as the first step when deploying electronics in corrosive environments.
- Conformal coating applies a thin polymeric film to PCB assemblies, protecting against moisture, humidity, condensation, fungus, dust, and corrosion from airborne contaminants including chlorine compounds.
- Water treatment plants present elevated PCB risk from high ambient humidity, chlorine gas and compounds used in disinfection, hydrogen sulphide in process areas, and lime and coagulant particulates.
- The 5069-L320ERP is functionally identical to the 5069-L320ER

Cost comparison — standard vs conformal coated controller:

- Premium for conformal coating: approximately 35% additional cost for the controller

Note: If conformal coating is selected, Rockwell also offers conformal coated 5069 Compact I/O modules for future local I/O.

3.3b Serial Communications — 5069-SERIAL (DF1 to RACO Verbatim Auto Dialer)

The 5069-SERIAL Compact 5000 serial interface module is installed on the 5069-L320ER local backplane to provide DF1 serial communication with the RACO Verbatim Gateway Auto Dialer. The Verbatim is a RACO Manufacturing alarm annunciator and auto-dialer used at the Pronto Water Treatment Plant to monitor PLC data registers and automatically notify operators by telephone in the event of an alarm condition.

- Communication protocol: DF1 Point-to-Point (RS-232) — Channel 1 of the 5069-SERIAL module
- Physical interface: DB-9 RS-232 serial cable from 5069-SERIAL Channel 1 to the Verbatim Gateway RS-232 port
- The Verbatim continuously monitors up to 96 PLC data registers via DF1 — alarm conditions trigger automatic telephone notification to up to 16 operator destinations
- Channel 2 of the 5069-SERIAL module is spare and available as a fallback Modbus master for the power meter.
- Lifecycle status: Active — fully supported on the CompactLogix 5380 platform

3.4 FLEX I/O Adapters — 1794-AENTR (×2, existing cabinet)

- One 1794-AENTR replaces the 1794-L34 on FlexBus Local 1 — same physical footprint
- One 1794-AENTR replaces the 1794-FLA on FlexBus Local 2 — identical width and depth
- Each 1794-AENTR is powered from the existing 24VDC source at its rack — the supply that currently feeds the 1794-L34 powers the FlexBus Local 1 AENTR, and the supply that feeds the 1794-FLA powers the FlexBus Local 2 AENTR.
- The two 1794-AENTRs are connected using a linear EtherNet/IP topology directly from the CompactLogix controller — the FlexBus Local 1 AENTR connects to CompactLogix Port 2, and the FlexBus Local 2 AENTR daisy-chains from Port 2 of the FlexBus Local 1 AENTR.

3.5 HMI — FactoryTalk View SE on Lenovo ThinkStation P3 Tiny Gen 2

- FactoryTalk View SE Station license — single workstation. A Station bundle (unlimited displays).
- FactoryTalk Linx (RSLinx Enterprise) included in the station bundle for EtherNet/IP communications
- FactoryTalk View Studio Enterprise — the development/configuration software used to build and edit the FT View SE application (perpetual license with self support)
- Lenovo ThinkStation P3 Tiny Gen 2 (Intel) — Windows 11 Pro (64-bit) required. Workstation-class reliability and extended lifecycle suitable for industrial HMI applications.
- Full alarm management, trending, data logging, and operator display capabilities
- 5-minute interval water quality day log reporting via XLReporter 2025 (SmartSights, Basic perpetual license) — automated daily Excel reports logging pH, turbidity, chlorine residual, and all required water quality parameters at 5-minute intervals. An older version of XLReporter is already deployed at this site — migration to XLReporter 2025 is straightforward with existing report templates readily convertible.
- Connects to the Stratix 2100 switch via Ethernet — Port 2

3.5a Water Quality Day Log Reporting — XLReporter 2025

The existing system uses XLReporter (SyTech / SmartSights) to generate daily log files of water quality readings at 5-minute sample intervals for Ontario MECP compliance reporting. This project will upgrade the existing XLReporter installation to XLReporter 2025 (SmartSights), Basic Perpetual License, and reconfigure it to read the new CompactLogix 5380 process tags as a real-time data source — via FactoryTalk Linx / FactoryTalk View SE — sampling on a 5-minute schedule to build the daily report.

4. Hardware & Software Bill of Materials

Description	Catalog #	Qty	Unit Price	Ext. Price	Notes
PLC CABINET MATERIALS — RIGHT COLUMN DIN RAIL					
35mm DIN Rail (cut to fit)	NS 35/7,5 Perf or equiv.	1	\$40	\$40	Mounts 5069-L320ER controller, 5069-SERIAL, and Stratix switch. Controller has integrated PSU and is fed from the existing cabinet 24VDC
Terminal Blocks, screw-type, DIN rail (24VDC + GND bus)	UT6 or equiv	10	\$8	\$80	24VDC distribution from existing cabinet supply, ground bus, neutral bus. Qty TBD at detailed design.
Fused terminal blocks (24VDC to CPU and switch)	UK 6,3 HES1 or equiv.	3	\$20	\$60	Fused 24VDC feeds for the 5069-L320ER MOD power and the Stratix 2100.
DIN rail end stops / end clamps	E/NS 35 N or equiv	4	\$4	\$16	Secure terminal and module rows.
Wireway / wires	Field-supply	1	—	\$200	24VDC feed and Ethernet routing within PLC Cabinet.
PLC Cabinet Materials Subtotal:				\$396	
PLC CONTROLLER					
CompactLogix 5380 Controller, 2MB, 31 local I/O, 40 ENet/IP nodes	5069-L320ER	1	\$7,314.95	\$7,314.95	Replaces 1794-L34. Active lifecycle. Integrated 24VDC power supply.
CompactLogix 5380 End Cap	5069-ECR	1	\$49.10	\$49.10	Required to terminate the 5069 Compact 5000 I/O bus.
Compact 5000 Serial Interface Module	5069-SERIAL	1	\$1,347.96	\$1,347.96	DF1 RS-232 to RACO Verbatim. Ch2 spare.
PLC Controller Subtotal:				\$8,712.01	
OPTIONAL UPGRADE — CONFORMAL COATED CONTROLLER					
5069-L320ERP CompactLogix	5069-L320ERP	1	\$9,871.35	\$9,871.35	conformal coated.

Description	Catalog #	Qty	Unit Price	Ext. Price	Notes
ETHERNET SWITCH — ROCKWELL RECOMMENDED					
Stratix 2100 Unmanaged EtherNet/IP Switch, 5-Port, 100Mbps	1783-USP5T	1	\$257.35	\$257.35	New 5 Port Switch
Switch Subtotal:				\$257.35	
FLEX I/O ADAPTERS — EXISTING CABINET MODIFICATIONS					
FLEX I/O Dual Port EtherNet/IP Adapter, 8- module capacity	1794-AENTR	2	\$2,012.95	\$4,025.90	One per FlexBus bank. Bus 1 replaces 1794-L34; Bus 2 replaces 1794-FLA
FLEX I/O Adapter Subtotal:				\$4,025.90	
HMI HARDWARE					
Lenovo ThinkStation P3 Tiny Gen 2 Workstation	30K6000AUS	1	\$1,923.90	\$1,923.90	Workstation-class HMI computer.
Lenovo ThinkVision TIO27 27" Monitor	11JHRAR1UZ	1	\$680.90	\$680.90	27" monitor with USB-C hub. Single USB-C cable to ThinkStation P3. CAD — Lenovo.ca.
Microsoft Office Home 2024 — One-time Purchase	5MS1Q52208	1	\$227.70	\$227.70	Included in Lenovo cart. Confirm commercial-use licensing is appropriate for municipal application.
HMI Hardware Subtotal:				\$2,832.50	
INTERCONNECT CABLING & CONDUIT					
Cat5e/Cat6 shielded industrial Ethernet patch cables	Field-supply	4	\$25	\$100	CompactLogix→switch, Port 2→AENTR Bus 1, AENTR Bus 1→AENTR Bus 2. Lengths TBD.
Cabling & Conduit Subtotal:				\$100	
SOFTWARE LICENSES					
Studio 5000 Logix Designer — Lite Edition,	9324MRLDT11	1	\$4,849.88	\$4,849.88	Programs CompactLogix 5380

Description	Catalog #	Qty	Unit Price	Ext. Price	Notes
Perpetual + M-F 8x5 Support					
FactoryTalk View SE Station Bundle — Unlimited Displays, Perpetual + 8x5	9701MVWSTNBDLT41	1	\$7,325.51	\$7,325.51	Single-station HMI. Includes FactoryTalk Linx, unlimited displays, unlimited ViewPoint web clients
FactoryTalk View Studio Enterprise — Perpetual + Self Support	9701M-VWSTDENTT60	1	\$4,892.88	\$4,892.88	HMI development/configuration software for building and editing the FT View SE application. Perpetual with FactoryTalk View Studio Enterprise Self Support.
XLReporter 2025 — Basic Perpetual License	XLR-BASIC-P (WI9EATEMPW+83)	1	\$4,602.51	\$4,602.51	Real-time data sources, Excel distribution, scheduled/on-demand reports, 1 yr Basic Customer Care.
Software License Subtotal :				\$21,670.78	
TOTAL EQUIPMENT & SOFTWARE: \$37,994.54					

6. Scope of Work

Phase	Scope of Work
1 — Engineering & Procurement	I/O list review, tag mapping, DIN rail layout planning, DIN rail sizing, 24VDC feed and fusing design, hardware BOM finalization, software licensing procurement.
2 — Electrical Drawing Package	Produce all new drawings for the DIN rail installation and existing cabinet modifications. Update the existing drawing set to reflect the as-modified system.
3 — PLC Program Migration	Re-target the existing RSLogix 5000 FlexLogix project to CompactLogix 5380 (5069-L320ER). Re-map I/O under the two 1794-AENTR EtherNet/IP nodes per the updated I/O list. Install the 5069-SERIAL AOP and configure the DF1 channel for the RACO Verbatim Auto Dialer. Offline test and simulation in Studio 5000 Logix Designer v31 or later.
4 — HMI Development	Build the FactoryTalk View SE application on the Lenovo ThinkStation P3 Tiny Gen 2. Replicate and improve existing RSView screens. Configure the FactoryTalk Linx data server with CompactLogix EtherNet/IP tags. Set up alarms and trends. Install and configure XLReporter 2025 (Basic) for 5-minute interval water quality day log reporting — read the CompactLogix/FT View SE process tags as a real-time source, migrate existing report templates to the new tag structure, configure scheduled 5-minute sampling, automated daily Excel report generation, and archive path.
5 — Hardware Installation	Install the new DIN rail section in the MCC right column per drawings. Route the 24VDC feed from the existing cabinet supply and Ethernet/wireway. Replace 1794-L34 with 1794-AENTR on FlexBus Local 1. Replace 1794-FLA with 1794-AENTR on FlexBus Local 2, feeding each AENTR from the existing 24VDC source at its rack. Pull and terminate all Ethernet cabling. Mount the ThinkStation P3 and monitor at the operator station.
6 — Commissioning & Startup	Power up and verify the new DIN rail equipment against the wiring drawings. Download the PLC program to CompactLogix. Verify all I/O on both FlexBus banks against the I/O list. Verify DF1 to the RACO Verbatim. Commission HMI screens, alarms, trends, and XLReporter reporting. Operator acceptance testing. Issue final as-built drawings and documentation package.

