



# Minutes

Regular Meeting of Council  
Township of the North Shore  
Wednesday July 15, 2020  
7:00 p.m.  
Electronic Meeting  
Meeting ID: 988 2219 9368

## ATTENDANCE

Council: Melody Rose- Acting Mayor - electronic  
Brenda Green- Councillor At Large- electronic  
Gary Gamble - Councillor Ward 1- electronic

Staff: Barbara Major, Delegated Clerk-electronic

## CALL TO ORDER

Acting Mayor called the meeting to order at 7:00 p.m.

## ADDITIONS TO THE AGENDA

The agenda was amended with removal of Item #8a), By-Law No. 20-25 and the addition of Covid-19, Provincial opening of Phase Three. A special Council meeting will be called for approval of the 2020 budget and tax levy.

## DISCLOSURES OF PECUNIARY INTEREST

None were declared.

## PRESENTATIONS/DELEGATION Nil

## ADOPTION OF MINUTES

Moved by: G. Gamble  
Seconded by: B. Green

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore adopts the minutes of the regular meeting of Council dated June 17, 2020, as amended, the Special Council meeting of June 18, 2020 and the special meeting of Council dated July 8, 2020.

**"CARRIED"**

## COUNCIL MEMBERS REPORT Nil

## ACTING CLERK'S REPORT

1. By-Election Update: The Acting Clerk provided Council with an update pertaining to the 2020 Township of the North Shore By-Election. Information included dates for closing of nominations, notice of elections and when electronic voting will commence. The Corporation has approved the use of Data Fix and Simply Voting for electronic voting

(internet/telephone). The Clerk requested that Council approve an additional expenditure of \$400 with Datafix for Online Voters Services (OVS) which permits electors to enter their name, property address, birth date year to enable confirmation that the individual is on the votes list with property information.

Moved by: B. Green  
Seconded by G. Gamble

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore hereby approves an expenditure of \$400 for purchase of the Online Voters Services from Datafix.

**“CARRIED”**

2. Mentoring Proposal: Council reviewed recommendation that consideration of the proposal from PMC (C. Wray) for staff mentoring be undertaken after the municipal by-election and following consultation with staff.

Moved by: G. Gamble  
Seconded by B. Green

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore consider a proposal from PMC (C. Wray) following the 2020 municipal by-election and in consultation with staff.

**“CARRIED”**

**REPORTS AND MOTIONS OF MUNICIPAL STAFF, COMMITTEES AND COMMUNICATION**

i) Disbursements Report dated July 2, 2020.

Moved by: B. Green  
Seconded by G. Gamble

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore hereby accepts the disbursement report dated as of July 2, 2020.

**“CARRIED”**

ii) Council Expenses dated June 30, 2020

Moved by: G. Gamble  
Seconded by B. Green

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore hereby accepts the Council Expense report dated as of June 30, 2020.

**“CARRIED”**

iii) Policies: Council reviewed the following proposed policies and gave consideration to accepting the policies:

- a) Expected Conduct Policy: recommended that policy be approved as presented;
- b) Return to Work Policy: recommended that policy be approved as presented. Future Council agenda appointment of a RTW coordinator;

- c) Level of Service Policy: recommended that policy be approved as amended with change in wording from CAO to senior municipal staff person.
- d) Client Experience Policy: recommended that policy be approved as amended with establishment of complaint form to incorporate verification with client of complaint, steps taken to resolve and communication with client.

Moved by: B. Green  
Seconded by G. Gamble

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore hereby approves the Expected Conduct Policy, Return to Work policy as presented, Level of Service Policy and Client Experience policies, as amended.

**"CARRIED**

- iv) Report from Ombudsman: Acting Mayor Rose the report from the Ombudsman.

Moved by: B. Green  
Seconded by G. Gamble

BE IT RESOLVED THAT COUNCIL for the Corporation of the Township of the North Shore hereby accepts the report from the Ombudsman dated July 9, 2020 relating to a closed meeting complaint.

**"CARRIED**

- v) Council approved the dates for Clean Up Week which will be held the week of August 10, 2020.
- vi) Council was informed that the Province of Ontario will be entering Phase Three opening with respect to Covid-19. Municipal Staff will be undertaking a covid re-opening training at a cost of approximately \$50 per participant. The municipal office will be open for nominations commencing July 27<sup>th</sup> and the Acting Clerk will consult with staff on re-opening to ensure health and safety of employees and the public.

#### **OLD BUSINESS**

- a) AMO participation: Noted that participation removed from budget. Councillor Green will participate with personal payment of fee and will share with Members of Council pertinent information. Acting Mayor Rose thanked Councillor Green.

#### **INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS**

Moved by: G. Gamble  
Seconded by: B. Green

BE IT RESOLVED THAT By-Law No. 20-24 being a by-law relating to the 2020 Municipal By-Election for the Corporation of the Township of the North Shore be read a first, second, third time, enacted and passed.

**"CARRIED"**

**NOTICES OF MOTION**

Councillor Gamble requested that the Municipality undertake review of Schedule “C” of the Zoning By-Law in light of a request received.

**CLOSED SESSION** Nil

**CONFIRMATORY BY-LAW**

Moved By: B. Green  
Seconded By: G. Gamble

BE IT RESOLVED THAT By-Law 20-25 being a by-law to confirm the proceedings of Council at its meeting held July 8 and July 15, 2020 be read a first, second and third time, enacted and passed.

**“CARRIED”**

**ADJOURNMENT**

Moved By: B. Green  
Seconded By: G. Gamble

BE IT RESOLVED THAT the Corporation of the Township of the North Shore regular Council meeting of July 15, 2020 do now adjourn at 8:24 p.m., to meet again on the 19<sup>th</sup> day of August, 2020 at 7 p.m. or at the call of the Mayor.

**“CARRIED”**

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Melody Rose, Acting Mayor

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Barbara Major, Acting Clerk