8. Engineering Services

Engineering Task	Notes
DESIGN ENGINEERING & DRAWINGS	
Engineering kickoff — Site Visit, BOM finalization	Review existing drawings and program. Finalize hardware list. Review existing Modbus register map for re-mapping under CompactLogix.
DIN rail design — layout drawings	General arrangement, dimensioned DIN rail layout in MCC right column, equipment positions and clearances.
Power distribution wiring diagram	24VDC feed from existing cabinet supply, fused distribution to CPU and switch, terminal numbering, wire schedule.
EtherNet/IP & serial network diagram	Switch port assignments, linear AENTR chain, DF1 serial, IP address scheme, cable routing.
Existing drawing modification	Modified panel layouts, AENTR wiring diagrams, conduit routing, wire schedule.
Drawing review, client comments, and as-built revisions	Incorporate review comments. Issue IFC set. Issue as-built at project close.
Design Engineering Subtotal : \$9,100	
PLC PROGRAMMING — COMPACTLOGIX 5380 (5069-L320ER)	
Studio 5000 project setup — re-target FlexLogix program to CompactLogix 5380	Create new 5069-L320ER project. Configure controller properties and task structure. Integrated PSU — no chassis configuration required.
I/O tree configuration — add both 1794-AENTR nodes and all FLEX modules	Configure AENTR IP addresses, module types, RPIs. Verify against I/O list.
Program logic migration — re-map all I/O tags to new AENTR addressing	Global find/replace of I/O aliases. Review and update all ladder rungs for tag compatibility. FlexLogix to CompactLogix instruction differences reviewed.
Modbus / MVI94-MCM configuration review and re-map	Re-configure Modbus read/write blocks under CompactLogix addressing. Verify and document register mapping. MVI94-MCM confirmed compatible with the 1794-AENTR.
Offline simulation and logic testing in Studio 5000	Use Logix Emulate or force-test offline. Verify all rungs execute correctly. Document test results.
5069-SERIAL configuration — DF1 channel setup and Verbatim register mapping	Install AOP from PCDC. Configure Ch1 as DF1 Point-to-Point RS-232 to the RACO Verbatim. Map monitored registers. Test DF1 offline.
PLC program documentation — comments, descriptions, revision history	Add tag descriptions, rung comments, and project documentation block.
PLC Programming Subtotal: \$10,850	
HMI DEVELOPMENT — FACTORYTALK VIEW SE	
FactoryTalk View SE installation and configuration on ThinkStation P3	Install FT View SE, FactoryTalk Services Platform, FactoryTalk Linx. Configure Directory and HMI server. Set computer name before installation.

Engineering Task	Notes
FactoryTalk Linx data server configuration — CompactLogix tag browse	Configure RSLinx Enterprise shortcut to CompactLogix via EtherNet/IP. Browse and import tag database.
HMI display development — replicate existing RSView screens	Rebuild all operator screens in FT View SE. Relink tags. Add navigation, faceplates, dynamic elements. Hours TBD pending screen count.
Alarm configuration — replicate and improve existing alarm list	Configure FactoryTalk Alarms and Events tag-based alarms. Set priorities, messages, deadbands. Review with operations.
Trend configuration — historical and real-time trend pens	Configure data log models for key process variables. Note: 5-minute day log reporting is handled by XLReporter 2025 below.
Security configuration — user accounts and access levels	Set up operator and administrator accounts. Configure display-level security.
HMI functional testing — verify all displays, alarms, and trends offline	Test navigation, tag links, alarm triggers, and trends in offline mode. Document results.
XLReporter 2025 — install, configure real-time connector	Install XLReporter 2025 (Basic) on ThinkStation P3. Configure the real-time connector to the CompactLogix tags via FactoryTalk Linx / FT View SE. Verify licence activation.
XLReporter 2025 — migrate templates and configure 5-minute day log	Migrate existing templates to the new tag structure. Configure a 5-minute (300s) scheduled real-time sampling group for the water quality parameters. Configure daily Excel generation and archive path. Test 24-hour rollover.
HMI documentation — screen index, tag list, alarm list, XLReporter report register	Produce HMI documentation package including XLReporter report register (templates, parameters, units, interval, schedule, archive path).
HMI Development Subtotal: \$11,550	
TOTAL ENGINEERING: \$31,500	

9. Construction Labour

The PLC program migration and HMI/XLReporter development are completed offline as engineering services (Section 8), so on-site work is limited to the physical cutover and commissioning. The new DIN rail equipment is pre-assembled and the cabling pre-staged ahead of the outage. On-site labour is one day for construction/cutover and one day for commissioning, each with one electrician and one controls engineer — two days on-site in total. The cutover and commissioning are performed within a planned process outage.

Phase	On-site Days	Personnel	Scope Summary
Construction / Cutover	1 day	Electrician + Engineer	Install the DIN rail section (5069-L320ER, 5069-SERIAL, Stratix 2100, fused terminals) in the PLC cabinet right column and land the existing 24VDC. Pull and terminate Ethernet: CompactLogix Port 1 to the switch, switch Port 2 to the HMI, and the Port 2 linear chain to the FlexBus AENTRs. Download the program to the 5069-L320ER and connect the DF1 RS-232 from the 5069-SERIAL to the RACO Verbatim. Mount the ThinkStation P3 and ThinkVision monitor on the UPS at the operator station. Bring FactoryTalk View SE online and verify screens, alarms, and trends. Verify the XLReporter 5-minute day log generates correctly.
Commissioning & Startup	1 day	Electrician + Engineer	Remove the 1794-L34 and 1794-FLA and install the two 1794-AENTRs, each powered from the existing 24VDC at its rack. Confirm both 1794-AENTR nodes online. Check all I/O on both FlexBus banks against the I/O list. Verify the MVI94-MCM Modbus exchange and the DF1 link to the RACO Verbatim (simulate an alarm). Operator acceptance testing; issue as-built documentation.
TOTAL ON-SITE LABOUR	2 days	Electrician + Engineer	One day construction/cutover plus one day commissioning.

10. Project Fee Summary

Cost Category	Lump Sum Cost (CAD)
EQUIPMENT & SOFTWARE SUPPLY:	\$37,994.54
ELECTRICAL AND SOFTWARE DESIGN:	\$31,500
CONSTRUCTION AND COMMISSIONING:	\$5,000
TOTAL ENGINEERING:	\$74,495.54

11. Items Not Included in This Proposal

- Modifications to the existing MCC beyond installation of the new DIN rail section and its 24VDC connection to the existing cabinet supply
- New electrical distribution panel work or additional 24VDC supply capacity beyond the fused tap off the existing cabinet 24VDC
- Field wiring changes or I/O rewiring (existing field terminations to remain unchanged)
- Structural or civil modification of the MCC enclosure
- P&ID updates or process documentation beyond the electrical drawing set defined in Section 7
- Operator training beyond commissioning walkthrough and acceptance testing
- XLReporter Customer Care renewal beyond the first year — the Basic perpetual license includes one year of Basic Customer Care; renewal of Customer Care/support after the first year is the owner's responsibility
- Ongoing software support or annual software maintenance contracts
- IT network configuration, domain integration, or cybersecurity hardening

12. Acceptance

This proposal is submitted for review and approval. Please sign below to authorize proceeding to the detailed engineering and procurement phase.

Customer Signature / Date

Printed Name / Title

This proposal is valid for 60 days from the date of issue. All hardware and software pricing is subject to current distributor pricing at time of order.



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Compliance Audit Committee

RECOMMENDATION: That Council approve the terms of reference for the Compliance Audit Committee for 2026-2030.

The Municipal Elections Act, 1996, requires each municipality establish a compliance audit committee. This committee would be tasked with receiving complaints and determining how to proceed based on the complaints. Similar to the previous term, the Clerks of the Town of Spanish, the Town of Blind River and the City of Elliot Lake have agreed to form our committee. The Clerk of the Township will be the secretary for the committee.

Terms of reference have been prepared and are attached for Council's approval.

A by-law has also been prepared that appears elsewhere on this agenda.

FINANCIAL IMPLICATION

There are no known costs associated with this committee. Any costs would be based on complaints received, if any.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer

TERMS OF REFERENCE

Township of the North Shore Compliance Audit Committee 2026-2030

1. **Name:** Compliance Audit Committee (“Committee”)
2. **Duration:** The Committee must be established by October 1st, 2026 and will complete its work after dealing with all compliance audit applications received from the 2026 general municipal election or by-elections held before the next general municipal elections in 2026. The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received. The Committee may also schedule meetings as necessary to organize and plan its work.
3. **Mandate:** The powers and functions of the Committee are set out in Section 88.33, 88.34, 88.35 and 88.36, of the Municipal Elections Act, 1996. The Committee will be required to:
 - a. Consider a compliance audit application received by an elector and decide whether it should be granted or rejected;
 - b. If the application is granted, appoint an auditor;
 - c. Receive the auditor’s report;
 - d. Consider the auditor’s report and decide whether legal proceedings should be commenced; and
 - e. Recover the costs of conducting the compliance audit from the applicant if there were no apparent contraventions and if there appears to be no reasonable grounds for having made the application.
 - f. **Membership:** The Committee will be composed of three (3) members, those being the municipal Clerks of the neighbouring municipalities of the City of Elliot Lake, Town of Blind River and Town of Spanish with the Clerk of the Township of the North Shore to act as Secretary to the Committee.

To avoid a conflict of interest, any auditor or accountant selected to undertake an audit, must not have been involved in the audits or preparation of the financial statements of any candidate(s) seeking election to Township Council. Persons who have participated as candidates in local municipal elections or who have held roles on the campaigns for any such candidates which involved the giving of financial advice, will not be eligible for performing the audit.

4. **Chair:** The Committee members will select a Chair from among its members at its first meeting.
5. **Staffing and Funding:** Administration costs for such items as printing and mailing will be absorbed within the Township’s Administration Budget.

The cost for engaging the services of an Auditor will be borne by the community which is the origin of the compliance audit complaint.

Legal advice will be confined to generic issues necessary to support the working of the committee. The Committee may appoint outside counsel for the purpose of advice, as necessary, on individual applications or prosecutions.

6. **Meetings:** The Committee will conduct its meetings in public, subject to the need to meet in closed session for a purpose authorized by section 239 of the Municipal Act, 2001. The Township's web site will be used to communicate meetings notices, agendas and decisions.
7. **Per Diem:** A per diem of \$100 per shall be payable to the three members, or alternates, in attendance for any meeting held outside the regular business hours of any Clerk. As much as possible meetings shall be scheduled during regular business hours. Mileage shall be paid to each member according to the current municipal rate for the Township of the North Shore.



October 1, 2026

Meeting of October 7, 2026

Council Report

SUBJECT: City of Hamilton - Resolution

RECOMMENDATION: That Council support the resolution from the Hamilton.

The City of Hamilton passed a resolution at their meeting of September 9, 2026, calling on the province to immediately implement a deposit-return program to manage non-alcoholic beverage containers.

FINANCIAL IMPLICATION

There are no costs associated with supporting this resolution.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer

August 28, 2026

Honourable Doug Ford
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
By Email: premier@ontario.ca



Come for a visit. Stay for a lifestyle.

Re: Elimination of the Workplace Safety and Insurance Board's Second Injury and Enhancement Fund (SIEF)

At its meeting of August 20, 2026, Council considered the Notice of Motion from Councillor Giddings regarding the Elimination of the Workplace Safety and Insurance Board's Second Injury and Enhancement Fund (SIEF) and passed the following motion:

Motion No. THC-260820-21

Moved by Councillor Daniel Giddings
Seconded by Councillor Gene Brahaney

Whereas the Workplace Safety and Insurance Board (WSIB) eliminated the Second Injury and Enhancement Fund (SIEF), effective June 16, 2026, ending a long-standing cost relief program that assisted employers where pre-existing conditions contributed to the cost or duration of workplace injury claims; and

Whereas municipalities are significant employers of workers performing physically demanding duties and may experience increased WSIB costs as a result of the elimination of SIEF; and

Whereas the Second Injury and Enhancement Fund was established to provide cost relief to employers when pre-existing conditions significantly contributed to workplace injury claims, thereby encouraging employers to hire and retain workers with disabilities and pre-existing medical conditions; and

Whereas the Workplace Safety and Insurance system was established to provide a fair and balanced insurance system that protects both workers and employers; and

Whereas increased workplace insurance costs have the potential to place additional financial pressures on municipal operating budgets and property taxpayers;

Municipality of Trent Hills

P.O. Box 1030, 66 Front Street South, Campbellford, ON K0L 1L0
t: 705.653.1900 f: 705.653.5203

trenthills.ca

Now Therefore Be It Resolved That the Council of the Municipality of Trent Hills respectfully requests that the Province of Ontario and the Workplace Safety and Insurance Board review the impacts of eliminating the Second Injury and Enhancement Fund (SIEF) consult with employers, municipalities, labour representatives and other stakeholders, and consider modernizing or revising the program rather than eliminating employer cost relief altogether, including by modernizing, revising or replacing the current program with an improved cost-relief mechanism that continues to fairly recognize the impact of pre-existing conditions.

Be It Further Resolved That a copy of this resolution be forwarded to:

- The Honourable David Piccini, Minister of Labour, Immigration, Training and Skills;
- Development and MPP for Northumberland-Peterborough South;
- The Honourable Doug Ford, Premier of Ontario;
- All Members of Provincial Parliament in Ontario;
- the Workplace Safety and Insurance Board;
- the Association of Municipalities of Ontario (AMO);
- the Eastern Ontario Wardens' Caucus (EOWC);
- Ontario Chamber of Commerce;
- Canadian Federation of Independent Business (CFIB);
- Ontario Business Improvement Area Association (OBIAA);
- Rural Ontario Municipal Association (ROMA);
- Federation of Northern Ontario Municipalities (FONOM);
- Association of Municipal Clerks and Treasurers of Ontario (AMCTO);
- Local Members of Parliament (for awareness);
- Local Boards of Trade and Chambers of Commerce;
- Northumberland County; and
- all Ontario municipalities, requesting their consideration and support.

Carried.

Should you have any questions, please do not hesitate to contact the Municipality.

Sincerely,



Jessica Polley
Clerk



September 11, 2026

Meeting of September 16, 2026

Council Report

SUBJECT: Trent Hills - Resolution

RECOMMENDATION: That Council support the resolution from the Municipality of Trent Hills.

The Municipality of Trent Hills passed motion THC-260820-21 which is attached to and forms part of this report.

The scenario the have could happen elsewhere although we have yet to see increases in or rates.

FINANCIAL IMPLICATION

There are no costs associated with supporting this resolution.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



City of Hamilton
Hamilton City Hall
71 Main Street West, 1st Floor
Hamilton, Ontario L8P 4Y5
www.hamilton.ca

Hamilton

September 24, 2026

Re: Request for the Expansion of Ontario's Deposit-Return Program

Hamilton City Council, at its meeting held on Wednesday, September 9, 2026, passed the following resolution that was included in the minutes of the Public Works Committee meeting from August 31, 2026:

10.2 Request for the Expansion of Ontario's Deposit-Return Program

(Cassar/Hwang)

WHEREAS, Ontario operates a successful deposit-return system for alcohol, seeing an average of 75 percent of all empties returned to Beer Stores each year, and deposit-return provides a consumer incentive to consciously recycle;

WHEREAS, Ontario has the lowest beverage container recovery rate in Canada—at roughly 50% of containers being recycled, and is one of only two provinces in Canada without a deposit-return program for non-alcoholic beverages;

WHEREAS, on average these systems in other provinces achieve a recovery rate of 75% for plastic bottles and 78% for all beverage containers, with Alberta achieving 83% recovery;

WHEREAS, Ontario relies on a residential-only blue box system to collect non-alcoholic containers;

WHEREAS, as much as 30% of beverage products that consumers purchase are consumed away from home and therefore disposed of in public and commercial trash bins and then sent to landfill where those valuable materials are lost;

WHEREAS, according to the Canadian Beverage Association (CBA), recent polling suggests 80% of Ontarians want a deposit-return system and the Ontario government proposed expanding the deposit return program to include non-alcoholic containers in 2023;

WHEREAS, not only do deposit-return systems have high return rates for consumers at home, they also retrieve beverage containers from industrial, commercial and institutional sectors who are incentivized to redeem the deposit value;

WHEREAS, Ontario is uniquely positioned to accelerate the modernization of beverage container recycling since a deposit-return program for alcohol containers, managed by the Beer Store, already exists and could be leveraged for this purpose;

WHEREAS, time is of the essence as Beer Stores are closing, reducing accessibility to locations already outfitted to return beverage containers, and diminishing collection capacity;

WHEREAS, the Government has set 2030 recovery targets, as outlined in Ontario Regulation 391/21 under the Resource Recovery and Circular Economy Act, 2016. These targets include an 80% recovery target for non-alcoholic beverage containers;

WHEREAS, without a deposit-return system, the increased costs to producers could be passed on to consumers;

WHEREAS, AMO "supports broader industry efforts to increase waste diversion rates. This includes industry efforts to establish a model for an expanded and more effective Deposit Return System that includes non-alcoholic beverage containers. A workable solution to reform the existing Deposit Return System will help boost the province's beverage recovery rate and support overall diversion of recycling materials away from landfills.";

WHEREAS, the Canadian Beverage Association is in full support of a deposit-return system because according to the CBA the transition to Circular Materials has not resulted in an increase in materials being recycled, and a deposit-return system promotes higher recycling rates, reduces litter and environmental impact, and helps ensure valuable beverage containers are collected, recycled, and reintegrated into a circular economy; and

WHEREAS, Peel Region, City of Toronto, City of Ottawa, the City of Waterloo and Great Lakes and St. Lawrence Cities Initiative (of which Hamilton is a member) have passed recent motions supporting deposit-return for non-alcoholic beverages.

THEREFORE, BE IT RESOLVED:

- (a) That the Corporation of the City of Hamilton urges the province of Ontario to immediately implement a deposit-return program to manage non-alcoholic beverage containers; and
- (b) That this resolution will **be distributed** to: the Canadian Minister of Internal Trade and One Canadian Economy, Dominic LeBlanc, the Canadian Minister of Environment and Climate Change, Julie Dabrusin, the Premier of Ontario, Doug Ford, the Ontario Minister of Economic Development, Job Creation and Trade, Victor Fedeli; the Ontario Minister of the Environment,

Conservation and Parks, Todd McCarthy, Hamilton-area MPPs, the Association of Municipalities of Ontario (AMO), and 444 Municipalities in Ontario.

Sincerely,

A handwritten signature in dark ink, appearing to read "Matthew Trennum". The signature is fluid and cursive, with the first name being more prominent.

Matthew Trennum
City Clerk

Cc. Hon. Dominic LeBlanc, Minister of Internal Trade and One Canadian Economy
Hon. Julie Dabrusin, Minister of Environment and Climate Change
Premier Doug Ford
Hon. Victor Fedeli, Minister of Economic Development, Job Creation and Trade
Hon. Todd McCarthy, Minister of the Environment, Conservation and Parks
Jeff Beattie, MPP, Hamilton East - Stoney Creek
Robin Lennox, MPP, Hamilton Centre
Monica Ciriello, MPP, Hamilton Mountain
Donna Skelly, MPP, Flamborough - Glanbrook
Association of Municipalities of Ontario (AMO)
Ontario Municipalities
Councillor Craig Cassar
Councillor Tammy Hwang



October 1, 2026

Meeting of October 7, 2026

Council Report

SUBJECT: South Huron - Resolution

RECOMMENDATION: That Council support the resolution from the Municipality of South Huron.

The Municipality of South Huron passed resolution 367-2026 which is attached to and forms part of this report.

The resolution is anchored on the recent communication from the province capping OPP billing increases at 11%.

FINANCIAL IMPLICATION

There are no costs associated with supporting this resolution.

Prepared/Submitted by: Craig Davidson, Acting Clerk/Interim Treasurer



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

September 25, 2026

Via email; doug.fordco@pc.ola.org

Premier Doug Ford

Room 281

Main Legislative Building, Queen's Park

Toronto ON M7A 1A5

RE: OPP 2027 Policing Costs

Please be advised that South Huron Council passed the following resolution at their September 21, 2026, Regular Council Meeting:

Motion: 367-2026

Moved: W. McLeod-Haggitt

Seconded: T. Oke

**Whereas the Municipality of South Huron is policed by the Ontario Provincial Police and has budgeted \$2,140,181 for its 2026 annual OPP policing contract; and
Whereas this represents approximately 15% of South Huron's 2026 tax levy supported operating costs; and**

Whereas the Municipality has received correspondence dated August 14, 2026 from the Honourable Michael S. Kerzner, Solicitor General, advising that for the 2027 calendar year no OPP-policed municipality will experience an increase of more than 11% in its total amount payable for OPP policing compared with 2026, excluding services separately acquired through an agreement with the OPP; and

Whereas a projected increase of 11% in 2027 would result in an additional municipal cost of up to \$235,420 increasing South Huron's annual OPP cost to as much as \$2,375,601; and

Whereas this projected increase in 2027 would result in annual OPP policing costs changing significantly over the past two years, with total costs rising from 2025 to 2027 by approximately \$447,510, or 23%, placing sustained pressure on the Municipality's property tax supported operating budget; and

Whereas municipalities must balance legislated infrastructure, service-delivery, affordability and fiscal-responsibility obligations, while having limited revenue tools and a primary reliance on property taxation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of South Huron:

- 1. Acknowledges the Province of Ontario's action to limit the 2027 OPP municipal policing cost increase to no more than 11%;**
- 2. Expresses concern that an increase of up to 11% in a single year remains significant for small and rural municipalities and is not, by itself, a sustainable long-term solution;**
- 3. Requests that the Province of Ontario establish a permanent, transparent and sustainable multi-year framework for OPP municipal policing costs that :**
 - includes a reasonable and predictable maximum annual increase in municipal OPP policing costs, taking into consideration municipal revenue growth, inflation, assessment growth, population growth, fiscal capacity and the affordability impacts on local property taxpayers, including cost of living; and,**
 - that municipalities receive a clear and itemized annual explanation of changes to their OPP policing costs, including, where applicable, changes attributable to staffing levels, salaries, benefits, calls for service, time standards, fleet, accommodation, support services, detachment administration and other provincial cost allocations; and**
 - that the permanent framework recognize the limited fiscal capacity of small, rural and OPP-policed municipalities and ensure that municipal policing cost increases do not disproportionately affect property taxpayers or compromise the municipality's ability to deliver other essential services and infrastructure; and**
 - that the Province recognize that municipalities have limited ability to control policing costs arising from provincial legislation, regulatory, staffing, compensation, collective bargaining, operational or policy decisions and that the Province provide appropriate provincial funding or cost-sharing where significant policing cost pressures arise primarily from such provincial decisions; and**
- 4. that this resolution be circulated to the Premier of Ontario; the Solicitor General; the Minister of Municipal Affairs and Housing; MPP Lisa Thompson; the Association of Municipalities of Ontario; Rural Ontario Municipal Association; all Ontario municipalities policed by the OPP; and the Huron OPP Detachment Board.**

Disposition: Carried



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759
Exeter Ontario
N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304
Toll Free: 1-877-204-0747
www.southhuron.ca

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson, Administrative Assistant
Municipality of South Huron
sjohnson@southhuron.ca
519-235-0310 x. 225

Encl.

cc: Minister.solgen@ontario.ca ; minister.mah@ontario.ca ; lisa.thompson@pc.ola.org
resolutions@amo.on.ca ; roma@roma.on.ca ; jdietrich@southhuron.ca ;
manderson@centralhuron.ca ; avanhittersum@northhuron.ca ; frayne@hay.net ;
glamport@municipalityofbluewater.ca ; jaredpetteplace@me.com ;
jasmine.clark@torontomu.ca ; jwalker@bmross.net jennettewalker@hay.net ;
john.steffler@huroneast.com ; tbazinet@goderich.ca and all Ontario municipalities
policed by OPP.



Staff Memo

To: South Huron Council
From: Rebekah Msuya-Collison, CAO
Date: September 21, 2026
Re: 2027 OPP Policing Costs – Request for Resolution expressing Concerns

Purpose:

For information and consideration.

Background and Analysis:

Council received correspondence from the Ministry of Solicitor General at the September 8, 2026 Council meeting regarding the 2027 OPP Municipal Policing Costs. Council passed the following resolution:

“That a staff memo be brought back to the September 21, 2026 Council meeting with a proposed resolution regarding concerns to the proposed increase in OPP municipal policing costs.”

Please see attached draft resolution regarding concerns to the proposed increase in OPP municipal policing costs.

Link to Correspondence - [Ministry of Solicitor General - 2027 OPP Municipal Policing Costs](#)

Resolution: Sustainable and Predictable OPP Municipal Policing Costs

Whereas the Municipality of South Huron is policed by the Ontario Provincial Police and has budgeted \$2,140,181 for its 2026 annual OPP policing contract; and

Whereas this represents approximately 15% of South Huron's 2026 tax levy supported operating costs; and

Whereas the Municipality has received correspondence dated August 14, 2026 from the Honourable Michael S. Kerzner, Solicitor General, advising that for the 2027 calendar year **no OPP-policed municipality will experience an increase of more than 11% in its total amount payable for OPP policing compared with 2026**, excluding services separately acquired through an agreement with the OPP; and

Whereas a projected increase of 11% in 2027 would result in an additional municipal cost of up to \$235,420 increasing South Huron's annual OPP cost to as much as \$2,375,601; and

Whereas this projected increase in 2027 would result in annual OPP policing costs changing significantly over the past two years, with total costs rising from 2025 to 2027 by approximately \$447,510, or 23%, placing sustained pressure on the Municipality's property tax supported operating budget; and

Whereas municipalities must balance legislated infrastructure, service-delivery, affordability and fiscal-responsibility obligations, while having limited revenue tools and a primary reliance on property taxation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of South Huron:

1. Acknowledges the Province of Ontario's action to limit the 2027 OPP municipal policing cost increase to no more than 11%;
2. Expresses concern that an increase of up to 11% in a single year remains significant for small and rural municipalities and is not, by itself, a sustainable long-term solution;
3. Requests that the Province of Ontario establish a permanent, transparent and sustainable multi-year framework for OPP municipal policing costs that:
 - limits year-over-year municipal cost increases to a level aligned with municipal revenue growth and affordability;
 - clearly identifies the cost drivers behind annual changes, including salaries, benefits, fleet, accommodation, detachment administration, calls for service and other provincial cost allocations;

- recognizes the limited fiscal capacity of small, rural and OPP-policed municipalities; and
 - considers enhanced provincial funding or cost-sharing for provincially directed policing cost pressures;
4. Directs that this resolution be circulated to the Premier of Ontario; the Solicitor General; the Minister of Municipal Affairs and Housing; MPP Lisa Thompson; the Association of Municipalities of Ontario; Rural Ontario Municipal Association; all Ontario municipalities policed by the OPP; and the Huron OPP Detachment Board.



FOR IMMEDIATE RELEASE

FONOM Welcomes Prime Minister's Commitment to Work with Ontario on Northern Highways

September 3, 2026

KAPUSKASING, ONTARIO — The Federation of Northern Ontario Municipalities (FONOM) welcomes Prime Minister Mark Carney's commitment to working with the Province of Ontario to make the safety and expansion of Northern Ontario's highways a priority.

While in Thunder Bay, Prime Minister Carney was asked about the federal government's position on four-laning Highways 11 and 17. The Prime Minister recognized the importance of these highways as critical east-west transportation connections and stated that their multi-laning is a priority for the federal government.

FONOM President Dave Plourde says the Prime Minister's comments are encouraging and represent an important opportunity for the federal and provincial governments to work together.

"We are pleased to hear the Prime Minister recognize what Northern municipalities have been saying for years: that Highways 11 and 17 are not simply provincial roads. They are vital east-west connections that serve Northern Ontario, the rest of Ontario and Canada," said Plourde.

"If four-laning is a priority for the federal government, we need to see it become an equally clear priority for the Province of Ontario. Where four-laning is not immediately practical, we need a comprehensive plan to improve safety and mobility."

Prime Minister Carney indicated that he will be speaking with Premier Doug Ford. FONOM believes those discussions provide an important opportunity for both governments to establish a coordinated plan for Northern Ontario's transportation infrastructure.

"The Prime Minister and Premier have a lot of work to do together, and Northern highways need to be part of that conversation," said Plourde. "We need the federal and provincial governments sitting at the same table, identifying the priorities, committing the resources and working together to rectify the longstanding highway safety and transportation challenges facing Northern Ontario."

FONOM has consistently advocated for increased investment in Highways 11 and 17, including

four-laning, highway safety improvements, passing lanes and other measures that will improve the movement of people and goods across Northern Ontario.

“Northern Ontario is growing, and our transportation infrastructure needs to keep pace,” added Plourde. “These highways are essential to our communities, our economy, tourism, resource development and national supply chains. We appreciate the Prime Minister’s recognition of their importance, and we now look forward to seeing that commitment translated into action with the Province.”

Media Contact:

Dave Plourde, President
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

About FONOM

The Federation of Northern Ontario Municipalities represents 110 municipalities across Northeastern Ontario. FONOM works to improve residents' quality of life and ensure Northern Ontario's future prosperity by advocating on behalf of its member municipalities.



FOR IMMEDIATE RELEASE

FONOM Calls for Federal-Provincial Cooperation on Bail Reform

September 2, 2026

NORTH BAY, ON – The Federation of Northern Ontario Municipalities (FONOM) is calling on the federal and provincial governments to use the temporary suspension of Ontario's new cash bail requirements as an opportunity to work together on a coordinated and constitutionally sound approach to bail reform.

An Ontario Superior Court judge has granted an injunction placing the Province's new cash bail requirements on hold while the court considers a constitutional challenge. The new rules would have required an accused person or their surety to provide the full cash security deposit ordered by the court within two business days of release.

FONOM respects the judicial process and recognizes that the injunction is temporary and does not represent a final ruling on the constitutionality of the Province's measures. However, the public-safety concerns that led to these reforms remain unresolved.

"The constitutional questions surrounding Ontario's new requirements must be taken seriously, but so must the concerns being raised by municipalities, police services and victims," said FONOM President Dave Plourde. "During this pause, the federal and provincial governments should work together to develop a bail-reform solution that respects the responsibilities of both levels of government and can withstand a constitutional challenge."

Northern municipalities continue to experience the effects of violent and repeat offenders cycling through the justice system. FONOM is particularly concerned about the lack of accountability within the current surety system.

FONOM has been made aware of a troubling situation in Sault Ste. Marie where the same surety was reportedly used seven times in one day for the same accused person, who was arrested seven times.

"A surety is supposed to accept responsibility for supervising an accused person and helping ensure that bail conditions are followed," Plourde said. "When the same surety can reportedly be used repeatedly without meaningful consequences following additional arrests, it raises serious questions about whether the current system is working as intended."

FONOM has consistently supported reforms that strengthen accountability for sureties and better address violent and repeat offenders. This includes more consistent enforcement and the forfeiture of pledged funds when bail conditions are breached.

"Being a surety must involve more than signing a document or making a promise that is rarely enforced," Plourde added. "There must be clear responsibilities and meaningful consequences when those responsibilities are not fulfilled."

FONOM believes the federal government, which is responsible for Canada's criminal law, and the provincial government, which administers the justice system in Ontario, must collaborate on reforms that are effective, enforceable and constitutionally sound.

"This should not become another jurisdictional dispute between governments," Plourde concluded. "Both levels of government share a responsibility to protect the public and maintain confidence in the justice system. FONOM is asking them to use this time to find a lasting solution that protects the rights of accused persons while providing greater accountability and better protection for victims, police officers and communities."

FONOM represents 110 municipalities across Northeastern Ontario and works to improve the economic and social quality of life for all Northerners.

-30-

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities

705-335-1615 | fonom.info@gmail.com

About FONOM

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8c

Board of Health Meeting MINUTES

Wednesday, May 27, 2026 - 5:00 pm
SSM Algoma Community Room | Videoconference

BOARD MEMBERS

PRESENT: Sally Hagman
Donald McConnell - 2nd Vice-Chair
Luc Morrisette
Beverly Nantel
Sonny Spina
Suzanne Trivers - Board Chair
Jody Wildman - 1st Vice-Chair
Natalie Zagordo

APH MEMBERS

Dr. Jennifer Loo - Medical Officer of Health/CEO
Dr. John Tuinema - Associate Medical Officer of Health &
Director of Health Protection
Kristy Harper - Director of Health Promotion & Chief Nursing Officer
Rick Webb - Director of Corporate Services
Leslie Dunseath - Manager of Accounting Services
Leo Vecchio - Manager of Communications
Trina Mount - Executive Assistant

GUESTS: Lindsay Garofalo, Collective Results
REGRETS: Sonia Tassone

1.0 Meeting Called to Order: 5:00 pm

- a. Land Acknowledgment
- b. Roll Call
- c. Declaration of Conflict of Interest

S. Trivers welcomed the Board of Health members, acknowledging Beverly Nantel attending her first meeting as representative for The Municipality of Wawa, Township of White River, and Township of Dubreuilville. The land acknowledgment was read, roll call was taken and the Board was asked for declarations of conflict of interest, to which none were declared.

2.0 Adoption of Agenda

RESOLUTION

2026-54

Moved: D. McConnell

Seconded: N. Zagordo

THAT the Board of Health agenda dated May 27, 2026, be approved as presented.

CARRIED

3.0 Delegations / Presentations

- a. Strategic Plan Presentation - Collective Results

Lindsay Garofalo, from Collective Results, presented the finalized three-to-five-year strategic plan for the Board's consideration, following which discussion took place and the plan was subsequently approved.

RESOLUTION

2026-55

Moved: S. Hagman

Seconded: S. Spina

THAT the Board of Health approve the Strategic Plan as presented.

CARRIED

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION

2026-56

Moved: L. Morrisette

Seconded: S. Hagman

THAT the Board of Health meeting minutes dated April 22, 2026, be approved as presented.

CARRIED

5.0 Reports to the Board

- a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report - May 2026

- Algoma Public Health and Sault College Nursing Partnership - Introduction of the Northern Ontario Public Health Nursing Elective Course
- Algoma Public Health Living Wage Certification

Dr. Loo provided an update on the temporary leasing of space to Algoma Family Services, speaking to programs involved and the evaluation process for tenant compatibility.

The partnership with Sault College supporting nursing education in public health was highlighted.

APH's certification as an Ontario Living Wage network employer was announced, with Rick and Leslie providing detail related to budget impact.

**RESOLUTION
2026-57**

Moved: N. Zagordo
Seconded: D. McConnell

THAT the report of the Medical Officer of Health and CEO for May 2026, be accepted as presented.

CARRIED

b. Finance and Audit

i. Unaudited Financial Statements ending March 31, 2026.

L. Dunseath provided an overview of the Financial Statements.

**RESOLUTION
2026-58**

Moved: S. Spina
Seconded: J. Wildman

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending March 31, 2026, as presented.

CARRIED

c. Governance

i. Governance Committee Chair Report

**RESOLUTION
2026-59**

Moved: D. McConnell
Seconded: N. Zagordo

THAT the May 5, 2026, report of the Governance Committee Chair be accepted as presented.

CARRIED

ii. Briefing Note: Indigenous Membership and/or Representation at the Governance Level

Discussion took place. The Governance Committee will work with staff to develop an Indigenous engagement plan for the Board. It was agreed that Board member participation in Indigenous safety cultural training, aligned with requirements for staff training, would be valuable once the new board is formed post-municipal elections. Going forward the Board to be informed of upcoming Indigenous events to facilitate participation. Dr. Loo went on to describe the relationship between the briefing note and the Board's role in the newly adopted strategic plan. She also outlined upcoming engagement opportunities.

**RESOLUTION
2026-60**

Moved: D. McConnell
Seconded: S. Hagman

THAT the Board accept briefing note and the recommendations within supporting Indigenous membership and/or representation at the Governance level as presented.

CARRIED

**RESOLUTION
2026-61**

Moved: D. McConnell
Seconded: S. Spina

THAT the Board of Health approves, Policy 02-05-075 - Elections and Selection Process for Board Chair, Vice Chairs or Committee Members, as amended.

CARRIED

iv. Policy 02-05-015 - Conflict of Interest

RESOLUTION

Moved: D. McConnell

2026-62

Seconded: S. Spina

THAT the Board of Health approves **Policy 02-05-015 - Conflict of Interest**, as amended.

CARRIED

v. Policy 02-05-025 - Remuneration

RESOLUTION

Moved: D. McConnell

2026-63

Seconded: N. Zagordo

THAT the Board of Health approves, **Policy 02-05-025 - Remuneration**, as amended.

CARRIED

6.0 Correspondence - for information

- a. Letter from Public Health Sudbury & Districts, regarding Endorsement of Algoma Public Health Position Statement on Infant Hepatitis B Vaccination, dated April 24, 2026
- b. Letter from Community Drug Strategy for the City of Greater Sudbury, regarding Harm Reduction, A Key Component of a Comprehensive Substance Use Approach, dated May 1, 2026
- c. Position Statement from Community Drug Strategy for the City of Greater Sudbury, regarding Harm Reduction, A Key Component of a Comprehensive Substance Use Approach
- d. Letter from Algoma Public Health, in support of Alcohol Labelling Policy (Bill S-202), dated May 15, 2026
- e. Letter from Algoma Public Health, regarding Healthy Smiles Ontario Fee Schedule and Access to Dental Care for Children and Youth, dated May 21, 2026
- f. alPHa Info Break May-June, May 15, 2026

7.0 In-Camera: 6:00 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, adoption of in camera minutes, security of the property of the board, litigation or potential litigation, information supplied in confidence to the Board of Health by the Province / Ministry of Health.

RESOLUTION

Moved: B. Nantel

2026-64

Seconded: N. Zagordo

THAT the Board of Health go in-camera.

CARRIED

8.0 Open Meeting: 6:02 pm

There were no resolutions resulting from the in-camera meeting.

9.0 Meeting Evaluation: Biannual BOH Meeting Evaluation

The evaluation was sent out; results will be brought forward to the Board of Health meeting in June.

10.0 Announcements / Next Committee Meetings:

alPHa Workplace Health & Wellness Month - May 2026

APH Employee Appreciation Day 2026

Friday, **May 29, 2026**

10:00 am-3:00 pm

Sault College Multi-Media Room B1170

Finance and Audit Committee Meeting

Wednesday, June 3, 2026 @ 5:00 pm

SSM Algoma Community Room | Video Conference

aIPHa 2026 Annual General Meeting and Conference

June 8-10, 2026

Toronto

Board of Health Meeting

Wednesday, June 24, 2026

SSM Algoma Community Room | Video Conference

Governance Committee Meeting

Tuesday, September 15, 2026 @ 2:00 pm

SSM Algoma Community Room | Video Conference

11.0 Adjournment: 6:06 pm

RESOLUTION

2026-68

Moved: S. Spina

Seconded: D. McConnell

THAT the Board of Health meeting adjourns.

CARRIED



Suzanne Trivers, Chair

June 24, 2026

Date



Trina Mount, Executive Assistant

June 24, 2026

Date

September 28, 2026

Township of the North Shore

Algoma Mills, ON P0R 1A0

Via email: municipalclerk@townshipofthenorthshore.ca

Re: ADSAB 2026-2036 Housing and Homelessness Plan – Public Engagement Opportunities

Dear Mayor Moor and Members of Council:

The Algoma District Services Administration Board (ADSAB) is developing a new 10-year Housing and Homelessness Plan for 2026-2036. This correspondence is being provided to Council for information and to request assistance in promoting upcoming public engagement opportunities to residents of your community.

Why is ADSAB Developing a New Plan?

As a designated Service Manager, ADSAB is required under *Ontario's Housing Services Act, 2011* to maintain a Housing and Homelessness Plan for the communities it serves. ADSAB's existing 10-Year Housing and Homelessness Plan, *Opening Doors to Better Lives*, was developed in 2013 and has reached the end of its 10-year planning period.

Since the existing plan was developed, the housing and homelessness landscape has changed considerably. Housing affordability pressures have intensified, homelessness has become more visible, community needs have evolved, and the policy and service-delivery environment has changed.

The new 2026-2036 Housing and Homelessness Plan will provide a long-term strategic framework to help inform ADSAB's housing and homelessness planning and priorities over the next decade. The Plan will be one of several tools used to support decision-making, recognizing that future initiatives and investments will also be influenced by factors such as available funding and resources, feasibility, partnerships, emerging community needs, and provincial and federal policies and programs.

How Will the New Plan Be Developed?

ADSAB has retained OrgCode Consulting Inc. to support the development of the new plan. The process will consider a range of information, including local housing and homelessness data, demographic and economic trends, existing policies and programs, future needs, and information gathered through community and stakeholder engagement.

This work will provide an updated understanding of housing and homelessness across the District to support the development of the 2026-2036 Housing and Homelessness Plan. The consultant's proposed approach similarly combines quantitative evidence and engagement information in developing the Plan.

Public Participation and Community Engagement

As part of this work, ADSAB and OrgCode will be seeking information from residents and communities across the District through a District-Wide Housing and Homelessness Survey and a series of public engagement meetings. These opportunities will provide additional local information and perspectives to complement the other data and research being considered.

District-Wide Housing and Homelessness Survey

Residents, service users, service providers and other community members are invited to share their perspective on housing and homelessness through the District-Wide Survey. The online format will help reach participants through ADSAB's large and geographically dispersed service area. The survey is consistent with OrgCode's proposed district-wide engagement approach.

Survey Opens: September 28th, 2026

Survey Closes: October 31st, 2026

English Survey: <https://adsab.link/hhp-survey>

French Survey: <https://adsab.link/plli-sondage>

Public Engagement Meetings

In addition to the survey, ADSAB and OrgCode will host three-in person public engagement meetings and one-virtual meeting. These sessions will provide an opportunity to hear directly from residents about housing and homelessness within their communities.

The following public engagement meetings have been scheduled:

City of Elliot Lake

Wednesday, October 28th, 2026

5:30 p.m. – 7:00 p.m.

Collins Hall

120 Hillside Dr. N.

Elliot Lake, ON

Town of Blind River

Tuesday, October 27th, 2026

5:30 p.m. – 7:00 p.m.

Blind River Community Centre

110 Indiana Ave.,

Blind River, ON

Municipality of Wawa

Thursday, October 29th, 2026

5:30 p.m. – 7:00 p.m.

Michipicoten Memorial Community Centre

3 Chris Simon Dr.

Wawa, ON

Virtual Public Engagement Meeting

Tuesday, November 10th, 2026

6:00 p.m. to 7:30 p.m.

Microsoft Teams

Link Available at:

<https://adsab.link/hhp>

Residents are welcome to complete the District-Wide Survey, attend a public engagement meeting, or participate through both opportunities.

Additional information about the project, including the survey and public engagement opportunities, will also be available through ADSAB's dedicated project webpage:

English Webpage: <https://adsab.link/hhp>

French Webpage: <https://adsab.link/plli>

Request for Municipal Assistance

Given the size and geographic diversity of the Algoma District, assistance from member municipalities will help ensure residents across the District are aware of these opportunities.

ADSAB respectfully requests Council's assistance in promoting the District-Wide Housing and Homelessness Survey and upcoming public engagement meetings within your community.

To assist with this effort, a Public Engagement Notice is enclosed with this correspondence and may be shared directly with residents through municipal websites, social media, newsletters, community notice boards and other appropriate communication channels. For convenience, electronic copies can be provided upon request by contacting info@adsab.on.ca.

Thank you for your assistance in helping ADSAB reach residents throughout your community.

Sincerely,

Jordan Kemp
Director of Housing Services
Algoma District Services Administration Board



Algoma District Services Administration Board

Conseil d'administration des services du district d'Algoma

HOUSING & HOMELESSNESS
IN THE ALGOMA DISTRICT

We Want to Hear From You!

Help us better understand housing and homelessness conditions, needs and experiences across our communities.



TAKE THE DISTRICT-WIDE SURVEY

Share your experiences and perspectives on housing and homelessness in the Algoma District. The survey is open to residents, service users, service providers and other community members.



Scan to complete the survey

OR VISIT
<https://adsab.link/hhp-survey>



Survey closes October 31st, 2026



JOIN A PUBLIC ENGAGEMENT MEETING

Attend a meeting to share information about housing and homelessness conditions, challenges and experiences in your community. **Everyone** is welcome!



TOWN OF BLIND RIVER

Tuesday, October 27th, 2026
5:30 p.m. – 7:00 p.m.
Blind River Community Centre
110 Indiana Ave., Blind River, ON



CITY OF ELLIOT LAKE

Wednesday, October 28th, 2026
5:30 p.m. – 7:00 p.m.
Collins Hall
120 Hillside Dr. N., Elliot Lake, ON



MUNICIPALITY OF WAWA

Thursday, October 29th, 2026
5:30 p.m. – 7:00 p.m.
Michipicoten Memorial Community Centre
3 Chris Simon Dr., Wawa, ON



VIRTUAL PUBLIC ENGAGEMENT MEETING

Tuesday, November 10th, 2026
6:00 p.m. to 7:30 p.m.
Microsoft Teams
Link Available at: <https://adsab.link/hhp>



ABOUT THE PROJECT

ADSAB is developing a new 10-Year Housing and Homelessness Plan for 2026–2036. Information gathered through the survey and public engagement meetings will complement other research and data being considered as part of the project.



LEARN MORE

Visit our project webpage for additional information, updates and resources.

<https://adsab.link/hhp>

August 28, 2026

Tulloch Engineering
449 Second Ave
Espanola, ON
P5E 1L2

Dear Mr. Tibble:

Subject: *Aggregate Resources Act* Permit Application #625990
Long Township, The Township of The North Shore, Sault Ste. Marie
District

The Ministry of Natural Resources (the ministry) received your request of August 26, 2026 to extend the timeline for the above noted application.

The ministry is extending the timeframe to resolve concerns to **February 27, 2027**.

If concerns are not resolved within this timeline, you may request additional time prior to the lapse of this extension. The ministry considers whether an applicant is actively attempting to resolve concerns before approving an extension to the consultation period.

Sincerely,



Kimberly Gilkinson
Aggregates Supervisor / Aggregate Section

c.
Darien Aggregates Inc.
The Township of The North Shore
Ministry of Transportation
Ministry of Environment, Conservation and Parks
Ministry of Labour, Training and Skills Development
Ministry of Mines
Department of Fisheries and Oceans
Rio Algom Ltd.
Hydro One
Mississauga First Nation
Sagamok First Nation
Serpent River First Nation
Metis Nation of Ontario

Schedule of Revenue and Expenditures of

TOWN OF ESPANOLA
PROVINCIAL OFFENCES OFFICE
ELLIOTT LAKE AND BLIND RIVER COURT SERVICE AREA

And Independent Auditor's Report thereon

December 31, 2025

INDEPENDENT AUDITORS' REPORT

To the Ministry of the Attorney General of Ontario

Qualified Opinion

We have audited the accompanying schedule of revenue and expenditures of the Town of Espanola Provincial Offences Office - Elliott Lake and Blind River Court Service Area (the "Entity"), which is comprised of the schedule of revenue and expenditures for the year ended December 31, 2025 and notes to the schedule of revenue and expenditures (the "schedule"), including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying schedule presents fairly, in all material respects, the revenue and expenditures of the Entity for the year ended December 31, 2025 in accordance with the basis of accounting described in note 1 to the schedule.

Basis for Qualified Opinion

The Town of Espanola Provincial Offences Office - Elliott Lake and Blind River Court Service Area derives its revenue from provincial offences which are provided by the ICON system, maintained by the Province of Ontario. The scope of our audit did not include a review over the controls of this system nor was a service auditor's report made available to us. Therefore, we were not able to determine whether any adjustments might be necessary to provincial offences revenues, victim fine surcharges and dedicated fines for the years ended December 31, 2025 and December 31, 2024. Our opinion on the schedule for the year ended December 31, 2024 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Schedule* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the schedule in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter - Financial Reporting Framework

We draw attention to Note 1 to the schedule, which describes the applicable financial reporting framework. The schedule of revenue and expenditures is prepared to report the revenue and expenditures related to the operation of the Town of Espanola Provincial Offences Office - Elliott Lake and Blind River Court Service Area to the Ministry of the Attorney General of Ontario. As a result, the schedule may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Schedule

Management is responsible for the preparation and fair presentation of the schedule in accordance with the basis of accounting described in note 1 to the schedule, and for such internal control as management determines is necessary to enable the preparation of the schedule that is free from material misstatement, whether due to fraud or error.

In preparing the schedule, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibility for the Audit of the Schedule

Our objectives are to obtain reasonable assurance about whether the schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our qualified opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the schedule. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the schedule, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the schedule or, if such disclosures are inadequate, to modify our qualified opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the schedule, including the disclosures, and whether the schedule represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Pahapill and Associates

Huntsville, Ontario
August 25, 2026

Pahapill and Associates Professional Corporation
Chartered Professional Accountants
Authorized to practise public accounting by
The Institute of Chartered Accountants of Ontario

TOWN OF ESPANOLA
PROVINCIAL OFFENCES OFFICE
ELLIOTT LAKE AND BLIND RIVER COURT SERVICE AREA
SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2025

	Budget 2025 (unaudited)	Actual 2025	Actual 2024
REVENUES			
Fines	148,000	205,829	170,933
Other court area fines	68,000	66,296	124,625
TOTAL REVENUE	216,000	272,125	295,558
EXPENDITURES			
Salary and benefits	98,929	94,303	102,656
Administrative	66,000	65,371	84,756
Prosecution	36,500	19,797	28,761
Victim fine surcharge	28,000	36,745	31,342
Adjudication	14,660	9,294	13,236
Dedicated fines	10,000	17,072	8,968
Provincial charges	7,000	6,466	5,452
Other court area fines	-	2,260	4,520
TOTAL EXPENSES	261,089	251,308	279,691
NET EARNINGS (LOSS) (Note 3)	(45,089)	20,817	15,867

APPROVED ON BEHALF OF THE ENTITY:

 Manager

The accompanying notes are an integral part of the schedule of revenue and expenditures.

TOWN OF ESPANOLA
PROVINCIAL OFFENCES OFFICE
ELLIOTT LAKE AND BLIND RIVER COURT SERVICE AREA
 NOTES TO THE SCHEDULE OF REVENUE AND EXPENDITURES
 Year Ended December 31, 2024

1. BASIS OF ACCOUNTING

The Schedule has been prepared for the Ministry of the Attorney General of Ontario. The agreement requires the Schedule to be prepared in accordance with generally accepted accounting principles ("GAAP"). Management of the Town of Espanola has interpreted GAAP to be the recognition and measurement principles in accordance with Canadian Public Sector Accounting Standards ("PSAB"), except that it does not provide for employee future benefits and does not capitalize and amortize tangible capital assets. Management has further interpreted that GAAP does not include the presentation principles and the presentation of all financial statements and note disclosures required by PSAB for a complete set of financial statements.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Fine revenue is recognized in the period to which the cash has been received as collection cannot be reasonably assured until payment is received.

(b) Expenditures are recognized in the period goods and services are acquired and a liability is incurred or transfers are due.

(c) Tangible capital assets acquired are reported as an expenditure, amortization is not recorded.

(d) Employee future benefits are provided which will require funding in future periods. These benefits are recorded on a cash basis.

3. COURT SERVICES AGREEMENT

The Ministry of Attorney General has entered into a Memorandum of Understanding ("MOU") pursuant to the Streamlining of Administration of Provincial Offences Act (1998) with respect to the transfer of Provincial Offences Act responsibilities to the Corporation of the Town of Espanola. The MOU contains terms and conditions that apply to every Municipal Partner in this transfer. The Ministry of Attorney General and the Corporation of the Town of Espanola recognize that there are certain terms and conditions that are specific to a Court Service Area; therefore, an agreement has been signed by the municipal partners setting out those specific terms and conditions.

This agreement is between the Corporation of the Town of Espanola and the Corporation of the City of Elliott Lake, the Corporation of the Town of Blind River, the Corporation of the Town of Spanish and the Corporation of the Township of the North Shore. This agreement has a term of five years commencing June 5, 2023.

TOWN OF ESPANOLA
PROVINCIAL OFFENCES OFFICE
ELLIOTT LAKE AND BLIND RIVER COURT SERVICE AREA
NOTES TO THE SCHEDULE OF REVENUE AND EXPENDITURES
Year Ended December 31, 2024

The Municipal partners of the agreement share net revenue on the following basis:

	2025 \$	2025 %	2024 \$	2024 %
The Corporation of the Town of Elliott Lake	\$ 14,468	69.50	\$ 11,029	69.50
The Corporation of the Town of Blind River	4,713	22.64	3,592	22.64
The Corporation of the Town of Shedden	878	4.22	669	4.22
The Corporation of the Township of North Shore	758	3.64	577	3.64
	\$ 20,817	\$ 100.00	\$ 15,867	\$ 100.00

POA ANNUAL REPORT



***Elliot Lake and Blind River
Court Service Area
2025***

June 10, 2026

ELLIOT LAKE & BLIND RIVER COURT SERVICE AREA
2025 ANNUAL REPORT

The Corporation of the City of Elliot Lake, Natalie Bray
The Corporation of the Town of Spanish, Pamela Lortie
The Town of Blind River, Katie Scott
The Township of the North Shore, Craig Davidson

Dear Members,

Please find attached the Annual Report for the Elliot Lake & Blind River Court Service Area for 2025.

In the statistics pages under "Events Heard", In 2025 there is an increase of 1.0% which represents the matters heard in the courtroom during 2025 vs. 2024 there was a decrease of 1.5% which represents the matters heard in the courtroom.

In 2025 there was an increase of 32.4% of new charges issued and an increase of 19.5% of fines paid compared to 2024. In 2024 there was a decrease of 3.2% of new charges issued and an increase of 21.0% of fines paid compared to 2023.

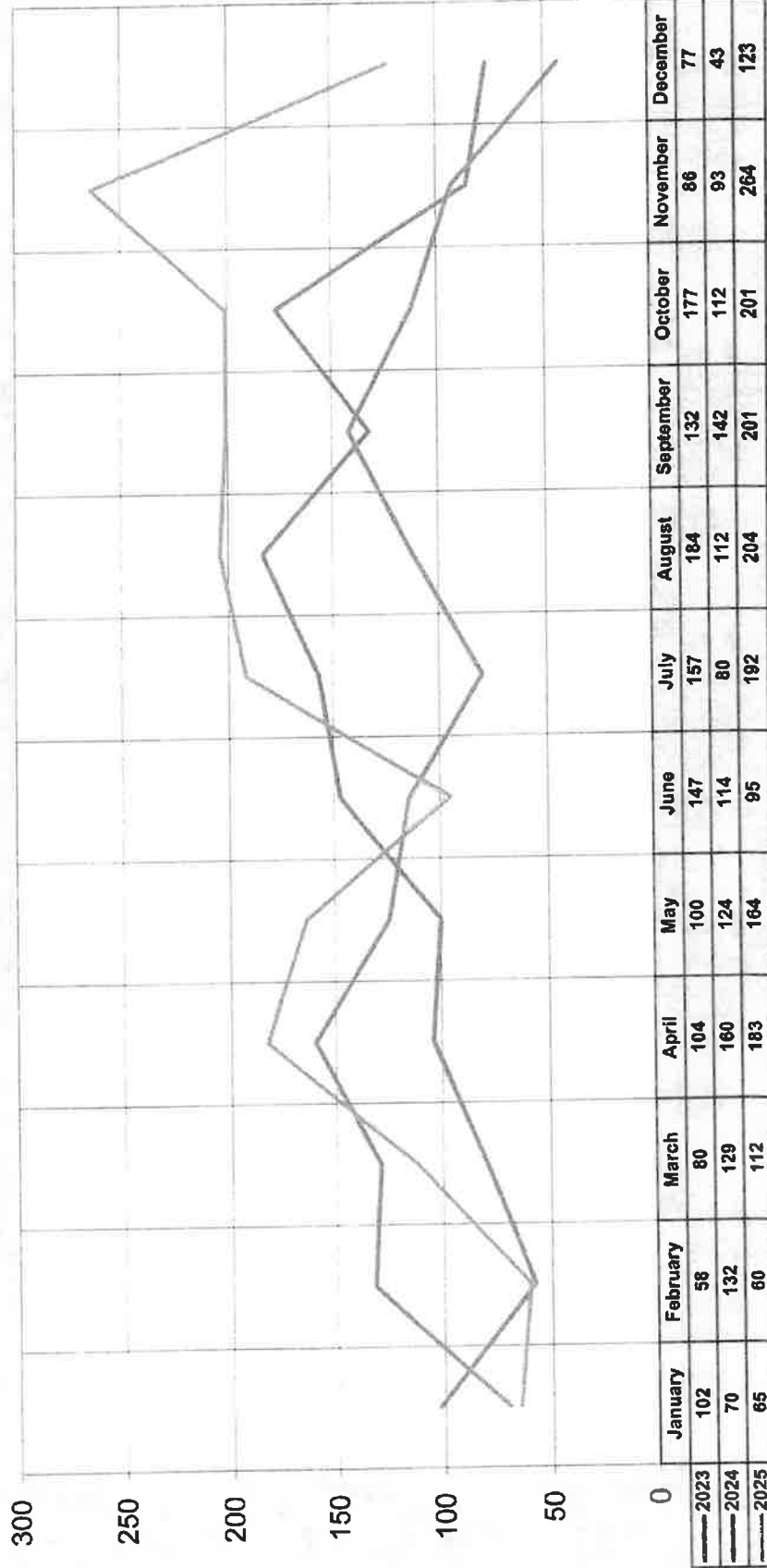
An independent Auditor's Report for 2025 was sent separately along with payment. I invite you to review the enclosed reports and statistics and please feel free to contact me with any questions or comments that you may have.

Yours sincerely,



Linda McCutcheon
Supervisor of Court Operations

POA Charges Received for Elliot Lake/Blind River 0161 - 2025



2025 – (0161)

ELLIOT LAKE & BLIND RIVER

DOCKET INFORMATION						
	2023		2024		2025	
	EL	BR	EL	BR	EL	BR
REGULAR POA COURT	10	10	10	11	7	9
SPECIAL TRIALS	2	0	1	0	0	0
ADD ON (BLITZ) COURT	1	0	1	2	0	1

There are two designated French days per year/per location for requested French trials.

Special trials are court matters that are anticipated to last longer than 2 hours and are appointed as a special day(s).

Add on court days are additional dates that are requested to help alleviate the backlog in court matters and to avoid over length courts.

INTAKE COURT INFORMATION			
	2023	2024	2025
FAIL TO RESPOND	323	263	384
QUASHED TICKETS	1	0	32
WALK-IN GUILTY PLEAS	5	3	2

If a defendant does not choose one of the listed three options on an offence notice within 45 days, they are automatically added to a fail to respond docket to be reviewed for conviction.

Quashed tickets are offence notices that have a flaw in the ticket and it is therefore quashed.

A walk-in guilty plea is when a defendant wishes to speak with a Justice of the Peace to ask for a reduction in the fine and/or more time to pay due to financial circumstances.

Types of charges received 2025 - Elliot Lake

	215	242	342	504	508	513	519	530	544	551	552	554	557	559	565	570	580	581	600	717	725	753	763	766	779	789	815	822	833	850	873	874	882	894	BLO	BLP	CCA	HTA	LLA	TOTAL
January					1			4		1	2	5					1	1				4	3											2		1	57		82	
February					3			1	4			6										1										3		1		55		74		
March					8			3	3		9	9						1				4										1		3		94		135		
April					12			2		4								2														5			1	160		186		
May					15			1	1	4	1	12						1														3	1	1	3	127		170		
June		1			5			3	2			5						1					1									1			1	85		105		
July	2		1		9			8				1				4																6		3	2	186		220		
August					9			1	2	2						2		1				1														195		213		
September					14			5				17				1		6				6	1									4		2	4	3	151		215	
October					17			7				4				1							7	1										2		4	230		273	
November					17			3			1												3									4		1	5	1	99		134	
December					3			1	4		6	2																				3		1		2	73		95	

215	Canadian Shipping Act	717	Motorized Snow Vehicle Regulation
242	Small Vessels Regulation	725	Forest Fires Prevention Regulation
342	Competency/Pleasure Craft Regulations	753	Fire Protection/Prevention Act
504	Building Code Act	763	Fish & Wildlife Conservation Act
508	Compulsory Automobile Insurance Act	766	Fish & Wildlife Conservation Regulation
513	Dangerous Goods Transportation Act	779	Christopher's Law (Ontario Sex Offender Registry)
519	Environment Protection Act	789	Ontario Society for the Prevention of Cruelty to Animals
530	Highway Traffic Regulation	815	Provincial Parks and Conservation Reserves Act
544	Motorized Snow Vehicle Act	822	Fire Protection/Prevention Regulation
551	Occupational Health & Safety Act	833	Environment Protection Regulation
552	Off Road Motor Vehicle Act	850	Ontario College of Trades and Apprenticeship Act
554	Ontario Fishery Regulation	873	Emergency Management Civil Protection Act
557	Ontario Water Resources Act	874	Reopening Ontario Act
559	Pesticides Act	882	Liquor Licence and Control Act
565	Provincial Offences Act	894	Smoke Free Ontario Act
570	Public Lands Act	BLO	By-laws (other)
580	Tobacco Tax Act	BLP	By-laws (parking)
581	Trespass to Property Act	HTA	Highway Traffic Act
600	Forest Fires Prevention Act	LLA	Liquor Licence Act
		CCA	Canabis Control Act

[illegible]

Per the Memorandum of Understanding:

This Annual Report template is provided to assist Municipal Partners in meeting the annual reporting responsibility under para. 8.4 of the POA Transfer Agreement Memorandum of Understanding. This Annual Report must be submitted in electronic format by March 31 of each year, for the previous year.

This report is intended to facilitate effective performance and compliance monitoring.

The Ministry will review all reports submitted and may request additional information. General information from these reports may be included in an annual report on the state of the municipally managed POA court sector.

When complete, please send via e-mail to your local Crown Attorney.

Municipal Partner: The Corporation of the
Town of Espanola for Elliot Lake & Blind
River

ICON IDs: 0161 / 0163 / 0167

Supervising Lawyer of Prosecutions:
George Fournier

Email: POA@georgefournierlaw.com

☒ By checking this box, I confirm that all incidents related to the issues detailed in the following pages during the previous year have been reported to the local Crown Attorney

This annual report confirms that all incidents related to the below issues in the previous year have been reported to the local Crown Attorney.

1. Constitutional Challenge including a declaration that legislation is unconstitutional or that an individual's Charter rights have been violated

A finding that Provincial legislation is unconstitutional or repeated findings of Charter violations can have broad implications for the justice system. The local Crown Attorney must be informed of constitutional challenges including in the following instances:

- An application to declare any Provincial legislation unconstitutional e.g. a section of the *Highway Traffic Act* or the *Cannabis Control Act*;
- If there is **an increase** in constitutional challenges with respect to a specific aspect of the justice system e.g. applications based on s.11(b), or repeated allegations of *Charter* violations against a police service; or,
- A negative ruling under section 11(b) that attempts to change the prescribed time limits regarding time to trial.

2. Significant case issues

A finding that compromises the justice system or impacts court procedure and processes can have broad implications across the province. The local Crown Attorney must be informed of cases where there is a potential that there could be a finding that would do either of these things including in the following instances:

- Where required court practices are not followed and there is an adverse impact on due process or the administration of justice e.g. a successful application for disclosure or the dismissal of a prosecution appeal of an acquittal;
- Where an application has been brought before the Superior Court of Justice - whether by the Municipality or the defendant; or,
- Where a prosecution appeal is filed, the filing of the appeal should be reported with the outcome of the appeal being reported upon the completion.
- Where a case involving a death has been delegated to the Municipality, the anticipated withdrawal or stay of any provincial offence involving a death (***applies to Part III transfer sites***)

3. Alleged prosecutor impropriety, incompetence or misconduct

Municipal Prosecutors must make decisions in a manner that is objective and consistent with the highest standards of professionalism. The conduct of a Municipal Prosecutor should reflect favourably on the administration of justice, and inspire the confidence, respect and trust of the community. The local Crown Attorney must be informed of any circumstance that compromises the professionalism or integrity of a Municipal Prosecutor, including in the following instances:

- Where prosecutorial decision-making appears to have been influenced by sources outside the facts of the case e.g. the personal feelings of any official involved in the prosecution about the alleged accused or political influences; or,;
- Any alleged breaches of prosecutorial standards or policies; or,;
- Where the Municipal Prosecutor's alleged impropriety, incompetence or misconduct adversely affects court procedure or processes or the administration of justice.

4. Conflict of interest

Municipal Prosecutors must avoid real or perceived conflicts of interests. Conflicts may arise as a result of a connection to a person or entity, either in their personal life or at work. A conflict of interest may arise in any situation where a Municipal Prosecutor's private interests are actually or may be reasonably perceived to be in conflict with their prosecutorial responsibilities. The local Crown Attorney must be informed of any actual or perceived conflict of interest involving a Municipal Prosecutor, including in the following instances:

- Using their position to benefit themselves, their spouse or their children;
- Accepting a gift, including any benefit of any kind, from someone they deal with professionally unless it is of nominal value (gifts valued under \$50) and given as an expression of courtesy or hospitality;
- Give or appear to give preferential treatment based on private interests; or,
- Engaging in business activities outside their job if doing so would influence or conflict with their duties at work e.g. representing someone in a POA case.



FOR IMMEDIATE RELEASE

September 24, 2026

FONOM Welcomes \$3.4 Million Investment in Northern Manufacturing

NORTH BAY, ON — The Federation of Northern Ontario Municipalities (FONOM) welcomes the Ontario government's announcement today of more than \$3.4 million through the Northern Ontario Heritage Fund Corporation to support 12 manufacturing companies and approximately 80 good-paying jobs across Northern Ontario.

FONOM President Dave Plourde said investments that strengthen Northern Ontario businesses and manufacturing capacity are important to the region's long-term economic prosperity.

"We welcome these investments and the confidence they demonstrate in Northern Ontario businesses and workers. Supporting local manufacturing helps strengthen our communities, create jobs and build a more resilient northern economy," said Plourde.

Plourde noted that economic growth must be supported by the infrastructure needed to move people, products and resources safely and efficiently.

"As we continue to grow our manufacturing, mining, forestry and other sectors, we also need to make sure our transportation infrastructure keeps pace. Four-laning Highways 11 and 17 must remain a priority as we build the Northern economy and strengthen these important east-west connections," he said.

FONOM looks forward to continuing to work with the provincial and federal governments to support investments that create jobs, strengthen Northern communities and ensure the infrastructure needed for future economic growth is in place.

-30-

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities

705-335-1615 | fonom.info@gmail.com

About FONOM

The Federation of Northern Ontario Municipalities represents 110 municipalities across Northeastern Ontario. FONOM works to improve residents' quality of life and ensure Northern Ontario's future prosperity by advocating on behalf of its member municipalities.

BY-LAW NO: 26-42

A by-law to establish the 2022 Municipal Election Compliance Audit Committee in accordance with Section 88.37 of the Municipal Elections Act, 1996, as amended.

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the Municipal Act, 2001, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS section 88.37 of the Municipal Elections Act, 1996, as amended, requires council to establish a compliance audit committee;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE HEREBY ENACTS AS FOLLOWS:

1. That the Terms of Reference for the Compliance Audit Committee be adopted as attached, relating to the 2026 election or by-elections held before the next general Municipal Elections in 2030.
2. That the attached Terms of Reference ("Schedule 1") to establish the 2026 Municipal Election Compliance Audit Committee forms a part of this By-Law.
3. This by-law shall come into force and effect on the day it is passed.

READ A FIRST, SECOND AND THIRD TIME, ENACTED AND FINALLY PASSED THIS 7th DAY OF OCTOBER, 2026.

Tony Moor, Mayor

Craig Davidson, Acting Clerk

Township of The North Shore Joint Compliance Audit Committee 2026-2030 Terms of Reference

Authority

Section 88.37(1) of the Municipal Elections Act, 1996 ("Act") requires a council, before October 1st of an election year, to establish a compliance audit committee for the purposes of Section 88.33 to 88.36 of the Act relative to a possible contravention of the election campaign finance rules.

Mandate

The 2026-2030 Municipal Election Joint Compliance Audit Committee (the "Committee") has the full authority provided by Sections 88.33 to 88.37(7) of the Municipal Elections Act, 1996, as amended (the "Act"), to address applications requesting an audit of a candidate, registered third party advertiser, or contributor to an election campaign and to consider reports from the Clerk citing apparent instances of over-contribution to municipal campaigns or the following councils and boards:

- Town of Blind River
- City of Elliot Lake
- Township of the North Shore
- Town of Spanish

Responsibilities of the Joint Compliance Audit Committees

The powers and functions of the Committee are set out in Sections 88.33 to 88.37(7) of the Act, this authority includes but is not limited to the following:

Upon receiving a Compliance Audit application, the Committee shall:

- within 30 days receipt of a compliance audit application by an elector from the Clerk, consider the application and decide whether it should be granted or rejected;
- provide the candidate or registered third party, the Clerk and the applicant the decision of the Committee to grant or reject the application, and brief written reasons for the decision;
- if the application is granted, appoint a licensed auditor to conduct a compliance audit of the candidate's or registered third party's election campaign finances;
- consider the auditor's report and if the report concludes that the candidate or third-party advertiser has contravened a provision of the Municipal Elections Act relating to election campaign finances, decide whether to commence a legal proceeding against a contributor for an apparent contravention.

- if the report concludes that the candidate or registered third party advertiser does not appear to have contravened a provision of the Municipal Elections Act relating to election campaign finances, make a decision as to whether there was a reasonable ground for the application; and
- after reviewing the report, give to the candidate or the registered third party, the Clerk and the applicant the decision of the Committee, and brief written reasons for the decision.
- Submit its finding to Council if the report indicates there was no apparent contravention and no reasonable grounds for the application and Council may recover the Auditor's costs from the applicant.

Upon receiving the Clerk's Report, the Committee shall:

- within 30 days receipt of a report from the Clerk identifying any contributors to a candidate for office on a council or registered third party who appear to have contravened any of the contribution limits, consider the report and decide whether to commence a legal proceeding; and
- after reviewing the report, give to the contributor and the Clerk the decision of the Committee, and a brief written for the decision

Composition

The Committee shall be composed of six members. All applicants will be required to apply outlining their qualifications and experience.

In the event that the current sitting members have expressed an interest to remain as members, no application or selection process shall be necessary and the member municipalities/boards may pass a by-law re-appointing the members for a subsequent term. The Municipal Elections Act, 1996, as amended, does not require members to be qualified electors from the municipality to which the Committee is to serve, and as such, the Committee will be comprised of the best qualified individuals.

The Committee shall not include:

- employees or officers of the municipality or local board;
- members of the council or local board;
- any persons who are candidates in the election for which the committee is established or family members or employees of same, or any person connected to a candidate through an employment, contractual, business or partnership relationship;
- any persons who are registered third parties in the municipality in the election for which the committee is established or family members or employees of same, or any person connected to a third-party advertiser through an employment, contractual, business or partnership relationship; or

- any person who is or intends to volunteer or seek employment to assist any candidate or third-party advertiser in the election for which the committee is established.

Term

The term of the Committee shall be concurrent with the term of office, and shall therefore serve in the instance of any by-election that may take place during that time. Additionally, if there is an ongoing matter, the Committee may continue beyond the term of Council for the purposes of hearing that matter.

Meetings

Meetings of the Committee shall be conducted in accordance with the open meeting requirements of the provisions in the Municipal Act, 2001. The meeting, agenda, and minutes will be available to the public, on the municipal and school board websites.

When a municipality/school board is in receipt of an appeal, the Clerk of the applicable municipality/school board shall contact the Committee members and arrange for a minimum of three members to hear the audit request. The Clerk of the responding municipality shall determine the selection of the three sitting members of the Committee from the pool of members. The date and time of the meeting will be determined by the Clerk and communicated directly to the Committee members, candidate or registered third party, and applicant.

Chair

The Committee called to hear a request for compliance audit shall select one of its members to act as a Chair at the first meeting by way of a majority.

Staff Support

Staff from the applicable member municipality/school board shall provide administrative support to the Committee. The member municipality/school board requiring the services of the Committee shall be responsible for all associated expenses such as general costs associated with the Committee's operations and activities, the cost of the Auditor for any audit that takes place, if necessary, and the cost of external legal counsel for the Committee, if necessary.

Remuneration

\$200.00 - Retainer fee (includes compensation for orientation and review of any background materials).

\$100.00 - Per Diem rate plus mileage, based on the rate paid by the applicable municipality/school boards

Costs

Staff from the applicable member municipality and school boards shall provide administrative support to the Committee. The member municipality/school board requiring the services of the Committee shall be responsible for all costs in relation to the Committee's operation and activities. This includes but is not limited to:

- General costs associated with the Committee's operations and activities;
- The cost of the Auditor for any audit that takes place; if necessary; and
- The cost of external legal counsel for the Committee, if necessary.

Conflict of Interest

Members of Council, staff, registered third parties, contributors or candidates running for office in the municipal election are not eligible to be appointed to the Committee. Should an appointed Member accept employment with any of the member municipalities/school boards or register as a candidate or third party with any of the member municipalities, their appointment shall be terminated.

All members appointed must also agree in writing they will not be a candidate or an individual who is a Registered Third Party in the current municipal election or in any byelection during the term of Council for any member municipality.

In the event a member discloses a pecuniary interest in the application, the Clerk of the responding municipality shall select another member to replace them on the Committee.

Administrative Practices and Procedures

In accordance with the section 88.37(6) of the Act, the Clerk shall establish administrative practices and procedures for the Committee and shall carry out any other duties required under the Act to implement the Committee's decisions. The Clerk may make changes to the administrative practices and procedures that may be required from time to time, as required.

The Committee shall conduct its meetings in accordance with the administrative practices and procedures established for the Committee. In the event a matter is not covered by said procedures, the Committee will consider the responding municipality's procedural by-law.

Legislation

All members must adhere to all relevant legislation such as the Municipal Conflict of Interest Act, and any related by-laws and policies

BY-LAW 26-43**THE CORPORATION OF THE TOWNSHIP OF THE NORTH SHORE**

**Being a bylaw to confirm the proceedings of Council
at its Regular Council Meeting of October 7th, 2026.**

The Council of the Corporation of the Township of The North Shore hereby enacts as follows:

WHEREAS Section 5(3) of the *Municipal Act, 2001, S. O. 2001, c.25*, as amended requires municipal Council to exercise a municipal power including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Corporation of the Township of the North Shore deems it desirable to confirm the proceedings of Council at its Regular Council Meeting of October 7th, 2026.

NOW THEREFORE the Council of the Corporation of the Township of the North Shore hereby enacts as follows:

1. That each motion, resolution, and other action passed and taken by the Council at its Regular Council meeting of October 7th, 2026, is hereby adopted, and ratified and confirmed.
2. The Head of Council and the proper officers of the Corporation of the Township of the North Shore are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approval where required and except where otherwise provided, the Mayor and the Clerk, or if absent, the designate, are hereby directed to affix the Corporate Seal of the Municipality to all such documents.

**READ A FIRST, SECOND AND THIRD TIME ENACTED AND FINALLY PASSED
THIS 7th OF OCTOBER 2026.**

Tony Moor, Mayor

Craig Davidson, Acting Clerk